



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 28<sup>th</sup> February 2021 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - Join Zoom Meeting

<https://us02web.zoom.us/j/83469048194?pwd=QmwwMVUyc0VxaHc4L3VWMnhrQlIKQT09>

Meeting ID: **834 6904 8194**

Passcode: **896516**

One tap mobile

+442030512874,,83469048194#,,,,\*896516# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: **834 6904 8194**

Passcode: **896516**

Find your local number: <https://us02web.zoom.us/u/ketJgoL9Ua>

## AGENDA

### 1. **Apologies for absence.**

### 2. **Declarations of interest relating to items on the Agenda.**

### 3. **Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 28<sup>th</sup> January 2021.

### 4. **Matters arising from the Minutes.**

a) Ellis Monument – (minute 87-20AMOC (a) refers).

i) To consider the Ellis Monument masonry works tender quotations (to follow – tender deadline 27/02/21).

b) Rendel/Sparrow Parks/Bénodet Parks – (minute 87-20AMOC (b) refers).

i) To include sign for Sparrow Park.

c) Christmas Tree Lights (minute 87-20AMOC (c) refers).

d) Request for memorial tree and plaque for Mr M Walmsley (minute 87-20AMOC (d) refers).

e) Roof repairs 'Pearn's Passage' (minute 88-20AMOC (b) refers).

f) Proposed legal agreement / Antony Road public conveniences (minute 88-20AMOC (d) refers) (revised information as circulated).

### 5. **Operational Report.**

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated.)

### 6. **To consider the Council Business Risk Management Plan.**

a) Asset Condition Survey (any updates).

### 7. **Items referred this Committee.**

None.

**8. Policies referred to this Committee.**

None.

**9. Health and Safety.**

a) Reports and any new, proposed regulations/legislations and current issues.

**10. Correspondence.**

a) Weed control quotation to supply three treatments in 2021 – Complete Weed Control (South West) (as circulated).

b) Skateboard Park Annual Inspection Report – The Play Inspection Company Ltd (as circulated).

**11. Planning Applications.**

a) PA21/01444 Proposed Repairs and Refurbishments to Grade II listed building. Trevol House, Trevol Road, Torpoint PL11 2NL.

b) PA21/01445 Proposed Repairs and Refurbishments to Grade II listed building. Trevol House, Trevol Road, Torpoint PL11 2NL.

**12. Budget Monitoring Report.**

January 2021 Financial Information (as previously circulated).

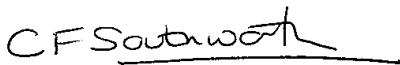
**13. Accounts for payment.**

None.

**14. Date of next meeting.**

Thursday 25<sup>th</sup> March 2021.

**15. Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk & RFO

Friday 19<sup>th</sup> February 2021