



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Finance and Personnel Committee will be held **via Zoom** on Monday 30th November 2020 at **7.00pm** to which all members are summoned to attend. (Please note – all members of the Council are summoned to attend for agenda items 1 - 4 inclusive.) Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - <https://us02web.zoom.us/j/87465886281?pwd=YUJJOXFWa25VS01XaFhvU3RiYmNOQT09>

Meeting ID: **874 6588 6281**

Passcode: **414225**

One tap mobile

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Meeting ID: **874 6588 6281**

Passcode: **414225**

Find your local number: <https://us02web.zoom.us/u/kefnEeN719>

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. To consider the Hiring and Letting Charges for the 2021-22 financial year.**
(Working Paper as circulated.)
- 4. To consider the Council Budget for the 2021 -22 financial year.**
(Working Paper to follow.)
- 5. Minutes of the previous meeting.**
Minutes of the virtual meeting held on Monday 2nd November 2020.
- 6. Matters Arising from the minutes**
 - a) Council Staffing Report (minute 59-20F&P (a) (ii) refers).
 - i) Feedback / update on staffing support provided at (two) Local Community Markets.
 - b) Civic Functions (minute 59-20F&P (b) refers).
 - c) Research alternative suppliers and costs for waste removal and disposal (minute 59-20F&P (c) refers).
 - d) COVID-19 update (minute 59-20F&P (d) refers).
 - e) Timeline / Committee Structure (minute 59-20F&P (e) refers).
- 7. Items Referred to this Committee**
 - a) None.
- 8. To consider Policies referred to this Committee**
 - a) Lettings Policy (as previously circulated).

9. To consider the Council Risk Management

- a) Overtime Report (to follow).
- b) Creditors/Debtors (to follow).
- c) Budget Monitoring – Finance Committee responsibilities (October 2020 Financial Information).

10. Correspondence

- a) Government support for Tamar Crossings (press release) – Tamar Crossings (as previously circulated).
- b) St Columba and Torpoint RFU - Section 137 Grant Application (as circulated, with additional information to follow).
- c) Employer Newsletter – Cornwall Pension Fund – November 2020 (as circulated).

11. Planning Applications.

None.

12. Accounts for Payment.

Contact Name	Invoice Number	Total	VAT	NET	Description
Biffa	Inv no 522T33632	32.88	5.48	27.40	library waste collection 21.11.20 - 25.12.20
Torpoint Allotment Association	FOC reimburse	10.00	1.67	8.33	Reimburse FOC fee
DFR Roofing Ltd	Inv No 202502	460.80	76.80	384.00	Repair No1 to roof council chambers

13. Date of next meeting.

Monday 1st February 2021.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Tuesday 24th November 2020