



TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 18th February 2021 at 7.00pm** to which you are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options:

Join Zoom Meeting

<https://us02web.zoom.us/j/85637353802?pwd=OGR2NzVLK0F3OGREWjFRY2Q1SS9Qdz09>

Meeting ID: **856 3735 3802**

Passcode: **750779**

One tap mobile

+442034815240,,85637353802#,,,,*750779# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

Meeting ID: **856 3735 3802**

Passcode: **750779**

Find your local number: <https://us02web.zoom.us/j/85637353802?pwd=OGR2NzVLK0F3OGREWjFRY2Q1SS9Qdz09>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to admin@torpointtowncouncil.gov.uk.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

None.

4. Cornwall Council Report.

5. Police Activity Report (as circulated).

6. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 21st January 2021.

7. Matters arising from the minutes.

- a) Trevol Business Park - development at Fiscard Way and noise emanating from the site (minute 155-20 refers).
- b) Verge cutting (minute 155-20 (c) refers).

8. COVID-19 Update.

- a) Update on COVID-19 (Report as circulated).

9. Mayor's communications.

- a) Report from Local Community Markets.

10. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 28th January 2021 and to consider the recommendations in the minutes as circulated.

11. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 1st February 2021 and to consider the recommendations in the minutes: - 84-20F&P (Millbrook Parish Council Service Level Agreement), 85-20F&P (a) (Resolution Policy), 85-20F&P (b) (Lease Agreement Vospers), 88-20F&P (c) (Citizens Advice Cornwall Section 137 Grant application) and 92-20F&P (Extension to gas contract – Corona), as circulated.

12. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 4th February 2021 and to consider the recommendations in the minutes (to follow).

- i) Minutes of the PARKS Working Party meeting held on Wednesday 10th February 2021 and to consider the recommendation in the minutes (as circulated).

13. Question of which notice has been given or notice of motion.

14. Torpoint Ferry statistics (to follow).

15. Financial Information.

- a) January 2021 Financial Information (as circulated).

16. Accounts for payment.

Contact Name	Invoice Number	Total	VAT	NET	Description
ContactName	InvoiceNumber	Total	VAT	Net	Description
SMP Pipe Systems Limited	Inv No 3622	519.72	86.62	433.10	Repairs to radiator council chambers
Cornwall Council - Garage	34190700166	58.04	9.67	48.37	Garage Rental 14.02.21 - 14.03.21
*David Ogilvie Engineering	Inv no 186147	1,316.40	219.40	1,097.00	WWI Bench Seat , plaque & delivery
Torpoint Town Council Staff	Mileage Jan 2021	34.65	1.28	33.37	Mileage claim Jan 2021 Paul Stinchcombe
Complete Business Solutions Group Ltd	Inv No SINV02601755	38.28	6.38	31.90	Stationery
Spot On Supplies	Inv No 21511542	70.22	11.71	58.51	Cleaning materials
BT Bar Phone	WW 34112427	35.04	5.84	29.20	Bar Area monthly bill February 2021
South West Hygiene	Inv No 242887	239.67	39.95	199.72	Sanitary waste collection Annual fee Library
LRM Planning Ltd	Inv No 2782	1,800.00	300.00	1,500.00	Additional costs re PO 18-78
Western Web Limited	Inv No 22230	132.00	22.00	110.00	Renewal Domain Torpoint Plan
Lorne Stewart	Inv no 109019	383.02	63.84	319.18	Boiler and heating call out Library

* Note: Correspondent will be invoiced for the net cost of the memorial seat.

17. Correspondence.

- a) Town and Parish Council - Highways and Environment Update – CORMAC (as previously circulated).
- b) Planning News for Local Councils and Agents February 2021 – Cornwall Council (as previously circulated).
- c) Invitation - Cornwall's Climate Stories film premiere – Cornwall Climate Care (as previously circulated).

18. Reports.



- a) Neighbourhood Plan – Minutes of the meeting held Wednesday 13th January 2021 and the Adjourned meeting held Monday 18th January 2021 (as circulated).
- b) Torpoint Town Partnership.
- c) Reports from delegates to outside bodies.

19. Date of next meeting.

Thursday 18th March 2021.

A handwritten signature in black ink that reads "C F Southworth".

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Friday 12th February 2021