



## TORPOINT TOWN COUNCIL

**MINUTES** of a **VIRTUAL** meeting of the Development and Localism Committee held **via Zoom** on Thursday 3<sup>rd</sup> December 2020 at 7.00pm via the Zoom link:

<https://us02web.zoom.us/j/86824732228?pwd=eGg3Uzhid2NGZWZUNXMxNUpmRFpkUT09>

Meeting ID: 868 2473 2228

Passcode: 683862

**Virtually PRESENT:** - Councillor G J Davis (Chairman), Councillors Mrs. C E Goodman (Town Mayor), Miss R C Baker, Miss L J Hocking, Mrs. J M Martin, K J Moon, M G Spurling, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk) and the Community Hub and Library Development Manager in attendance.

**ALSO Virtually PRESENT:** Councillor Mrs K Brownhill.

	<b>ACTION</b>
<p><b>80-20D&amp;L PRESENTATION by the FRIENDS of THANCKES PARK GROUP.</b></p> <p>Having already circulated the original plans for the group, which were forwarded to Cornwall Council when the group started with the current volunteers, the Chairman invited the Friends of the Thanckes Park group (FoTP) to provide more detail about the short and long-term goals of the group. In no particular order of priority, the following projects are for consideration: -</p> <ul style="list-style-type: none"> <li>i) To arrange the purchase and installation of a ground level trampoline at the Thanckes Park Play Park. The FoTP have secured funds for a new piece of equipment to be installed and would like to work with the Council to bring this project to the park, for the benefit of the community. The Chairman explained that should the FoTP wish to work with the Council and donate the funds for the trampoline, the Council could undertake a tender process, to procure a suitable trampoline, to be installed at Thanckes Park Play Park. [A recommendation on this was not made at the meeting, the Chairman may decide to do so.]</li> <li>ii) Existing Tennis Courts area – with fundraising consider replacing an existing tennis court with a MUGA (Multi Use Games Area) pitch. This potentially could involve moving the current basketball ball court from the skate park to this site, allowing more space at the skate park.</li> <li>iii) Skate park aspirations – with the ‘removal’ of Japanese Knotweed at the skate park site, this would enable better use of the existing space. The group has aspirations to work alongside the Council and the local community to enable this space to perhaps have a BMX bike track and/or other equipment for different age groups installed. The FoTP acknowledge this is a long-term project, with added complications (e.g. Japanese Knotweed, land ownership/legal permissions) and want to ensure that the skate park area can be improved for future generations of the community to enjoy.</li> </ul> <p>The Chairman thanked the FoTP for the presentation, highlighting that currently two Members, the Deputy Mayor (Councillor Miss R A Evans BEM) and Councillor K J Moon represent the Council on the group. The Chairman continued that with the forthcoming devolution of the parks, it was timely to approach the Council to work on projects together. The Chairman clarified that the suggestion of the installation of a trampoline has been discussed by the Parks working party group and continued that future plans for the tennis courts have not yet been agreed, although currently it is to encourage the community to use the tennis courts again.</p>	<p><b>Council</b></p>

Councillor K J Moon asked questions to the FoTP members, who highlighted the desire is to work with other organisations including the Council to apply for grant funding for the projects already detailed. The Chairman invited Councillor C R Still to detail the work being undertaken by the Torpoint and Rame Active Community Network who are fundraising for a MUGA, artificial football pitch, to be located behind the YMCA Sports Centre. Councillor Still explained the community group has, since 2006, been working towards obtaining funding, initially for an 11 x 11 size pitch, which was reduced to a 9 x 9 3G Artificial all-weather pitch. Councillor Still explained that the outcome of a recent funding bid is currently awaited. The FoTP explained that should the funding bid be successful, then it is unlikely that a second MUGA would be needed and Councillor Still responded that a second smaller MUGA could exist alongside the existing play park. The Mayor (Councillor Mrs. C E Goodman) highlighted the tennis courts space is a large area and careful planning will be needed to ensure all the community needs are met, whilst enabling the courts to be used again. Councillor J Tivnan BEM added there a number of community and youth groups who should be communicated with, when making plans for the area.

The Chairman and Members thanked the Friends of Thanckes Park members (Mrs. H Stenning and Mrs. S Bickle) for attending the Committee meeting and they subsequently left the meeting.

(Councillor Mrs. K Brownhill left the meeting at this point.)

**81-20D&L Apologies for absence**

Apologies for absence were submitted on behalf of Councillors Miss R A Evans BEM (Deputy Town Mayor) and L E Keise.

**82-20D&L Declarations of Interest relating to items on the Agenda**

a) None.

**83-20D&L Library Update: -**

The Community Hub and Library Development Manager (CH&LDM) presented an informal update on the Library and Community Hub, as previously circulated, adding: -

- *Re-opening for browsing after Lockdown 2.0* – the Library and Community Hub has now re-opened for browsing after Lockdown 2.0, with Drecklys café set to reopen on Friday 4<sup>th</sup> December.
- *Home Library Service* – a meeting with the Home Library Service Manager and two volunteers has been arranged for later this month.
- *Monuments Matter to People* – CH&LDM is promoting this project, which is designed in partnership with Adult Education, Samaritans and Rame Conservation Trust.
- *Warm winter clothing* – the Library and Community Hub will be offering free, good quality warm winter clothing to those in need – inviting Members to share details of anyone who would benefit from this.
- *Father Christmas* – will be visiting the outside area of the Library and Community Hub, with his Elves, on Saturday 12<sup>th</sup>, Sunday 13<sup>th</sup>, Saturday 19<sup>th</sup> and Sunday 20<sup>th</sup> December. CH&LDM to publish this on social media pages immediately.

CH&LDM

The Chairman was prompted to highlight that the Deputy Mayor (Councillor Miss R A Evans BEM) had indicated [to him] the Torpoint and Rame Peninsula Lions group have expressed an interest to site a noticeboard next to the Library and Community Hub. The Clerk and CH&LDM to follow this up.

Clerk/  
CH&LDM

(The Community Hub and Library Development Manager left the meeting at this point.)

**84-20D&L Minutes of the previous meeting**

It was **resolved** that the minutes of the Virtual Development and Localism Committee meeting held on Thursday 5<sup>th</sup> November 2020 were taken as read, confirmed and will be signed by the Chairman in due course.

**85-20D&L Matters arising from the minutes**

a) Devolution of a programme of assets/services: -

Pursuant to minute 70-20D&L (a) the Chairman explained Cornwall Council and the Council Solicitors are working towards an agreed handover date of Monday 11<sup>th</sup> January 2021 for the Play Parks and tennis courts. This will enable Cornwall Council communications team to work with the Council in the week leading up to the handover. The Clerk provided an update on the reason for the final delay, which is due to the Fields in Trust, whose consent is needed for the lease, the Fields in Trust want to include a clause to the lease to protect their position. A draft of the document, is being circulated amongst the legal bodies for consideration and will be circulated to all Members, as requested. It is assumed the draft clause will be accepted by the Fields in Trust. The Clerk explained that the handover date of Monday 11<sup>th</sup> January 2021 is exactly three years to the day since the minibus tour of Torpoint was undertaken with the Cornwall Council devolution partners and staff. The funding agreement, between the Council and Cornwall Council, will be signed off [by Cornwall Council] at the same time as the handover.

b) Plastic Free: -

Pursuant to minute 70-20D&L (b) the Mayor explained having sent her apologies to the Surfers against Sewage meeting and will endeavour to restart progress on the Plastic Free status in the near future.

c) The re-opening of Fore Street: -

Pursuant to minute 70-20D&L (c) the Clerk explained information on the Delivery Partner Agreements for the Reopening of High Streets Safely Fund (RHSSF) had been previously circulated. The Clerk continued that the Council had applied for funding earlier in the financial year and the funding re-claim had already been received, however the signing of the agreement is needed to meet the funding requirements. It is **resolved** to delegate to the Clerk to sign the Delivery Partner Agreement for the RHSSF project, for and on behalf of this Council, and for the Council to be bound by the rules and guidance that apply to European Regional Development Fund (ERDF) and RHSSF funding and return a copy of the letter to Cornwall Development Company Ltd (CDC), which is appointed to administer the scheme on behalf of Cornwall Council.

d) Town Vitality Fund:-

Pursuant to minute 70-20D&L (c) the Chairman explained a meeting has been arranged for Monday 14<sup>th</sup> December with various stakeholders to progress the Council submitting an application for Town Vitality Funding.

e) Vision project - Swimming Pool Feasibility Study: -

Pursuant to minute 70-20D&L (e) the Clerk explained that the appointed contractor is keeping the Clerk informed on progress and has asked to provide an update to members on the Swimming Pool Feasibility Study early in the New Year, to which members agreed.

f) Dropped kerbs/Fore Street pavements update: -

Pursuant to minute 70-20D&L (f) the Chairman explained the Mayor will be arranging to visit Mr Goodall, a previous correspondent on the matter, in the future. This project will remain an agenda item, although it is understood to be a long-term project.

Clerk

<p>g) Litter Ranger: - Pursuant to minute 70-20D&amp;L (g) the Chairman invited Councillor K J Moon to summarise his proposals for this project. Following an in-depth debate with several members contributing ideas and suggestions on the way forward, Councillors Miss L J Hocking and K J Moon volunteered to prepare a project statement on this proposal, which once completed can be considered at the next meeting of this Committee.</p>	<p>Clr Hocking/ Clr Moon</p>																		
<p><b>86-20D&amp;L To consider the Council Business Risk Management</b> a) Budget Monitoring – Finance Committee Responsibilities: - The Committee considered the November 2020 financial information (as circulated) and the items relevant to this Committee, which was shared on the screen.</p>																			
<p><b>87-20D&amp;L Items Referred to this Committee</b> None.</p>																			
<p><b>88-20D&amp;L Policies referred to this Committee</b> a) Development Plan Strategy: - The Chairman is continuing to update the Development Plan Strategy, assisted by the Clerk. Councillor Mrs. J M Martin gave her thoughts on the current strategy, and explained that her comments on the draft have been communicated directly with the Chairman. Councillor J Tivnan BEM noted thanks for the work being undertaken on the Development Plan Strategy.</p>	<p>Clr Davis</p>																		
<p><b>89-20D&amp;L Localism</b> a) Vision Projects. i) Tamar River Links / Jetty Project: - The Chairman explained the draft document on the River Links Project is being reviewed by Cornwall Council and hopes there will be a version available for circulation in the near future. ii) Lower Fore Street Re-development: - The Chairman highlighted that the Lower Fore Street development, now encompasses the Town Vitality Fund Application and the Tamar River Links project. b) Neighbourhood Plan: - The Clerk is awaiting the final set of updated Policies from the Consultant, to be reviewed by Members of the Neighbourhood Plan steering group.</p>																			
<p><b>90-20D&amp;L Planning Applications: -</b> a) PA20/10271 – Proposed covered verandah over existing terraced area and covered link from verandah to kitchen area to the rear and side elevation – Carbeile Inn, Trevol Road, Torpoint. It is agree to defer a decision on this application (until the December Council meeting), to enable a site visit to be arranged.</p>	<p>Clerk</p>																		
<p><b>91-20D&amp;L Accounts for payment: -</b></p> <table border="1" data-bbox="126 1646 1373 1871"> <thead> <tr> <th>Contact Name</th> <th>Invoice Number</th> <th>Total</th> <th>Tax Total</th> <th>Net</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>HSS Hire</td> <td>Inv no 18648375</td> <td>402.34</td> <td>67.06</td> <td>335.28</td> <td>Christmas Lights Install equipment</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>Inv No 2021-329</td> <td>36.00</td> <td>6.00</td> <td>30.00</td> <td>Internal Controls Training Cllr Julie Martin 10.12.20</td> </tr> </tbody> </table>		Contact Name	Invoice Number	Total	Tax Total	Net	Description	HSS Hire	Inv no 18648375	402.34	67.06	335.28	Christmas Lights Install equipment	Cornwall ALC Limited	Inv No 2021-329	36.00	6.00	30.00	Internal Controls Training Cllr Julie Martin 10.12.20
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Cornwall Council	Inv No 810006970 4	47.00	0.00	47.00	Road Closure Christmas Lights Install	
Cornwall Council	inv no 810006534 3	58637.36	72.00	58565. 36	Salaries July - September 2020 + Mayor's Allowance	
<p><b>92-20D&amp;L Correspondence: -</b>  a) Consultation on School Admission Arrangements 2022/23 – Plymouth City Council: -  Noted.  b) Woodland Management Plans 20/21 – Cornwall Council: -  The information is noted; the Clerk highlighted the recent BBC Countryfile television programme,  which is making a plea to the public to upload information to a UK map when trees are planted. It  is hoped that when trees are planted in the town, the information will be added to the Countryfile  map. The Clerk minuted Councillor M J Spurling's responsibility as Tree Warden for the Council.</p>						
<p><b>93-20D&amp;L Date of next VIRTUAL meeting</b>  Thursday 4<sup>th</sup> February 2021.</p>						
<p><b>94-20D&amp;L Any Business that has been disclosed to the Chairman and members prior to the meeting.</b></p> <ul style="list-style-type: none"> <li>➤ The Chairman drew attention to correspondence, received by the Clerk earlier that day from a local resident, expressing their delight about the Christmas lights on Fore Street. However, they express concern about the NHS coloured lights on the top of Christmas tree at Sparrow Park. The correspondent felt the logo seemed inappropriate for a Christmas tree. The Clerk read out the email and Members discussed the contents, it is agreed the Clerk responds to the correspondent highlighting the reasons for adding the NHS sign in lights at the top of the Christmas tree.</li> <li>➤ The Clerk highlighted receipt of a poster from Plymouth City Bus detailing a planned tour of Torpoint and the Rame Peninsula of a Plymouth City Bus decorated with Christmas Lights, this will be shared on social media.</li> </ul>						<p>Clerk</p> <p>Clerk</p>
<p>Meeting closed at 8.25pm _____ Chairman</p>						