



TORPOINT TOWN COUNCIL

The meeting took place Virtually, using Zoom. All members had been encouraged (in advance) to join the virtual meeting as well as being given the opportunity to join the meeting via telephone 'dial in'. Members of the public had been given the opportunity to email any questions in advance for Open Forum; there were none received.

The Chairman welcomed everyone to the meeting and affirmed that each individual Councillor could hear and could respond (unmute/mute microphones) prior to the start.

Fr. Michael Brown led prayers before the meeting.

MINUTES of the **VIRTUAL** meeting of Torpoint Town Council held on Thursday 15th October 2020 at 7.00pm via the **Zoom** link

<https://us02web.zoom.us/j/88243019471?pwd=enkzQWhJSzRCRmgxWIZINKUvQmc1UT09>

Meeting ID: **882 4301 9471** Passcode: **511818**

Virtually Present: - Town Mayor (Councillor Mrs. C E Goodman) (Chairman), Deputy Town Mayor (Councillor Miss R A Evans (*formerly Tanner*) BEM), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, T J Gulley OBE, L E Keise, Mrs. J M Martin, K J Moon, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk), Operations Manager and Town Council Support Officer in attendance.

	ACTION
<p>90-20 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Miss L J Hocking, Mrs. R A Southworth and M G Spurling.</p>	
<p>91-20 Declarations of Interest relating to items on the Agenda a) An NRI (Non-Registerable Interest) was declared by: - Councillor J T Tivnan – (Agenda item 3 (a) – as a friend of the applicant). b) An NRI (Non-Registerable Interest) was declared by: - Councillor K. M Moon – (Agenda item 3(a) – as a friend of the applicant). c) An NRI (Non-Registerable Interest) was declared by: - Councillor G Davis (Agenda Item 11 Cornwall Council Community Chest Grant Application)</p>	
<p>92-20 Planning Applications: - a) PA20/06823 – Householder application for proposed office/workshop – 10 Wellington Street, Torpoint, PL11 2DE: - The Mayor introduced the agenda item, the Clerk subsequently questioned whether any Councillor would be leaving the meeting (see minute numbers 91-20 (a) and (b)). At this point Councillors K J Moon and J Tivnan BEM explained they would not be leaving the meeting, both advising they would not be participating in any vote to be taken. Councillor G J Davis raised a point of order asking if it was required that having declared an NRI Members had to leave the meeting at that point. The Clerk explained it is a personal decision whether a Member chooses to leave or not after declaring an NRI. At this point Councillor Moon advised he would now leave the meeting and Councillor Tivnan reiterated he would not be commenting nor voting and decided to remain in the meeting for the agenda item. Councillor K J Moon was placed 'in the Zoom waiting room' (i.e. left the meeting at this point). Several Members confirmed they had taken the opportunity to visit the site and the online comment submitted by a next-door neighbour was considered. It is resolved the following</p>	

<p>observations and comments are noted:- To recommend approval with the following conditions/restrictions for consideration: -</p> <ul style="list-style-type: none"> i.) The siting of the external staircase is reviewed and the private amenity of the neighbouring property is taken into consideration. ii.) Request a restriction is placed on the building indicating it is for private use only and not for ancillary residential use and also that the office is tied to the main dwelling. <p>Councillor K J Moon was readmitted to the Zoom meeting (i.e. returned to the meeting at this point).</p> <ul style="list-style-type: none"> b) PA20/08118 – Proposed site extension above existing garage – 3 Beech Close, Torpoint PL11 2NF: - <p>Online comment submitted by a next-door neighbour was considered. No objections or observations.</p> <ul style="list-style-type: none"> c) PA20/07198 – Change of use to B8 (storage and distribution) – Units 17 and 18 Enterprise Court, Marine Drive, Torpoint. <p>No objections or observations.</p> <ul style="list-style-type: none"> d) PA19/09881 – ‘A Farm Pizza’, 12 Fore Street, Torpoint PL11 2AB – UPDATE on planning application from Cornwall Council <p>The information, as circulated, from the Cornwall Council Planning Officer with approval, subject to conditions, is noted, highlighting this is for a temporary trial period of one year initially.</p>	
<p>93-20 Cornwall Council Report: - Councillor G J Davis reported: -</p> <p><i>Tamar Bridge and Torpoint Ferry</i> Councillor Davis explained that consultation has commenced on the proposals for the toll increase. Councillor Davis supported the virtual meeting of the TB&TFJC representatives with the Town Council.</p> <p><i>Lower Fore Street Redevelopment</i> Councillor Davis attended a meeting in Torpoint with senior Cornwall Council representatives and the Chairman and Acting Chief Executive Officer of Treveth (the Council owned Development Company), explaining that it was an interesting meeting with a very clear action for Treveth to advise whether they would like a role in a future development. A ‘senior’ meeting is taking place on Friday 16th October and a more local level meeting is taking place week commencing 19th October. Following these meetings a decision is anticipated.</p> <p>Cornwall Council are to launch a new fund for town revitalisation which Torpoint could bid for, which could also help deliver a lower end of town development. There is positive feedback about Torpoint and opportunities are being explored about how a funding bid can be completed, adding that further discussions are expected in the coming weeks. Councillor Davis continued that a number of options are being explored to get this delivered and it is great that the Cornwall Council Cabinet Holder (for Economy and Planning) and senior Cornwall Council Officers are assisting Torpoint to bring the project to fruition.</p> <p><i>Jetty for Torpoint</i> Councillor Davis explained having supported several meetings with Arcadis (the contactor) on the jetty proposals in the last couple of weeks, including meetings with stakeholders to explore options for moorings which may need to be moved for the project to come to fruition.</p>	

<p><i>Re Opening of High Streets Grants Phase Two</i></p> <p>There is a Reopening High Street Safely Phase 2 fund that is being launched very soon, which is to provide towns with funding to help high streets stay open safely in the run up to Christmas. Details will be released early next week, to give us a chance to consider the scope and potentially bid for funding it may be worth deferring Monday's traders meeting until the following week.</p> <p>Following discussion it is agreed to postpone the traders meeting to Monday 29th October, at 7.00pm, ensuring the traders are advised the reason for the change. Councillor J Tivnan BEM asked which Council members sit on the Fore Street Traders group, the Clerk explained the Mayor, the Deputy Mayor, along with Councillors G J Davis, Mrs. J M Martin and C R Still are on the group along with Councillor E H Andrews, adding that volunteers had been sought at a recent Development and Localism Committee meeting [held Thursday 4th June 2020].</p> <p>The Clerk explained Councillor M J Crago has tried to join the virtual meeting, however, had been unable to do so.</p>	
<p>94-20 Police Activity Report: - The Police activity report is noted.</p>	
<p>95-20 Minutes of the previous meeting: - The minutes of the previous virtual meeting held on Thursday 17th September 2020 were taken as read, confirmed and will be signed by the Mayor in due course.</p>	
<p>96-20 Matters arising from the minutes: -</p> <p>a) Industrial noise emanating from Trevol Business Park: - Pursuant to minute 78-20 (a) the Mayor asked Councillor S J Corbidge MBE for an update on the situation. Councillor Corbidge reminded Members that it has been at this meeting (October) last year when the residents' of Lamorna Park had asked for the Council's support on the four points to ensure the operations undertaken at the site are fully compliant. Councillor Corbidge explained that following a number of letters from the Town Council, along with a Cornwall Council Enforcement Officer visiting the site, this resulted, in April 2020, in a retrospective planning application being submitted to Cornwall Council. On 3rd September 2020 the Cornwall Council Planning Officer confirmed [to Councillor Corbidge] that a noise assessment had been received for the site, which has been passed to Cornwall Council Public Health and Protection team. On the 26th May 2020 following high pressure water blasting being undertaken at the site, an enforcement case was opened and the equipment was again used two weeks ago. Additionally, an access road has been routed to the site, again enforcement have been advised of the same. More recently the local Fire Brigade were called to the site and recorded an unknown substance being burned. Councillor Davis agreed to liaise with Councillor M J Crago to establish the current situation with Cornwall Council's investigations.</p> <p>b) Verge Cutting: - Pursuant to minute 78-20 (b) the Mayor explained the Council are waiting to hear from Cornwall Council to arrange the meeting, as part of the "To mow or to grow?" initiative. Councillor S J Corbidge MBE explained that in his opinion the recent verge cutting by Cormac was vastly improved, the Mayor concurred.</p>	<p>Cllr Davis</p>

<p>97-20 Mayor's Communications The Mayor advised having attended: -</p> <p>Saturday 26th September – presentation of a bouquet of flowers for a Golden Wedding Anniversary Celebration Sunday 11th October – visited Tartendown Nursery to accompany the Post Office proprietor and staff to select the Christmas Tree – the Post Office are sponsoring the Christmas Tree at Sparrow Park this year. Thursday 15th October – virtually attended Cornwall Mayor's meeting via Zoom.</p> <p>a) Report from Local Community Markets: - The Chairman invited the Deputy Mayor (Councillor Miss R A Evans BEM) to provide a report from the Local Community Markets. (It is noted the Deputy Mayor is a member of the Local Community Markets in the capacity of Miss R A Evans BEM.) The Deputy Mayor explained there are two more markets being organised before the end of this year, social distancing and COVID-19 guidance will be adhered to. Additionally, the Local Community Markets have been approached by a local health provider as there is a lack of care facilities in the local area and the Rame Peninsula. The Deputy Mayor explained that this is approaching crisis point and have suggested the Council could be contacted about the situation, adding that individuals will be severely impacted by the lack of facilities. Councillor Mrs. J M Martin explained the satellite Foodbank Distribution Centre is continuing with local deliveries being made and more boxes being collected for distribution. Councillor Martin minuted thanks to the Council for providing the support, via the Operations Manager and his team, to the recent market, which had been really helpful.</p>	
<p>98-20 Minutes of the Asset Management and Operations Committee It was resolved the minutes of the virtual meeting held on Thursday 24th September 2020 (as circulated) are received and the recommendation contained in the minutes 45-20AMOC (a) (Environment Policy) is adopted and implemented.</p>	
<p>99-20 Minutes of the Finance and Personnel Committee It was resolved the minutes of the virtual meeting held on Monday 28th September 2020 (as circulated) are received and the recommendations contained in the minutes 48-20F&P (a) (Standing Orders), 48-20F&P (b) (Financial Regulations) and 48-20F&P (c) (Best Value Statement) are adopted and implemented.</p> <p>Pursuant to minute 48-20F&P (a) (Standing Orders) the Clerk explained having contacted CALC that tender documentation could be received electronically and it is suggested a separate email account for this is set up, which is accessed once the tender deadline has passed. Clerk to update and re-circulate revised Standing Orders.</p>	Clerk
<p>100-20 Minutes of the Development and Localism Committee It was resolved the minutes of the virtual meeting held on Thursday 1st October 2020 (as circulated) are received and the recommendations contained in the minutes 53-20D&L (c) (The re-opening of Fore Street – setting up a Business Forum in Torpoint), 53-20D&L (c) (the Council submits an application for Community Chest funding to apply for the cost to provide 1 hour free of charge parking in Tamar Street car park from 1st November 2020 to 31st March 2021 at a cost of £868.50).</p> <p>Pursuant to minute 53-20D&L (The re-opening of Fore Street – setting up a Business Forum in Torpoint) following a question posited about who would be setting the Terms of Reference and providing the secretariat, Councillor G J Davis explained that following the meeting with traders it was clear there needed to be a consolidated voice from all the businesses in the</p>	Clerk Clerk

<p>town. The Deputy Mayor (Councillor Miss R A Evans BEM) added that the traders had explained that following previous efforts to set up a Business Forum, they had felt that asking the Town Council to facilitate the Forum would provide more cohesion, highlighting the importance of inviting all Torpoint businesses to join. The Clerk detailed the anticipated workload - preparation of and attendance at four meetings per year and Councillor T J Gulley OBE added that the Terms of Reference need clear articulation of the Council roles and responsibilities.</p> <p>(Councillor G J Davis was put in the Zoom waiting room, i.e. left the meeting for the second part of minute number 53-20D&L (c) (Council submits an application to Cornwall Council for Community Chest funding) and was re-admitted after this agenda item was discussed and voted upon.)</p> <p>Councillor G J Davis explained that the Committee meeting stood adjourned and the Deputy Mayor (Councillor Miss R A Evans BEM) presented the minutes of the Adjourned Meeting.</p> <p>It was resolved the minutes of the adjourned virtual meeting held on Tuesday 6th October 2020 (as circulated) are received and it was further resolved that due to the commercial sensitivity of the Swimming Pool Feasibility Study tender documentation this item would be considered with the Public and Press excluded [see minute number 109-20 below].</p>	
<p>101-20 Policy Review Update</p> <p>A Policy Review update will be included in future Council meeting documents; Councillor J Tivnan BEM explained that many of the Council Policies appear to be enmeshed with information and by following an in-depth review of each individual one, will ensure the Council is adequately protected in the future. The Mayor minuted thanks to Members and Officers who are involved in this process.</p>	
<p>102-20 Torpoint Ferry</p> <p>a) The Torpoint Ferry availability statistics report, as previously circulated is noted. The Mayor summarised the meeting held with representatives of the Tamar Bridge and Torpoint Ferry Joint Committee (TB&TFJC), attendees were Councillor Sam Tamblin (TB&TFJC Joint Chairman), Councillor George Wheeler (TB&TFJC Joint Chairman), David List (General Manager), Paul Davey (Ferry Manager), Councillor G J Davis and the Clerk. The Mayor detailed the three points that had been explained at the start of the meeting: -</p> <p>“On behalf of the community of Torpoint I wish to thank Tamar Crossings for all the measures that they have taken in relation to the Covid-19 situation. These include the shore-side tolling system, the implementation of safety measures at a time when a number of staff were either shielding or self-isolating, which also saw the suspension of the recruitment of a number of new staff due to the Covid-19 situation, highlighting that it has been a difficult time for everyone. More recently, I would like to thank the Torpoint Ferry staff, who, at short notice, enabled the lengthening of the ferry day when we experienced the knock-on effects in ferry queues, due to accidents both on the A38 Plymouth and on the Tamar Bridge.</p> <p>Finally, ordinarily 80% of our working population use the ferry to commute to work in Plymouth and surrounding areas. In addition to that, a number of school children use the crossing both ways. As a Town Council we are working very hard on the regeneration of Lower Fore Street. We are encouraging businesses to invest in Torpoint adding to the economy, we would like people to choose to live in Torpoint, because it is a safe, thriving and welcoming community. The Torpoint Ferry’s reputation as a reliable transport route is crucial</p>	

to that economic regeneration.”

Agenda items at the meeting:

- i) Availability statistics – It was identified that communication with ferry users about the Torpoint Ferry is needed and that the Ferry Manager is working with their Communications Manager to produce and distribute a ‘Torpoint Ferry information flier/leaflet’;
- ii) Bike lane – The measures were put in place as a result of COVID-19 to support social distancing, this enables timely, safe and swift unload/reload procedures to be undertaken.
- iii) Routine inspection and maintenance discussion – examples of the prow wire failures were given and having reviewed the number of cycles of use, the equipment is now replaced after a lower number of cycles.

Councillor G J Davis congratulated the Mayor for Chairing the virtual meeting with the Tamar Crossings personnel.

The Support Officer advised the Ferry Manager had communicated that the public conveniences on both sides of the river have been closed, due to them being left in an unclean condition and with drug paraphernalia found; a review about re-opening would be considered in the future and guidance is being sought from Cornwall Council.

103-20 Financial Information

a) It was **resolved** that the September 2020 Budget Variance Income and Expenditure (as circulated) is received and adopted. It was reported that the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and documentation as being accurate. The Clerk detailed the position with the income levels at 12% below budget, at the half year point, highlighting that with the current pandemic the deficit can be explained. Following a question posited about the anticipated £28,000 income for Project Funding, the Clerk replied the income is expected from Cornwall Council following the devolution of the Play Parks and other sites. Answering a question on staff mileage/travel expenditure it was explained that although unbudgeted for, the employees use their personal vehicles for business use and reclaim any additional business insurance charge, plus the mileage incurred.

b) Update from the External Auditor: -

The Clerk referred to the document as previously circulated [information copied here]. On 2nd October 2020 the Council received correspondence from the External Auditor (for and on behalf of PKF Littlejohn) highlighting four queries with the AGAR (Annual Governance and Accountability Return) 2019/20 Part 3. The Clerk & RFO competently answered three of the four queries and requested assistance from the Financial Consultant to further investigate the query regarding how the PWLB (Public Works Loan Board) payments had been accounted for. This required research into the completed AGAR for 2018/19, which was approved by the External Auditor last year.

Having forwarded further information to the External Auditor on the matter, their initial suggestion was for the Council to record an inaccuracy on the AGAR for 2018/19. This would mean raising an ‘except for’ matter (qualification), which when considered, the Financial Consultant and Clerk & RFO were unwilling to accept on behalf of the Council. A suggestion was put to the External Auditor to resubmit the AGAR amending the figures for 2018/19 and subsequently being marking as ‘reinstated’. This solution has been considered and accepted by the External Auditor.

The 2018/19 financial figures are not correct, due to the second PWLB payment for Financial

Year ending 31st March 2019 being paid by direct debit on Monday 1st April 2019, which fell into the next financial year (31st March 2019 being a Sunday). It is noted that this accounting error, made by the previous RFO, was not identified by the external audit undertaken last year.

As agreed by the External Auditor and Financial Consultant, the **recommendation** was put by Councillor Mrs. J M Martin, which was seconded by Councillor J Tivnan BEM and it is **resolved** to amend the figures on Section 3 of the 2018/19 AGAR Box 10 by crossing out £228,654 and entering £216,913. This will need to be signed by the Chairman (Councillor Mrs. C E Goodman) and the Clerk & RFO and forwarded immediately to the External Auditor.

Mayor/
Clerk

104-20 Meetings Schedule 2021

a) The Meetings Schedule 2021 was noted, the Clerk explained that as the Standing Orders had been updated, meetings would commence at 7.00pm, with Standing Orders suspended when questions from members of the public are received. Additionally, the Chairman of the Development and Localism Committee may call an additional meeting of this Committee in January 2021.

105-20 Accounts for Payment

Contact Name	Invoice Number	Total	VAT	NET	Description
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates November 2020
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Business Rates November 2020
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Business Rates November 2020
Spot On Supplies	Inv 21503601	47.59	7.93	39.66	Cleaning
Spot On Supplies	Inv 21503600	16.62	0.00	16.62	PPE
Paul Stinchcombe Mileage claim	September Mileage claim	25.20	0.93	24.27	Mileage claim September
Tartendown Nurseries	Inv 3605	294.68	49.14	245.54	Various Plants for library project
Cornwall Council - Waste Management	8100054361	150.00	0.00	150.00	Seagull Sacks for Library
Waterwise	inv 34088	8.86	1.48	7.38	Bottle trap chambers urinal
Don Benson	inv 7	60.00	0.00	60.00	Clock winding September 2020
Richards Builders Merchants Ltd	Inv 746324	26.97	4.49	22.48	Planter materials
BT	Acc no VP91196470	613.93	102.33	511.60	council chambers phone
Biffa	Inv no 522T30741	26.30	4.38	21.92	Library Waste Collection
Biffa	Inv no 522T30740	136.51	22.75	113.76	Council Chambers Waste Collection
Richards Builders Merchants Ltd	inv 745968	9.18	1.53	7.65	Chambers repairs
W H Bond & Sons	Inv No	375.25	62.54	312.71	Planter materials wood

Ltd	161960				
Beech Auctions of Callington	6283/421	63.25	0.00	63.25	Leaf blower & shredder
Greg Conner Mileage Claim	September mileage	71.10	2.63	68.47	Mileage claim September
*G & R Electrical Wholesalers Ltd	CC quote 142605:P	291.60	48.60	243.00	10mtr Pee String Lights Red 24V
HSE Docs	CC course fees	59.88	9.98	49.90	Food hygiene On line courses for the Library Cafe
Amazon	CC 205-8642440-1543522	69.81	11.63	58.18	Pressure water sprayer for Havey Street Planters 15l wheeled
Amazon	CC 203-2945301-4862739	59.99	0.00	59.99	Black & Colour Ink cartridges for Support Officer whilst working from home
Zoom Video Communications Inc.	CC INV46184570	14.39	2.40	11.99	Standard Pro Monthly Subscription October 2020
Amazon	CC 205-8552080-9851538	25.89	4.31	21.58	Carbon Monoxide Detector Alarm for Library 7 year battery
SLCC	CC BK13857	30.00	5.00	25.00	Virtual National Conference 12th - 16th October 2020 Milly
Adobe Systems Software Ireland Ltd	CC IEE2020006342941	12.64	0.00	12.64	Adobe Reader Software October 2020
Bioperl	CC order no BIO-1393-2020	44.82	7.47	37.35	Bioperl Surface Disinfectant 5L Concentrate
J. Parker Dutch Bulbs (W/S) Ltd	CC Order No 10445401	141.75	23.64	118.11	Viburnum x Bodnantense Dawn (2 pack)
XERO	CC inv 7017290	28.80	4.80	24.00	Accounting Software Monthly subscription October 2020
Contact Name	Invoice Ref	Total	VAT	Net	Description
Everflow Water	DD invoice No. 711613	401.72	31.38	370.34	Council Chambers Water Rates - Water 18.11.20 - 17.12.20
SSE - Cambridge Field - Elec	DD 561785554/0016	31.92	1.51	30.41	Units 10.07.20 - 09.10.20
SSE SWALEC - Library- Elec	DD 51789712/00258	66.07	3.15	62.92	Electricity Library 10.09.20 to 01.10.20
Shire Leasing PLC	DD 03963352,01910	-149.29	-24.88	-124.41	reimburse for old phone system charge as incorporated in new

					account
EE	DD V0180332522 4	74.44	12.41	62.03	Monthly Plan charges x 3 mobiles October 2020
SSE Southern Electric - Benodet- Elec	DD 51785521/00 06	116.82	5.57	111.25	Electricity Charges 01.07.20 - 01.10.20
Corona Energy - Chambers- Gas	DD inv 15565488	615.70	102.62	513.08	Gas Usage Council Chambers Sept - Oct2020
SSE Southern Electric -Library Gas	DD 91812424/00 10-11	21.49	1.02	20.47	Re Inv 0010 01.08.20 - 03.09.20 Unrestricted units
FINTEC Asset Finance	DD 13861	189.42	31.57	157.85	Ricoh Printer Rental Agreement 01.10.20 - 01.01.21

* To be invoiced to Torpoint Community Markets

106-20 Correspondence

a) Seasonal dogs on beaches PSPO review 2020 - Cornwall Council: -
Noted.

b) Dropped kerbs/pavements – Mr P Goodall: -

Councillor K J Moon explained that he had been contacted by the resident, visited the site and suggested the correspondent advises the Council of the problems he is experiencing. Members concurred with Mr Goodall's comments about the problems with cars being parked over dropped kerbs, also pavement parking, which is seen in many areas of the town. Councillor J Tivnan BEM explained a copy of the correspondence had been passed to the Cormac Highways Manager. The Deputy Mayor (Councillor Miss R A Evans BEM) minuted thanks to Mr Goodall for taking time to meet in Fore Street with Councillors Davis, Tivnan and herself to highlight the same problems. The Mayor will visit the correspondent's address and reply, explaining these are long-term issues which will be considered in the future. Clerk to highlight the problems via social media.

c) Work being undertaken on 'contaminated land' – Mr B Hobbs: -

Councillor J Tivnan BEM explained having spoken to the correspondent on this matter and it is agreed the Clerk will contact Mr Hobbs to provide the evidence that the land is contaminated. Clerk to ensure [Cornwall] Councillor M J Crago is advised about the work being undertaken.

Mayor/
Clerk

Clerk

107-20 Reports

a) Neighbourhood Plan: -

The Clerk advised having recently met with the Planning consultants, they have apologised for the delay in forwarding the next set of information for review and have now allocated more resources to this work. The next virtual meeting to review policies and site specific policies is scheduled for Tuesday 27th October 2020 at 4.00pm.

b) Reports from delegates to outside bodies

i) Torpoint Archives and Heritage Centre Report @ 15th September 2020 - the report is noted.

ii) Torpoint Town Partnership (TTP) – The Mayor summarised a recent meeting of the TTP explaining the organisation of the Virtual Christmas Lights switch-on, taking place on Saturday 28th November. The Local Community Markets will organise a market for the following day, Sunday 29th November. Thanking Mrs. Kelly-Jane Brown and Councillor Mrs. J M Martin, and all those involved the Mayor highlighted some of the plans for the anticipated virtual switch-on. The Mayor continued that the Christmas Tree had been

<p>chosen, with the Council liaising with the contractor who erects the [Fore Street] Christmas Lights, to ensure there are enough Christmas Tree lights and that they are all working correctly. Following a question posited about the Christmas Tree lights, Councillor G J Davis highlighted that if additional Christmas Tree lights needed to be purchased, an application for Community Chest funding could be considered for this.</p> <p>iii) Councillor C R Still explained the Torpoint and Rame Active Community Network has submitted an application to Cornwall Council for Community Infrastructure (CIL) Funding, to fund the provision of an all-weather pitch for Torpoint.</p> <p>iv) Councillor K J Moon explained the Chairman of the Friends of Thanckes Park group is Mrs. Samm Bickle.</p>	
<p>108-20 Date of next Virtual meeting: - Thursday 19th November 2020.</p>	
<p>109-20 It was resolved the information to be considered is of a commercially sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1 (2)).</p>	
<p>Meeting closed at 8.59pm.....Town Mayor</p>	