



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 22nd October 2020 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: -

Join Zoom Meeting

<https://us02web.zoom.us/j/81887156797?pwd=WIIGMjJlbnNjR3Z2dnd5ZHIYT1dzUT09>

Meeting ID: **818 8715 6797**

Passcode: **155345**

One tap mobile

+442034815240,,81887156797#,,,,,0#,,155345# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

Meeting ID: **818 8715 6797**

Passcode: **155345**

Find your local number: <https://us02web.zoom.us/j/kWfa88Phd>

AGENDA

1. **Apologies for absence.**

2. **Declarations of interest relating to items on the Agenda.**

3. **Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 24th September 2020.

4. **Matters arising from the Minutes.**

a) Ellis Monument – (minute 41-20AMOC (a) refers) (information as circulated).

b) Rendel/Sparrow Parks/Bénodet Parks – (minute 41-20AMOC (b) refers).

i) Proposed sign at Sparrow Park (as circulated).

c) Christmas Lights 2020 (to include weight testing) (minute 42-20 (b) refers).

d) Town Clock two-yearly inspection and maintenance (minute 47-20AMO (a) refers).

5. **Operational Report.**

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities to follow from the Operations Manager.)

6. **To consider the Council Business Risk Management Plan.**

a) Asset Condition Survey (any updates).

7. **Asset Management and Operations Plan.**

a) To review the 3 year plan 2021-2024 (to follow).

8. **Items referred this Committee.**

None.

9. **Policies referred to this Committee.**

None.

10. Health and Safety.

a) Reports and any new, proposed regulations/legislations and current issues.

11. Correspondence.

- a) We're Watching You! – Cornwall Council (as circulated).
- b) Engineering and Construction Insurance quotation (Platform Lift) – WPS Insurance (as circulated).
- c) Planning for the Future – Government Consultation on Changes to the Planning System – CALC (as circulated).
- d) Request for memorial bench for Mr M Walmsley – Victoria Trevor (as circulated).

12. Planning Applications.

- a) PA20/08623 – Rear extension and two storey side extension – 17 Goad Avenue, Torpoint PL11 2ND.
- b) PA20/07337 – Change of use from dental surgery to residential property – 17 Antony Road, Torpoint PL11 2JS.
- c) PA19/11033 – Replacement Garage at 30 Wellington Street, Torpoint PL11 2DF - update from Cornwall Council (as circulated).

13. Budget Monitoring Report.

September 2020 Financial Information (as previously circulated).

14. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Clear Sight Window Cleaners	invoice 18-B	70.00	0.00	70.00	Council Chambers windows cleaned
WPS Hallam Insurance	502707726	461.08	61.08	400.00	Lift insurance and Inspection fee renewal
Richards Builders Merchants Ltd	Inv no 748029	10.75	1.79	8.96	Thunderbolts M10 x 100mm hex for planters

15. Date of next meeting.

Thursday 26th November 2020.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk & RFO

Friday 16th October 2020