



## TORPOINT TOWN COUNCIL

The meeting took place Virtually, using Zoom. All members had been encouraged (in advance) to join the virtual meeting as well as being given the opportunity to join the meeting via telephone 'dial in'. Members of the public had been given the opportunity to email any questions in advance for Open Forum; there were none received.

The Chairman welcomed everyone to the meeting and affirmed that each individual Councillor could hear and could respond (unmute/mute microphones) prior to the start.

Fr. Michael Brown led prayers before the meeting.

MINUTES of the **VIRTUAL** meeting of Torpoint Town Council held on Thursday 17<sup>th</sup> September 2020 at 7.00pm via the **Zoom** link

<https://us02web.zoom.us/j/85914568037?pwd=bWtlb1RQNDJJDmRRRTBGNIh4Um9hdz09>

Meeting ID: **859 1456 8037** Passcode: **347260**

**Virtually Present:** - Town Mayor (Councillor Mrs. C E Goodman) (Chairman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors Mrs. K Brownhill, G J Davis, T J Gulley OBE, Miss L J Hocking, L E Keise, Mrs. J M Martin, K J Moon, M G Spurling, C R Still (late arrival), J Tivnan BEM plus the Town Clerk & RFO (Clerk), Town Council Support Officer and Operations Manager in attendance.

	<b>ACTIO N</b>
<p><b>72-20 Apologies for absence:</b> - Apologies for absence were submitted on behalf of Councillors E H Andrews, Miss R C Baker, S J Corbidge MBE and Mrs. R A Southworth.</p>	
<p><b>73-20 Declarations of Interest relating to items on the Agenda:</b> - a) An NRI (Non-Registerable Interest) was declared by: - Councillor Mrs. J M Martin – (Agenda item 8. (a) – as a member of Local Community Markets). b) An NRI (Non-Registerable Interest) was declared by: - The Deputy Mayor Councillor Miss R A Tanner BEM – (Agenda item 8. (a) - as a member of Local Community Markets).</p>	
<p><b>74-20 Planning Applications:</b> - a) PA20/06490 – Detached garage with attached greenhouse – 50 Cremyll Road, Torpoint PL11 2DY (previously considered at the Finance and Personnel Committee meeting held 1<sup>st</sup> September 2020). Considering the further information previously sought and circulated on the matter, it was agreed there are no comments or observations on the application.</p>	
<p><b>75-20 Cornwall Council Report:</b> - Councillor G J Davis reported: -  <i>Tamar Bridge and Torpoint Ferry</i> Last week the Tamar Bridge and Torpoint Ferry Joint Committee (Committee) voted 5-4 in favour of commencing a consultation on increasing the tolls by 40% from £2 to £2.40 with a target implementation of January 2022, and from January 2021 a 10% reduction in the concessions received for Tag holders resulting in Tolls increasing to £1.20 to cover the budget deficit caused by both the reduction of traffic and cessation of tolling during the lock down. Once the toll increase is implemented the concession discount will return to 50%. It is of note the traffic volumes will be monitored and should circumstances change the Committee may halt or revisit the proposal. The Committee will also continue to lobby the government and the MP's for financial support as a result of the Covid-19 pandemic. Councillor Davis explained that</p>	

he had voted against this proposal, accepting there is a deficit that needs to have a plan to be recovered. However Councillor Davis recognises that for the vast majority of people in SE Cornwall there is no credible alternative to the crossings in their everyday lives and therefore the toll effectively operates as an additional tax. Councillor Davis continued that he is in favour of a modest toll to ensure the crossings are maintained and managed however he believes the increase will have a detrimental impact on the way people use SE Cornwall or avoid SE Cornwall to live, work and play. He was therefore looking for the local authorities to look at other ways of covering the deficit that they are ultimately liable for, giving recognition to the social and environmental benefit the crossings give to the area. The cabinet leads for both Council Authorities rejected this.

As part of the review of the options to recover the deficit the Committee also reviewed the costs of the organisation, the most significant is that of the Torpoint ferry operation. Councillor Davis urged members to reject the option of a reduction in service and he was pleased to see that the option was not considered any further by the Committee. In the June meeting of the Committee it was agreed a paper would be drawn up to formally document the strategic connection of the two crossings and how they should be considered as one. Councillor Davis continued that he is also 'pushing' for the community network and the SE Cornwall Community Network Economic Group to commission a paper that reviews the impact the tolls have on the SE Cornwall economy with a view to building a case for alternative options in future.

#### *Lower Fore Street Redevelopment*

Councillor Davis was pleased to update that following a meeting he had as part of the Community Network Area with the Cornwall Cabinet Holder for Economy and Planning in July 2020 that a visit to Torpoint had been secured and a meeting with the Chairman of Treveth has been secured for later this month. Councillor Davis explained that Treveth is a Cornwall Council owned housing delivery company, which would likely lead to the development of lower Fore Street and potentially the delivery of some much needed housing on the Northern Fringe.

The Mayor and the Chairman of the Development and Localism Committee will also be supporting the meeting along with the Cornwall Council Director of Planning and Sustainable Development and the Community Link Officer. Councillor Davis continued that it is his understanding that Treveth have been challenging the Town Council to demonstrate an up-to-date view of the community support and aspiration for the site, this is what the planned Charrette is intended to do. The Charrette planning is continuing and it is expected to be held remotely, further details are expected on this in the next week or two.

(Councillor C R Still joined the meeting at this point and subsequently submitted his apologies for joining the meeting late, advising no Declarations of Interest to be made.)

Councillor T J Gulley OBE wished to acknowledge the efforts made by Councillor Davis to try to protect the local community from any future toll increase, adding that he is disappointed that a proposed toll increase is the one of the solutions to the financial deficit. Councillor Gulley asked Councillor Davis whether the Committee has lobbied the local MP for Government support. Councillor Davis explained, the local MP had been involved and Government support is again being sought by the Committee. Councillor J Tivnan BEM explained, having had sight of email correspondence on the matter, that the MP had been involved in the matter and volunteered to forward the same correspondence to all Members. [Post meeting note, having sought permission, correspondence was forwarded via Councillor J Tivnan BEM on the matter.]

Cllr  
Tivnan  
BEM

<p>Having recently spoken to Councillor M J Crago, the Clerk advised he is planning to return to duties next week.</p>	
<p><b>76-20 Police Activity Report: -</b> The Police activity report is noted.</p>	
<p><b>77-20 Minutes of the previous meeting</b> The minutes of the previous virtual meeting held on Thursday 20<sup>th</sup> August 2020 were taken as read, confirmed and will be signed by the Mayor in due course.</p>	
<p><b>78-20 Matters arising from the minutes</b> a) Industrial noise emanating from Trevol Business Park: - Pursuant to minute 62-20 (c) the Mayor explained that with the absence of Councillor S J Corbidge MBE an update on the situation will be sought at the next meeting. b) Verge Cutting: - Pursuant to minute 62-20 (d) the Mayor highlighted the verge cutting is ongoing and is awaiting an invitation from Cornwall Council to meet with Town and Parish Councils in the next few months, as part of the "To mow or to grow?" initiative. c) Meeting with Tamar Crossings reference Torpoint Ferry Operations: - Pursuant to minute 62-20 (e) the Mayor explained the virtual meeting with Tamar Crossing representatives is scheduled for Thursday 1<sup>st</sup> October, Councillor T J Gulley OBE explained that unfortunately he may not be available to attend. d) Update on Council meetings/'live streaming': - Pursuant to minute 65-20 the Clerk highlighted that working with Councillor K J Moon progress is being made to 'live stream' future Council meetings.</p>	
<p><b>79-20 Mayor's Communications</b> The Mayor explained the Council has received notification of the COVID-19 cases at RALEIGH from the Director of Public Health. Public Health England have reassured us that this is being managed as per their outbreak management plan and in line with PHE guidance. Following additional local information shared by Members, the Mayor confirmed she is in regular contact with the Commanding Officer at RALEIGH.</p> <p>Events attended: Friday 28<sup>th</sup> August 5.00pm                      STC Presentation to Torpoint Youth Project at Kings Arms</p> <p>Thursday 17<sup>th</sup> September 10.00am      Mayors' of Cornwall Zoom meeting</p> <p>Thursday 17<sup>th</sup> September 2.30pm      Photograph at the recently installed Lions Bench with representatives from Torpoint and Rame Peninsula Lions and The Co-op.</p> <p>a) Report from Local Community Markets: - The Chairman invited the Deputy Mayor (Councillor Miss R A Tanner BEM) to provide a report from the Local Community Markets on the volunteering effort undertaken. (It is noted the Deputy Mayor is a member of the Local Community Markets in the capacity of Miss R A Tanner BEM.) The Deputy Mayor explained the volunteering effort is still continuing and there has been close liaison with The Rame Group Practice, with flu vaccinations commencing next week. There have been two successful markets operated in Fore Street, where everyone has been reminded to be COVID aware and social distancing encouraged at all times. Councillor Mrs. J M Martin explained the satellite Foodbank Distribution Centre is continuing with local deliveries being made.</p>	

The Mayor introduced correspondence, as circulated, from the Local Community Markets and the Deputy Mayor (Councillor Miss R A Tanner BEM) and Councillor Mrs. J M Martin were placed 'in the Zoom waiting room' (i.e. left the meeting at this point). The Local Community Markets correspondence explained that following the successful re-starting of the Fore Street Market, they had undertaken a review of their procedures to identify opportunities for improvement. Highlighting that they are a small band of volunteers, the Local Community Markets (LCM) sought an allocation of Council operational assistance with future markets. Specifically, the assistance would be needed as follows: -

- i) The Council to take on the operational responsibility for putting out the advanced notice of road closure signs two weeks before the market. This would alleviate the need for someone from LCM to collect the garage key, update the signs and put them out. Additionally, the Council would be safe in the knowledge that it had been completed in a timely manner.
- ii) The Council to provide operational assistance / enforcement for 1 hour at each end of the market day. This would be from 8.00am to physically close the road and provide marshalling assistance where required and again from 3.00pm to 4.00pm to provide marshalling assistance, re-open the road and remove all signage from the site. This would ably assist LCM volunteers to better liaise with stall holders and assist with the clearing of the street. It would also demonstrate collaborative working for the benefit of the community.

The Local Community Markets group correspondence explained an enthusiasm to pay the Council for the assistance and also detailed the future markets dates, until the end of this financial year: 27<sup>th</sup> September, 25<sup>th</sup> October, 29<sup>th</sup> November and 28<sup>th</sup> March 2021. Members debated the request and sought information from the Operations Manager, asking whether the additional monthly workload could be incorporated into existing work capacity and employee hours. Having considered the request, it was identified there could be capacity within existing employee hours, negating the need to charge the LCM and Councillor T J Gulley OBE suggested running a trial pilot in this way. It is **resolved** to provide the services of the Council employee(s) to the Local Community Markets to put out the advanced warning notices and provide operational assistance / enforcement at the beginning and end of the market days on 27<sup>th</sup> September, 25<sup>th</sup> October and 29<sup>th</sup> November at no charge. The pilot will be reviewed at the end of this period and the Council will then re-consider the position.

The Deputy Mayor (Councillor Miss R A Tanner BEM) and Councillor Mrs. J M Martin were readmitted to the Zoom meeting (i.e. returned to the meeting at this point).

Clerk

**80-20 Minutes of the Finance and Personnel Committee**

It was **resolved** the minutes of the virtual meeting held on Tuesday 1<sup>st</sup> September 2020 (as circulated) are received and the recommendations contained in the minutes 35-20F&P (a) (Investment Strategy), 36-20F&P (e) (Internal Control Strategy), 37-20F&P (d) (NJC [National Joint Council] Local Government Services' Pay Agreement 2020-21), 37-20F&P (d) (NJC Minimal Annual Leave for employees with less than 5 years' service) are adopted and implemented.

Pursuant to minute 33-20F&P (b) Council Staffing Report it was **resolved** that due to the confidentiality of the staff discussions and paper/information circulated this item would be considered with Public and Press excluded [see minute 89-20 below].

Pursuant to minute 34-20F&P (a) Better understanding of costings for Library and Community

Clerk

<p>Hub employees it was <b>resolved</b> that due to the confidentiality of the staff discussions and paper/information circulated this item would be considered with the Public and Press excluded [see minute 89-20 below].</p> <p>Pursuant to 36-20F&amp;P (e) (Internal Controls Strategy) the Clerk to include the "Service Level Agreement" (SLA) in place with Cornwall Council for the provision of Health and Wellbeing Services.</p> <p>Councillor Mrs. J M Martin thanked Councillor S J Corbidge MBE for chairing the meeting in her absence.</p>	
<p><b>81-20 Minutes of the Development and Localism Committee</b></p> <p>It was <b>resolved</b> the minutes of the virtual meeting held on Thursday 3<sup>rd</sup> September 2020 (as circulated) are received and the recommendations contained in the minutes 39-20D &amp; L (a) (Devolution of a programme of assets/services), 39-20D&amp;L (d) (The re-opening of Fore Street - to submit an expression of interest to the Community Network Area Highways Scheme, to reduce the speed limit on Fore Street from 30MPH to 20MPH), 39-20D&amp;L (e) (Vision Project – Bringing Colour to the Town) and 42-20D&amp;L (b) (Communications Strategy) are adopted and implemented.</p> <p>Pursuant to minute 37-20D&amp;L (Library Update) the Deputy Mayor (Councillor Miss R A Tanner BEM) explained that correspondence had recently been received from Cornwall Council, pertaining to overdue fees/fines, with a response to Cornwall Council expected by the following day. The Council were asked to make a decision on whether or not overdue fees/fines would be re-introduced at the Library and Community Hub. The Clerk detailed the position of other Town Councils who are planning to immediately or shortly be re-instating fines, however, was keen to explain that all sites are being given the opportunity to have their say and Cornwall Council would consider a 'patchwork' of different responses across the county. The Deputy Mayor was keen to establish the opinion of the Community Hub and Library Manager (CH&amp;LDM), [not in attendance at the meeting] and the Clerk explained the CH&amp;LDM would implement whatever the Council decided. Members highlighted the importance of ensuring any message is communicated to Library customers. This matter resulted in a difference of opinion and following debate it is <b>resolved</b> that overdue fees at Torpoint Community Hub and Library will be re-instated from 1<sup>st</sup> January 2021, this will enable effective communication of the message to all customers in advance of the re-instatement.</p> <p>Pursuant to minute 39-20D&amp;L (a) (Devolution of a programme of assets/services) the Deputy Mayor, Mayor and Councillor G J Davis minuted thanks to all who have been involved in this project and have worked tirelessly in partnership with Cornwall Council to enable future improvements to be made to all the sites being devolved. It is <b>resolved</b> to delegate to the Clerk with the Chairman of the Development and Localism Committee to sign on behalf of the Town Council the final lease documents as agreed with corrections/amendments and plans for <b>Borough Farm Play Area, Thanckes Park Play Area, Chestnut Close Play Area, Thanckes Park Tennis Courts and Cambridge Field</b> which are to be devolved from Cornwall Council. The Town Council accepts the financial implications of the legal undertaking and will enter into a one-off capital financial arrangement with Cornwall Council, who will provide the sum of £38,000 to repair, improve and replace as agreed. The Town Council accepts the recharge fee for rubbish collection, until Cornwall Council's contract with BIFFA ceases.</p> <p>Pursuant to minute 39-20D&amp;L (d) (The re-opening of Fore Street) Councillor G J Davis was</p>	<p>Clerk</p> <p>Clerk</p>



<p>invited to explain one of the outcomes following the Fore Street traders meeting held Monday 14<sup>th</sup> September 2020. Councillor Davis explained there was an enthusiasm from the Fore Street traders to consider the Town Council facilitating a Business Forum in the town, which would include an invitation to all traders, businesses and SMEs. Councillor Davis added that more information on this suggestion would be discussed at the next Development and Localism Committee meeting.</p>	Clerk																																										
<p>Pursuant to minute 39-20D&amp;L (e) (Vision Project – Bringing Colour to the Town) the Deputy Mayor minuted thanks to all those involved in this project, highlighting the budget proposal previously circulated and it is <b>resolved</b> the maximum budget for this project is £1,000.00 (plus VAT). The Deputy Mayor was pleased to confirm Cornwall Housing has given permission to undertake the project planting works in the bricked area in front of Harvey Street flats and have agreed to tidy up the area in front of the flats at the same time as the installation works.</p> <p>The Deputy Mayor (Councillor Miss R A Tanner BEM) thanked all Members for their attendance at the complex and progressive meeting.</p>	Clerk																																										
<p><b>82-20 Policy Review Update</b> A Policy Review update will be included in future Council meeting documents; Councillor J Tivnan BEM explained that many of the Council Policies appear to be enmeshed with information and by following an in-depth review of each individual one, will ensure the Council is adequately protected in the future. The Mayor minuted thanks to the Members and Officers involved in this process.</p>																																											
<p><b>83-20 Torpoint Ferry Statistics: -</b> a) The Torpoint Ferry Availability statistics report, as previously circulated is noted.</p>																																											
<p><b>84-20 Financial Information</b> It was <b>resolved</b> that the August 2020 Budget Variance Income and Expenditure (as circulated) is received and adopted. It was reported that the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and documentation as being accurate.</p>																																											
<p><b>85-20 Accounts for payment</b></p> <table border="1"> <thead> <tr> <th>Contact Name</th> <th>Invoice Number</th> <th>Total</th> <th>VAT</th> <th>Net</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Paul Stinchcombe TTC Staff</td> <td>Mileage Aug 2020</td> <td>18.40</td> <td>3.07</td> <td>15.33</td> <td>Caretaker Duties Mileage Around Torpoint Various</td> </tr> <tr> <td>Greg Conner - Operations Manager TTC</td> <td>Mileage + Keys Aug 2020</td> <td>82.90</td> <td>13.82</td> <td>69.08</td> <td>Mileage and replace keys</td> </tr> <tr> <td>James Property Services</td> <td>Inv 1205</td> <td>50.00</td> <td>0.00</td> <td>50.00</td> <td>Installation of Howe Memorial Bench</td> </tr> <tr> <td>Complete Business Solutions Group Ltd</td> <td>SINV02415744</td> <td>100.12</td> <td>16.70</td> <td>83.42</td> <td>Stationery</td> </tr> <tr> <td>BT Bar Phone</td> <td>WW34112427</td> <td>35.04</td> <td>5.84</td> <td>29.20</td> <td>Bar Area monthly bill September 2020</td> </tr> <tr> <td>C F Southworth Reimbursement</td> <td>Library Masks</td> <td>30.00</td> <td>0.00</td> <td>30.00</td> <td>Face masks for Library staff</td> </tr> </tbody> </table>	Contact Name	Invoice Number	Total	VAT	Net	Description	Paul Stinchcombe TTC Staff	Mileage Aug 2020	18.40	3.07	15.33	Caretaker Duties Mileage Around Torpoint Various	Greg Conner - Operations Manager TTC	Mileage + Keys Aug 2020	82.90	13.82	69.08	Mileage and replace keys	James Property Services	Inv 1205	50.00	0.00	50.00	Installation of Howe Memorial Bench	Complete Business Solutions Group Ltd	SINV02415744	100.12	16.70	83.42	Stationery	BT Bar Phone	WW34112427	35.04	5.84	29.20	Bar Area monthly bill September 2020	C F Southworth Reimbursement	Library Masks	30.00	0.00	30.00	Face masks for Library staff	
Contact Name	Invoice Number	Total	VAT	Net	Description																																						
Paul Stinchcombe TTC Staff	Mileage Aug 2020	18.40	3.07	15.33	Caretaker Duties Mileage Around Torpoint Various																																						
Greg Conner - Operations Manager TTC	Mileage + Keys Aug 2020	82.90	13.82	69.08	Mileage and replace keys																																						
James Property Services	Inv 1205	50.00	0.00	50.00	Installation of Howe Memorial Bench																																						
Complete Business Solutions Group Ltd	SINV02415744	100.12	16.70	83.42	Stationery																																						
BT Bar Phone	WW34112427	35.04	5.84	29.20	Bar Area monthly bill September 2020																																						
C F Southworth Reimbursement	Library Masks	30.00	0.00	30.00	Face masks for Library staff																																						

Cornwall Council - Neighbourhoods & Public Protection	Invoice 8100045192	89.00	14.84	74.16	Dog Waste bags stock & sales for CC
LRM Planning Ltd	Inv 2521	600.00	100.00	500.00	NDP Works as per PO 18-48
Security Dynamics	Inv 1334	207.21	0.00	207.21	Body Cam QVIS Body Worn Camera EYECU-1
Waterwise	Inv 90465	0.78	0.13	0.65	Washers
Don Benson	Inv 6	48.00	0.00	48.00	Clock winding 05, 12, 19, 26.08.20 St James Church
Streetmaster (South Wales) Ltd	Inv 7473	896.40	149.40	747.00	Memorial Bench Relative to be invoiced
Festive Lighting	Inv 18366	1,903.24	317.21	1,586.03	Christmas Lights 2020 Hire Charges re Agreement dated 11.09.19
Cornwall Council - Occupational Health	8100036136, PO-0021	600.00	100.00	500.00	Health Referrals CC Service
Clifton Emery Design Ltd	SI-2521	84.00	14.00	70.00	Re PO-0040 Expenses - Mapping and Mileage NDP
Clifton Emery Design Ltd	SI-2493	2,100.00	350.00	1,750.00	Re PO 0019 NDP Works
Cornwall council - Bus Rate Library	802715760	384	0	384	Library Bus Rates October 2020
Cornwall Council - Bus Rate Pub Con	802385084	147	0	147	Public Conveniences Business Rates October 2020
Cornwall Council - Bus Rate Chambers	802311466	652	0	652	Council Chambers Business Rates October 2020
Zoom Video Communications Inc.	CC INV40923669	14.39	2.40	11.99	Standard Pro Monthly Subscription September 2020
Clifford Motors	CC Grass Cutting Fuel	26.04	4.34	21.70	Fuel for Grass Cutting unleaded petrol
Toolstation Limited	CC QWW448069320	2.68	0.45	2.23	Compost bin materials & Jerry Can
J. Parker Dutch Bulbs (W/S) Ltd	CC 40020318	115.14	19.19	95.95	Bulbs for Sparrow Park
Amazon	CC 203-7469793-8549963	21.98	3.66	18.32	Compostable Bin Liners x 50 pack
Adobe Systems Software Ireland Ltd	CC IEE2020005525820	12.64	0.00	12.64	Adobe Reader Software Sept 2020

XERO	CC INV 6816277	28.80	4.80	24.00	Accounting Software Monthly subscription September 2020
Everflow Water	DD 673746	277.23	18.45	258.78	Council Chambers Water Rates - Water 18.10.20 - 17.11.20
EE	DD V01793251408	74.44	12.41	62.03	Monthly Plan charges x 3 mobiles June 2020
SSE SWALEC - Library- Elec	DD 51789712 0024	250.62	41.77	208.85	Electricity Library 12.08.20 to 09.09.20
SSE Southern Electric - Chambers- Elec	DD 3861778310	604.57	100.76	503.81	Electricity usage council chambers 02.06.20 - 31.08.20
Corona Energy - Chambers- Gas	DD 15519632	441.20	73.53	367.67	Gas Usage Council Chambers Aug-Sept 2020
SSE Southern Electric -Library Gas	DD 91812424 0008	178.46	8.50	169.96	Gas Charges Library 01.08.20 - 03.09.20
PWLB	DD September 2020 Payment	17599.99	0.00	17599.9 9	PWLB Loan Repayment September 2020 Principle Due
Shire Leasing PLC	DD New Phone	450.55	75.09	375.46	Shire Leasing new phone contract 1st Payment

Following a question posited on whether employee mileage claims had been included in the budget (for this financial year), Councillor G J Davis minuted thanks to the staff for using their own vehicles when the Council does not have its own vehicle, noting the claims were not budgeted for. [Post meeting note, since COVID-19 there has not been any expenditure incurred by the Community Payback Service, the service level agreement has not been renewed.]

### **86-20 Correspondence**

a) Town and Parish Council Highways Update – CORMAC: -  
Noted.

b) Cornish Buildings at Risk – Cornish Buildings Group: -

The Mayor explained that although unable to be present at the meeting, Councillor Miss R C Baker has expressed an interest to volunteer to join the Cornish Buildings at Risk group on behalf of the Council.

Clerk

### **87-20 Reports**

a) Neighbourhood Plan: -

i) Neighbourhood Planning e-bulletin August 2020 – Cornwall Council: -  
Noted.

ii) Minutes of the Neighbourhood Plan Steering Group meeting held Thursday 3<sup>rd</sup>  
September 2020: -

It was **resolved** to approve the minutes of the Neighbourhood Plan Steering group meeting held Thursday 3<sup>rd</sup> September 2020. Councillor G J Davis explained work is



<p>continuing between the contractor LRM Planning and the Council.</p> <p>b) Report from Delegates to Outside Bodies: -</p> <ul style="list-style-type: none"> <li>i) Councillor Mrs. K Brownhill reported on behalf of the Torpoint Archives and Heritage Centre, who have wanted to return to hold physical meetings, however, they are continuing to 'meet' via email and are not currently planning to re-open the premises to customers.</li> <li>ii) A virtual meeting of the Torpoint Town Partnership was held and following discussions it has been agreed to organise a 'virtual Christmas Lights switch-on' – to include as many people to attend as possible. The Mayor is arranging to visit Tartendown Nurseries, along with a representative from Torpoint Post Office and Shop to select a Christmas tree for Sparrow Park. Torpoint Post Office and Shop has offered to sponsor payment for the Christmas tree this year. Councillor Mrs. J M Martin added a social media group has been set up for the virtual switch-on and it is hoped that messages will be streamed via Facebook Live.</li> <li>iii) Councillor K J Moon highlighted having attended, along with Councillor G J Davis, an evening meeting of the Friends of Thanckes Park group. It is anticipated the group will be in contact with the Chairman of the Development and Localism Committee, as the group would like to be involved in the Council's future plans for the tennis courts. Councillor Moon highlighted that volunteers are sought to assist the Friends of Thanckes Park on Saturday 25<sup>th</sup> September with moving soil.</li> <li>iv) Councillor C R Still explained the Torpoint and Rame Active Community Network has submitted an application to Cornwall Council for Community Infrastructure Levy (CIL) Funding to fund the provision of an all-weather pitch for Torpoint.</li> </ul>	
<p><b>88-20 Date of next VIRTUAL meeting: -</b> Thursday 15<sup>th</sup> October 2020.</p>	
<p><b>89-20</b> It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1 (2)).</p>	
<p>Meeting closed at 8.42pm .....Town Mayor</p>	