



TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 21st January 2021 at 7.00pm** to which you are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options:

Join Zoom Meeting

<https://us02web.zoom.us/j/88323047544?pwd=SFJJV2MzZjF3QlE1UTRhWDc5aEsvQT09>

Meeting ID: **883 2304 7544**

Passcode: **097351**

One tap mobile

+442030512874,,88323047544#,,,,*097351# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: **883 2304 7544**

Passcode: **097351**

Find your local number: <https://us02web.zoom.us/u/kdExzzu2Q1>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to admin@torpointtowncouncil.gov.uk.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

- a) PA20/10974 - Partial change of use from office and storage usage into 3 new residential flats. With a 3 storey rear extension. 7-8 Fore Street, Torpoint PL11 2AA.
- b) PA20/09026 - Drop the kerb at the front of the hours to create off-road parking – 59 Carbeile Road, Torpoint PL11 2HP – (see attached correspondence circulated from Cornwall Council).

4. Cornwall Council Report.

5. Police Activity Report (as circulated).

6. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 17th December 2020.

7. Matters arising from the minutes.

- a) Trevol Business Park - development at Fisgard Way and noise emanating from the site (minute 134-20 refers)
- b) Verge cutting (minute 137-20 (c) refers).
- c) Devolution of parks and tennis courts from Cornwall Council (minute 141-20 refers).
- d) Town Vitality fund application update and Terms or Reference (as circulated) (minute 141-20 refers).

8. COVID-19 Update.

- a) Update on COVID-19 (Report to follow).

9. Mayor's communications.

- a) Report from Local Community Markets.

10. Question of which notice has been given or notice of motion.

11. Torpoint Ferry

12. Financial Information.

a) December 2020 Financial Information (as circulated).

13. Accounts for payment.

Contact Name	Invoice Number	Total	VAT	NET	Description
Curtis Whiteford Crocker Solicitors	Inv No 27241 30153/005	5,618.00	900.00	4,718.00	Play Parks Legals
DFR Roofing Ltd	Inv No 202765	1,538.40	256.40	1,282.00	Repair to roof council chambers
Drgrounds	Inv No 89	154.42	25.74	128.68	Grass cutting Jan 2021
The Play Inspection Company	Inv No 45160	1,200.00	200.00	1,000.00	Licence Fee Play Inspection App 11.01.21 - 31.03.21
Torpoint Town Council Staff	Mileage Claim Dec 2020	25.20	0.93	24.27	Mileage claim Dec
BT Bar Phone	bill Ref M108 DT	35.04	5.84	29.20	Bar Area monthly bill January 2021
LRM Planning Ltd	Inv No 2730	900.00	150.00	750.00	NDP works
Don Benson	Inv 10	60.00	0.00	60.00	Clockwinding December
Biffa	Inv no 522C96727	7.38	1.23	6.15	Council Chambers recycling 15.12.20
Biffa	Inv No 522C96726	22.20	3.70	18.50	library waste collection 04.12.20
Biffa	Inv No 522C96726	22.20	3.70	18.50	library waste collection 18.12.20
Biffa	Inv no 522C96725	7.38	1.23	6.15	Library waste collection recycling
Biffa	522C96728	22.60	3.77	18.83	Council chambers general waste collection 07.12.20
Biffa	522C96728	22.60	3.77	18.83	Council chambers general waste collection 18.12.20
Cornwall Council - Neighbourhoods & Public Protection	Inv No 8100080672	25.07	4.18	20.89	Dog Waste Bags pack of 30 packs x 50 bags
Cornwall Council - Waste Management	Inv No 8100080535	150.00	0.00	150.00	Seagull Proof Sacks
Greg Conner - Operations Manager TTC	Mileage December 2020	46.35	1.72	44.63	November mileage
Just Rods	Inv No 7343	80.00	0.00	80.00	Un block drain at Council Chambers
Torpoint Town Council Staff	Sparrow Park	45.48	7.58	37.90	4 x boards

	Planters				
Cornwall ALC Limited	Inv no 2021-359	36.00	6.00	30.00	Virtual Training sessions Finance Councillor
ITEC	inv no 353127	63.41	10.57	52.84	Print copies 17.11.20 - 17.12.20
Complete Business Solutions Group Ltd	Inv SINV02544811	59.32	9.89	49.43	copier paper A 4 box of 5 reams
Defence Infrastructure Organisation	inv No 1141659	50.00	0.00	50.00	Seat at Yonderberry point Rent for 01.01.21 - 31.12.21
AED Locator (E.U.) Ltd	Tax Invoice 04157	756.00	126.00	630.00	Defib annual fee
Clear Sight Window Cleaners	Inv 16.12.20	70.00	0.00	70.00	Window Cleaning chambers
Liftman UK Ltd	INV005839	96.00	16.00	80.00	Service on Wispa Ultra Lift
Spot On Supplies	Inv no 21508728	157.45	26.23	131.22	Cleaning stock
Western Web Limited	Inv no 22149, PO-0081	894.00	149.00	745.00	Ops Man Lap top and software
Armada Electrical	Inv 5020-5320	509.88	0.00	509.88	Benodet Toilets lights repair
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Business Rates January 2021
Torpoint Christian Fellowship	Refund	263	43.83	219.17	Refund of Hire charges overpayment

14. Correspondence.

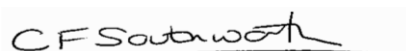
- Community Led Local Development (CCLD) Annual Review 2020 – (as previously circulated).
- Covid Vaccinations – copy of correspondence to Sheryll Murray MP – Mr D Allan (as previously circulated).
- Localism Strategy Launch on 25th January 2021 – Cornwall Council (as previously circulated).
- Request to purchase memorial bench for Harvey Hill, Torpoint – Mrs. S G Pearce (as circulated).

15. Reports.

- Neighbourhood Plan – Grant for development of the Neighbourhood Plan – Cornwall Council (CONFIDENTIAL as circulated).
- Torpoint Town Partnership.
- Reports from delegates to outside bodies.

16. Date of next meeting.

Thursday 18th February 2021.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Friday 15th January 2021