



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Finance and Personnel Committee will be held **via Zoom** on Monday 28th September 2020 at **7.00pm** to which all members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: -

<https://us02web.zoom.us/j/85090468196?pwd=a1VjNiRoditZV3hzSjlFYXpGOTIVZz09>

Meeting ID: **850 9046 8196**

Passcode: **812498**

One tap mobile

+442039017895,,85090468196#,,,,,,0#,,812498# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

Meeting ID: **850 9046 8196**

Passcode: **812498**

Find your local number: <https://us02web.zoom.us/j/kwL6htyV>

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the virtual meeting held on Tuesday 1st September 2020.

4. Matters Arising from the minutes

- a) Council Staffing Report (minute 33-20F&P (b) refers).
- b) Civic Functions (minute 33-20F&P (c) refers).
- c) Research alternative suppliers and costs for waste removal and disposal (minute 33-20F&P (d) refers).
- d) COVID-19 update (minute 33-20F&P (e) refers).
- e) Timeline / Committee Structure (minute 36-20F&P (d) refers).

5. Items Referred to this Committee

- a) None.

6. To consider Policies referred to this Committee

- a) Standing Orders (as updated) (to follow).
- b) Financial Regulations (as updated) (to follow).
- c) Best Value Statement (as updated) (to follow).
- d) Unacceptable Behaviour Policy – required? (to follow).

7. To consider the Council Risk Management

- a) Overtime Report (to follow).
- b) Creditors/Debtors to follow).
- c) Budget Monitoring – Finance Committee responsibilities (August 2020 Financial Information).



8. Correspondence

- a) The Rame Group Practice – Application for Free of Charge use (to follow).
- b) Public Sector Deposit Fund Fact Sheet August 2020 (as circulated).
- c) Employer Newsletter – Cornwall Pension Fund – September 2020 (to follow).

9. Planning Applications.

None.

10. Accounts for Payment.

ContactName	InvoiceNumber	Total	VAT	NET	Description
Paul Thomas - Traditional Signwriter	Invoice No 8421	68.00	0.00	68.00	Update Mayoral Board 2020/21 Chris Goodman

11. Date of next meeting.

Monday 2nd November 2020.

12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Tuesday 22nd September 2020