



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 17<sup>th</sup> December 2020 at 7.00pm** to which you are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options:

Join Zoom Meeting

<https://us02web.zoom.us/j/81777391014?pwd=YnAvNmtQNm5lQXJkEFOanlwTHM2dz09>

Meeting ID: **817 7739 1014**

Passcode: **616439**

One tap mobile

+442030512874,,81777391014#,,,,,0#,,616439# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: **817 7739 1014**

Passcode: **616439**

Find your local number: <https://us02web.zoom.us/u/kct7fE1q0U>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to [admin@torpointtowncouncil.gov.uk](mailto:admin@torpointtowncouncil.gov.uk).

### AGENDA

#### 1. Apologies for absence.

#### 2. Declarations of Interest relating to matters on the Agenda.

#### 3. To consider the applications for the Co-option of one vacancy on the Town Council.

a) To undertake a written ballot (via Zoom) for the Co-option of one vacancy on the Town Council.

#### 4. Planning Applications.

a) PA20/10271 –Proposed covered verandah over existing terraced area and covered link from verandah to kitchen area to the rear and side elevation – Carbeile Inn, Trevol Road, Torpoint (referred from the Development and Localism Committee).

b) PA20/09026 – Drop the curb at the front of the hours to create off-road parking – 59 Carbeile Road, Torpoint PL11 2HP.

c) PA20/09900 - Removal of hedge and large tree to replace with fence at approximately 2m in height, within boundary and directly alongside pavement – 1 Woodland Way, Torpoint PL11 2DW.

#### 5. Cornwall Council Report.

#### 6. Police Activity Report (as circulated).

#### 7. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 19<sup>th</sup> November 2020.

#### 8. Matters arising from the minutes.

a) To receive the updated Confidential report from the Systems and Procedures working party - Public and Press will be excluded – (Public Bodies (Admission to Meetings) Act 1960 1 (29)) (minute 114-20 (a) refers).

b) Industrial noise emanating from Trevol Business Park (minute 117-20 (a) refers).

c) Verge cutting (minute 117-20 (b) refers).

**9. Mayor’s communications.**

a) Report from Local Community Markets.

**10. Minutes of the Asset Management and Operations Committee.**

Minutes of the meeting held Thursday 26<sup>th</sup> November 2020 and to consider the recommendations in the minutes (as circulated).

**11. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held Monday 30<sup>th</sup> November 2020 and to consider the recommendations in the minutes 70-20F&P (a) (Hiring and Letting Charges for the 2021-22 financial year), 70-20F&P (b) (Council Budget for the 2021-22 financial year) and 76-20F&P (St. Columba and Torpoint RFU [Youth Section] – Section 137 Grant Application).

a) Supporting Budget Information Statement 2021-22 for Cornwall Council (to follow).

**12. Minutes of the Development and Localism Committee.**

Minutes of the meeting held Thursday 3<sup>rd</sup> December 2020 and to consider the recommendations in the minutes (as circulated).

**13. Question of which notice has been given or notice of motion.**

**14. Torpoint Ferry**

a) Availability Statistics (as circulated).

**15. Financial Information.**

a) November 2020 Financial Information (as circulated).

**16. Accounts for payment.**

Contact Name	Invoice Number	Total	VAT	NET	Description
Greg Conner - Operations Manager TTC	Nov Mileage Claim	69.30	2.57	66.73	Mileage claim Nov 2020
RBL Poppy Appeal	Branch Ref TAA18	55.50	0.00	55.50	C' Type Poppy Wreaths for Remembrance 2020
BT Bar Phone	WW3411 2427	35.04	5.84	29.20	Bar Area monthly bill December 2020
Festive Lighting	Inv No 18859	144.00	24.00	120.00	NHS Christmas Light
Torpoint Town Council Staff	Mileage Claim Nov 2020	31.50	1.17	30.33	Mileage claim Nov 2020 Paul Stinchcombe
Complete Weed Control	Inv No SW-3039	1480.80	246.80	1234.00	3rd Street weed control treatment
Don Benson	invoice 9	48.00	0.00	48.00	Clock winding 04, 11, 18, 25 Nov 2020 St James Church
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates January 2021
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Public Conveniences Business Rates January 2021
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Business Rates January 2021

### **17. Correspondence.**

a) Standards Matter 2: Public Consultation and Public Sector Surveys - Extended Consultation Response Deadline to NALC (National Association of Local Councils) of 17:00 on Friday 15/01/21 (as previously circulated) – A link to the document "Local Government Ethical Standards – A Review by the Committee on Standards in Public Life" is here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/777315/6.4896\\_CO\\_CSPL\\_Command\\_Paper\\_on\\_Local\\_Government\\_Standards\\_v4\\_WEB.PDF](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/777315/6.4896_CO_CSPL_Command_Paper_on_Local_Government_Standards_v4_WEB.PDF)

b) Letter of Resignation - Operations Manager (as circulated).

c) Employer Newsletter – Cornwall Pension Fund – December 2020 (as circulated).

### **18. Reports.**

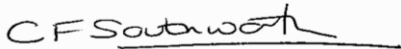
a) Neighbourhood Plan.

b) Torpoint Town Partnership.

c) Reports from delegates to outside bodies.

### **19. Date of next meeting.**

Thursday 21<sup>st</sup> January 2021.

A handwritten signature in black ink that reads "C F Southworth".

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Friday 11<sup>th</sup> December 2020