



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 28th January 2021 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - Join Zoom Meeting

<https://us02web.zoom.us/j/84769997141?pwd=eHFoeWRhYjZjVm50emorYUdDdzlkZz09>

Meeting ID: **847 6999 7141**

Passcode: **075863**

One tap mobile

+442039017895,,84769997141#,,,,*075863# United Kingdom

+441314601196,,84769997141#,,,,*075863# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

Find your local number: <https://us02web.zoom.us/j/84769997141?pwd=eHFoeWRhYjZjVm50emorYUdDdzlkZz09>

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 26th November 2020.

4. Matters arising from the Minutes.

a) Ellis Monument – (minute 72-20AMOC (a) refers).

b) Rendel/Sparrow Parks/Bénodet Parks – (minute 72-20AMOC (b) refers).

i) Competition to design a sign for Sparrow Park (to follow).

c) Christmas Lights 2020 and Christmas tree location (minute 72-20AMOC (c) and minute 74-20AMOC refers).

d) Request for memorial tree and plaque for Mr M Walmsley (minute 72-20AMOC (d) refers).

e) Roof repairs 'Pearn's Passage' (minute 73-20AMOC (a) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated.)

6. To consider the Council Business Risk Management Plan.

a) Asset Condition Survey (any updates).

7. Items referred this Committee.

None.

8. Policies referred to this Committee.

None.

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
 b) Correspondence following visit from Fire Safety Officer, Cornwall Fire & Rescue Service – 9th December 2020 (as circulated).

10. Correspondence.

None.

11. Planning Applications.

None.

12. Budget Monitoring Report.

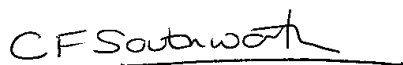
November 2020 and December 2020 Financial Information (as previously circulated).

13. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
The Play Inspection Company	Inv No 45249	270.00	45.00	225.00	Android tablet
ITEC	Inv no 356631	31.49	5.25	26.24	Print copies 17.12.20 - 15.01.21
Spot On Supplies	Inv no 21510276	77.59	12.93	64.66	Trust S Alcohol Gel Sanitiser
Cornwall Council - Garage	Acc 34190700166	58.04	9.67	48.37	Garage Rental 18.01.21 - 14.02.21
Atlas Graphics (South West) Ltd	Inv 16569	42.00	7.00	35.00	Mark Walmsley memorial Plaque as per email 18.12.20

14. Date of next meeting.

Thursday 25th February 2021.

15. Any Business that has been disclosed to the Chairman and members prior to the meeting.


Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
 Town Clerk & RFO

Friday 22nd January 2021