



SPECIFICATION

Annex A

SCOPE OF WORKS

FOR THE SUPPLY AND INSTALLATION OF TENNIS COURT FENCING,
THANCKES PARK, TORPOINT, CORNWALL

FOR YOUR CONSIDERATION

CLIENT

TORPOINT TOWN COUNCIL

1 - 3 BULLER ROAD

TORPOINT

CORNWALL

PL11 2LD

Dated: 06/01/2021

GENERAL INDEX

SECTION	DESCRIPTION	PAGE No
SECTION 1	Overview	3
SECTION 2	Background and Context	3
SECTION 3	Specification	3
	Diagram of Specification	4
SECTION 4	Budget	5
SECTION 5	Timetable	5
SECTION 6	Invoicing Arrangements	5

1. Overview

The Town Council is seeking quotations to undertake:

- i) The removal of existing tennis court fencing and
- ii) The supply and installation of replacement fencing at the tennis courts, Thanckes Park, Torpoint, Cornwall and
- iii) Disposal of all waste from site.

2. Background and Context

Torpoint Town Council is in the final stages of devolving the maintenance and upkeep of the land known as the 'tennis courts' plus four other play parks from Cornwall Council. In the summer of 2019 **part** of the tennis court fencing was removed from site by Cornwall Council as it was considered a health and safety issue.

The Council is now seeking quotations as per the above Overview.

3. Specification

Please see the diagram on the next page.

- i) The removal of all existing tennis court fencing at numbers: **1, 3, and 4** as per the diagram.
- ii) The supply and installation of replacement fencing at the tennis court.
Fencing items 1, 2, 3 and 4 plus gates at A and B on the diagram.
- iii) Disposal of all waste from site.



- 1) 21m length x 2.75m height fencing with inset
Gate A standard tennis court gate - 2m height and 1.14m wide
- 2) 30.82m length x 2.75m height fencing
- 3) 16m length x 2.75m height fencing with inset
Gate B standard double leaf disabled access gate (2m height and 2.28m (approx.) wide.)
- 4) 34.55m length x 2.75m height fencing

Tender Quote - Fencing Items 1, 2, 3 and 4 plus installation of Gates A and B
To include removal and disposal of existing fencing at 1, 3 and 4
To remove all waste from site.

4. Budget

The maximum budget available for **all** of this work is £8,000 inclusive of costs and net of VAT.

5. Timetable

The indicative timetable for this work is provided in the table below:

Timetable

Description	Date
Issue Request for Quotation	06/01/21
Submission of tenders	02/02/21 midday
Contract award by Torpoint Town Council (assuming the Tennis Courts have been devolved from Cornwall Council – expected completion date 11/01/21)	18/02/21

6.0 Invoicing Arrangements

Invoicing arrangements and payment terms will be agreed prior to contract.