



TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 19th November 2020 at 7.00pm**. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options:

Join Zoom Meeting

<https://us02web.zoom.us/j/86976427844?pwd=ek11K3JtYzBSejl1OHQyQlZRcUdWUT09>

Meeting ID: **869 7642 7844**

Passcode: **344800**

One tap mobile

+442030512874,,86976427844#,,,,,0#,,344800# United Kingdom

+442034815237,,86976427844#,,,,,0#,,344800# United Kingdom

Dial by your location

Meeting ID: **869 7642 7844**

Passcode: **344800**

Find your local number: <https://us02web.zoom.us/j/86976427844?pwd=ek11K3JtYzBSejl1OHQyQlZRcUdWUT09>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to admin@torpointtowncouncil.gov.uk.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

- a) PA20/09129 – Extension to workshop – Western National Ltd., Trevol Road, Torpoint.
- b) PA20/09208 – Demolition of existing dilapidated garage and replacement with new garage with variation of condition 2 in respect of decision PA19/11033- 30 Wellington Street, Torpoint PL11 2DF.
- c) PA20/09321 – Change of use of ground floor to Hot Food Takeaway (Sui Generis) – 69 Fore Street, Torpoint PL11 2AA.

4. Cornwall Council Report.

5. Process to fill the casual vacancy in the East Ward (due to the resignation of former Councillor S J Corbidge MBE).

- a) To receive the Confidential report from the Systems and Procedures working party.

6. Police Activity Report (as circulated).

- a) Shaping Policing in Devon, Cornwall and Isles of Scilly survey – Office of the Police and Crime Commissioner (as circulated).

6. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 15th October 2020.

7. Matters arising from the minutes.

- a) Industrial noise emanating from Trevol Business Park (minute 96-20 (a) refers).
- b) Verge cutting (minute 96-20 (b) refers).
- c) Revised Standing Orders (minute 99-20) (to follow).
- d) Work being undertaken on 'contaminated land' (additional correspondence as circulated).

8. Mayor’s communications.

a) Report from Local Community Markets.

9. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held Thursday 22nd October 2020 and to consider the recommendations in the minutes 56-20AMOC (a) (Ellis Monument), 56-20AMOC (b) (Sparrow Park sign), 59-20AMOC (a) (To review the 3 year plan) and 63-20 (d) (Request for memorial bench for Mr M Walmsley).

10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held Monday 2nd November 2020 and to consider the recommendations in the minutes 63-20F&P (a) (Torpoint Athletic Juniors FC – Section 137 Grant Application), 63-20F&P (c) (Royal British Legion Torpoint Branch – Section 137 Grant Application).

11. Minutes of the Development and Localism Committee.

Minutes of the meeting held Thursday 5th November 2020 and to consider the recommendations in the minutes (to follow).

12. Question of which notice has been given or notice of motion.

13. Policy Review Update (to follow).

14. Torpoint Ferry

a) Availability Statistics (to follow).

15. Financial Information.

a) October 2020 Financial Information (to follow).

b) To consider the report following the completion of the Assurance Review undertaken by the External Auditor for the year ended 31st March 2020 (Town Clerk and RFO) (as circulated).

16. Accounts for payment.

Contact Name	Invoice Number	Total	VAT	NET	Description
Spot On Supplies	Inv 21506428	124.34	20.73	103.61	Cleaning materials & Sanitiser
Greg Conner - Operations Manager TTC	October Mileage 2020	54.45	2.02	52.43	October mileage Claim vatable element
Paul Stinchcombe	October mileage	31.50	1.17	30.33	Mileage claim September VATable element Paul Stinchcombe
PKF Littlejohn LLP	Inv no SB20202387	1200.00	200.00	1000.00	External Audit
Atlas Graphics (South West) Ltd	Inv 16266	237.60	39.60	198.00	Stainless steel Lasered plaques 100 x 50mm with 4 holes
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Bus Rates December 2020
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Business Rates December 2020
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Business Rates December 2020
Western Web Limited	Inv 22081	18.00	3.00	15.00	Check wi fi at library

Don Benson	Oct 2020 no 8	48.00	0.00	48.00	Clock winding St James Church
Westcare Limited	Inv No SINV00176093	58.80	9.80	49.00	Office Furniture
Cornwall Council - Garage	34190700166	58.04	9.67	48.37	Garage Rental
BT	WW 3411 2427	70.08	11.68	58.40	Bar Phone Oct & Nov 2020

17. Correspondence.

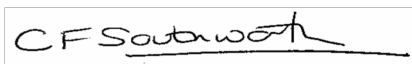
- a) Winter maintenance fact sheet – CORMAC (as circulated).
- b) Census 2021 – Office for National Statistics - North East Cornwall (as circulated).
- c) Community Governance Reviews – Cornwall Council (as circulated).
- d) Budget consultation Cornwall Council's spending priorities and budget for 2021/22 – Cornwall Council (as circulated).
- e) Request for free Cornwall Council car parking – Liskeard Town Forum (as circulated).
- f) Defibrillator annual fee – Torpoint Defibrillator Team (as circulated).
- g) East Cornwall residents urged to stick to COVID-19 rules amid rise in cases – Cornwall Council (as circulated).
- h) Parish and Town Council Precepts for the 2021/22 Financial Year – Cornwall Council (as circulated).

18. Reports.

- a) Neighbourhood Plan.
- b) Torpoint Town Partnership.
- c) Reports from delegates to outside bodies.

19. Date of next meeting.

Thursday 17th December 2020.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Friday 13th November 2020