

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Forward Planning Committee held on Thursday 7th March 2013 at 7.15pm in the Mayors Parlour, 1-3, Buller Road, Torpoint.

PRESENT: - Councillor E H Andrews (Chairman), T R F Moore (Town Mayor), Councillors L E Keise, M N Pearn MBE, Mrs C A Jackson and R Skelly

78-12 FP Apologies for absence

Apologies for absence were submitted by Councillor Mrs J M Martin and the Town Clerk. The Committee agreed that in the absence of the Town Clerk, the Chairman would record the minutes of the Meeting.

79-12 FP Declarations of interest relating to items on the Agenda

None

80-12 FP Minutes of the Previous Meeting

It was **resolved** unanimously that the Minutes of the meeting held on Thursday, 7th February 2013 be accepted; the Chairman signed the said minutes.

81-12 FP Matters arising from the minutes

Further to Minute 77-12FP, Members expressed concern at the way the proposed meeting with First Bus has apparently been rearranged by the Chairman of the Finance & General Purposes Committee.

82-12FP Policies applicable to this Committee

None

83-12FP Items referred to this Committee

Cornerstone Church: The Chairman read a letter from the secretary of Cornerstone Church that had been referred to this Committee. The letter referred to the future of land to the rear of the church and enquiring as to whether the Town Council might have an interest in acquiring the plot. The Committee **resolved** to arrange for a site meeting together with a representative from the church, and to discuss the findings at the next meeting of this Committee.

84-12FP Health & Safety

- a. **CCTV:** Further to Minute 70-12FP and the subsequent resolution by the Council, it was reported to the Committee that the Town Administrator is pursuing this item by seeking information from appropriate contractors.
- b. **Health & Safety Records:** The Town Mayor enquired as to whether the Council's Health & Safety records should be made available to this Committee on a monthly basis. In the ensuing discussion, it was reported that the Town Administrator checks the said records on a regular basis and that any issues arising would be reported to the Committee, via the Town Clerk, as necessary.

85-12FP Town Council Development Plan

- a. **Consultancy Reports:** The Town Mayor submitted copies of previous consultancy reports relating to the redevelopment/regeneration of the Town, e.g. the Atlantic Consultants' report, and asked if these were still extant. The general consensus of the Committee was that these reports were useful as they provided grounding for any similar exercise in the future. Councillor M N Pearn MBE requested copies of any such report so that they could be passed to the manager of the Gateway Community Network.
- b. **Localism:** The Town Mayor stated that the Town Council was taking its first steps towards localism by assuming responsibility for the Town's public conveniences. However, the Mayor had been approached by a number of residents who were concerned by the continued closure of Antony Road toilets. Councillor Pearn explained that the toilets were currently still the responsibility of Cornwall Council, which was investigating the cause of a water leak. The issue continues to be pursued by the Town Clerk and the Town Administrator.
- c. **Enterprise Court:** Further to Minute 71-12FP it was decided to defer this item until after the forthcoming elections.

86-12FP Council Chambers

Heating System: The Town Mayor reported that this item had been discussed at the recent meeting of the Finance & General Purposes committee. Councillor Pearn voiced various matters following which it was **recommended** that while Council Chambers' utilities were a topical issue, the feasibility of water metering and sensor-operated lighting should be considered.

87-12FP Correspondence

- a) **Maryfield Church:** A letter was received, enquiring whether the Town Council would be interested setting up a heritage display as part of the church's forthcoming flower festival. It was suggested that this might be a more appropriate item for Torpoint Archives; Councillor Pearn undertook to make suitable enquiries.

88-12FP Planning Applications

None

89-12FP Accounts for Payment

PAYEE	REASON	GROSS	(VAT)	NETT
PWLB	Loan Repayment	17599.00	0.00	17599.00

90-12FP Date of the Next Meeting

Thursday, 4th April 2013 at 19.15.

Meeting closed at 8:17pmChairman