



Annex C - Form of Tender Response

Tenderers submitting a quotation are required to provide their quotation and supporting information in a format which clearly details:

Programme

Provide a quotation for the Masonry Repairs and Renovation Works to the Ellis Monument, Sparrow Park, Fore Street, Torpoint, PL11 2AA in line with the programme detailed in Annex A Scope of Works. Please advise availability to commence proposed works.

Total Price

Provide complete pricing for all works.

Risks, Assumptions, Issues and Dependencies

Provide details of any risks, assumptions, issues that are relied on in the formulation of your Tender Response. Please detail any Torpoint Town Council dependencies.

Specific Exclusions

Provide details of any specific exclusions which are not included within the programme or price.

Supporting Information

Please provide the Quality Assurance Certification / Trade Body Certification you hold, both now and expect to hold at contract award.

Submitted to:

Please forward tender response **via email**, addressed to tender@torpointtowncouncil.gov.uk, by **midday on Wednesday 24th February 2021** or **via post** to Town Clerk & RFO, Torpoint Town Council, 1 – 3 Buller Road, Torpoint PL11 2LD, clearly marked **Ellis Monument**.

Torpoint Town Council
Tender for Masonry Repairs and Renovation Works to the Ellis Monument,
Sparrow Park, Fore Street, Torpoint, PL11 2AA

To: Torpoint Town Council

**Quotation – to undertake the Masonry Repairs and Renovation Works to the
Ellis Monument, Sparrow Park, Fore Street, Torpoint, Cornwall, PL11 2AA,
more details are in the Scope of Requirements at Annex A.**

I/we

Of

Address

.....

.....

Post Code

Telephone

e-mail

Make the following offer to undertake the masonry repairs and renovation works to the Ellis Monument at Sparrow Park, Torpoint:

I submit a quotation of: £... .. + VAT

Signed

Date