



TORPOINT TOWN COUNCIL

The meeting took place Virtually, using Zoom. All members had been encouraged (in advance) to join the virtual meeting as well as being given the opportunity to join the meeting via telephone 'dial in'. Members of the public had been given the opportunity to email any questions in advance for Open Forum, there were none received.

The Chairman welcomed everyone to the meeting and affirmed that each individual Councillor could hear and could respond (unmute/mute microphones) prior to the start.

Councillor E. H Andrews led prayers before the meeting.

MINUTES of the **VIRTUAL** meeting of Torpoint Town Council held on Thursday 20th August 2020 at 7.00pm via the **Zoom** link

<https://us02web.zoom.us/j/89517355175?pwd=MkdjdURTL0dtUDNYZUVtdHIKNzhvQT09>

Meeting ID: **895 1735 5175**

Passcode: **121342**

Virtually Present: - Town Mayor (Councillor Mrs. C E Goodman) (Chairman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, T J Gulley OBE, L E Keise, Mrs. J M Martin, K J Moon, M G Spurling, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk) and Operations Manager in attendance.

	ACTION
<p>56-20 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Miss L J Hocking and Mrs. R A Southworth.</p>	
<p>57-20 Declarations of Interest relating to items on the Agenda: - a) An NRI (Non-Registerable Interest) was declared by: - Councillor K J Moon – (Agenda item 15. (i) – as a member of Antony, Clarence and Sydney Road Residents' Association). b) An NRI (Non-Registerable Interest) was declared by: - Councillor G J Davis – (Agenda item 15. (i) - as the Cornwall Councillor who supported the Cornwall Council Community Chest Grant for Antony, Clarence and Sydney Road Residents' Association).</p>	
<p>58-20 Planning Applications: - None.</p>	
<p>59-20 Cornwall Council Report: - Councillor G J Davis reported: -</p> <p><i>Verges – Grow not Mow</i> The final cutting of the verges has now commenced in the town (17th August). Councillor Davis virtually met with Cornwall Council's Head of Cornwall Environment Assets and Service Delivery, regarding the plan for grass cutting of urban verges; who explained their environmental aspirations for improving pollinators and habitats within Cornwall's 30mph limits (urban verges) - a scheme which is getting a mixed response, although the majority (approximately 70%) are positive. He outlined how the edges of verges will be trimmed to prevent overgrowth covering pathways etc. Cornwall Council is working with Exeter University to investigate how this is having an impact and whether or not, removing the cut grass after trimming further, enhances the biodiversity of the verges and green spaces. There are a</p>	

couple of areas in Cornwall which are having the grass removed after cutting as part of the research, including Liskeard. It was acknowledged that the verge management this year has been impacted by Covid-19 and emphasised the 3 cuts per year are planned to continue as part of the pollinator strategy. His team will however engage with Parish and Town Councils (and specifically Torpoint Town Council) during the winter to discuss local variations. Councillor Davis explained that generally dialogue and debates with individuals are not going to be entered into and added that a representative of his team will be at the next Community Network Meeting (9th September) to provide further information.

Tamar Bridge and Torpoint Ferry

The Tamar Bridge and Ferry Joint Committee meeting (online - virtual) has been brought forward to the 11th September, individuals can write in questions in the normal way – Councillor Davis highlighted the deadline for questions is midday on 8th September, the agenda will be published online. Councillor Davis wished to note that following the update he had provided last month, unfortunately it was out of date the day after, therefore it is suggested to refer to latest press releases and online information to keep in touch with the latest news.

Torpoint Jetty

The Jetty project did not go forward in the recent £14m funding for 'shovel ready' projects from the Government, indeed there were no SE Cornwall projects in the final selection. This has resulted in several telephone calls and conversations specifically on how SE Cornwall may be better represented for possible future opportunities. Councillor Davis added that in the coming weeks he is expecting to have meetings with key LEP (The Cornwall and Isles of Scilly Local Enterprise Partnership), Council representatives and the Local MP to raise the profile further.

Lower Fore Street Charrette

An alternative approach is being explored for October/November 2020, noting the Covid-19 restrictions are expected to be in place to some degree. This is likely to be more online based, but accessible at the Library and Community Hub, more will follow in the coming weeks.

Councillor S J Corbidge MBE wished to recognise the effort and work already undertaken towards major projects in Torpoint, including the Jetty and highlighted that whilst it is unfortunate that this project has failed to secure Government funding, he asked Councillor G J Davis for his opinion on how long it could be before the relevant funding is in place? Councillor Corbidge also asked whether there are any timescales for the Lower Fore Street Development project, which includes the Library and Community Hub building. Councillor Davis replied highlighting that the engineering study for the Jetty is due to be completed by the end of summer, with the steering group setting a delivery date of March 2021. Councillor Davis highlighted that as the funding is not now in place, there is a real challenge for the project to be achieved by this date, adding that with the forthcoming local Councillor and Cornwall Council elections (May 2021) this could further delay the project. Councillor Davis explained that, along with (Cornwall) Councillor G J Trubody (Rame Peninsula), they are working to secure support from Cornwall Council on all major projects. Councillor Davis reminded members about the commitment made by Cornwall Council with the recent purchase of the Police Station, as well as the engagement of consultants to work with the Town Council on the forthcoming Charrette event, which will provide the evidence needed to seek funding for Lower Fore Street redevelopment. Councillor Davis concluded that with COVID-19 there has been a delay in project timescales, adding that Cornwall Council are fully aware of the length of the

<p>lease for the Library and Community Hub. Following a question from Councillor E H Andrews, Councillor G J Davis agreed to share the weblink to a local press release for the government funding projects – see this noted below (https://cornishstuff.com/2020/08/04/cornwalls-get-building-fund-projects/).</p>	
<p>60-20 Police Activity Report: - The Police activity report is noted.</p>	
<p>61-20 Minutes of the previous meeting The minutes of the previous virtual meeting held on Thursday 16th July 2020 were taken as read, with the inclusion of Councillor Miss L J Hocking as present, confirmed and will be signed by the Mayor in due course.</p>	
<p>62-20 Matters arising from the minutes a) Business Risk Management Plan 2020 (as revised): - Pursuant to minute 40-20 (a) and (b) a revised document with tracked changes had been circulated for consideration. Councillor Mrs. J M Martin explained that Councillor T J Gulley OBE had undertaken an extensive review of the overall Council Business Risk management plan. The Clerk added that Business Risk Management is included on every Committee meeting agenda for consideration; Councillor Gulley highlighted the Council should identify key objectives within its Development Plan Strategy which are measured against actual achievements. The Clerk added a revised Development Plan Strategy is currently being worked on. Councillor Martin continued, having held a meeting/discussed with the Clerk, that the Council and each Committee would benefit from an annual timeline/schedule of activities. Councillor Martin proposed the recommendation, Councillor E H Andrews seconded the proposal and it is resolved to adopt the Business Risk Management Plan – as revised. It is further agreed that Councillor Martin and the Clerk commence the draft of a timeline/schedule for review at each of the Committees. Councillor Martin volunteered to undertake the Internal Controls Review and Councillor J Tivnan BEM agreed to support, in advance of the next Finance and Personnel Committee meeting. (b) Better understanding of costings for Library & Community Hub employees: - Pursuant to minute 40-20 (a) Councillor S J Corbidge MBE explained the document, as circulated by the Clerk, sought to answer the question posited at the July 2020 Council meeting. Councillor Corbidge explained the costings had been discussed at the Finance and Personnel Committee meeting held in November 2019 and highlighted that, having held a meeting/discussed with the Clerk, further discussions on this matter should commence in advance of budget setting for 2021/22. (c) Industrial noise emanating from Trevol Business Park: - Pursuant to minute 45-20 (a) the Mayor invited Councillor S J Corbidge MBE to provide an update on the situation, who highlighted there is no further update from the Planning team. However, unfortunately there has been an alleged further breach this week, reported by a resident to the Enforcement team at Cornwall Council. d) Verge Cutting (Letter to Cornwall Council): - Pursuant to minute 45-20 (b) the Mayor explained a resident had contacted her highlighting their frustration with the overgrown verges on the Great Park Estate [see agenda item 8.b. Mayor’s communications] and conversely the Council Officers had tried to make contact with ‘BugLife’, which are a conservation organisation, who are concerned with the protection of nature. The Mayor acknowledged the difficulty between managing what appear to some to be ‘overgrown verges’ against those who view the same as ‘nature and green spaces.’ The Mayor</p>	<p>Cllr Martin & Clerk</p> <p>Cllrs Martin/Ti vnan & Clerk</p> <p>Clerk</p>

<p>asked the Council Officer to attempt to make contact with BugLife again and in the meantime reported the next 'round' of verge cutting had now commenced. The Clerk to follow up on a reply [to the Council correspondence] from Cornwall Council and await an invitation from Cornwall Council to meet with Town and Parish Councils in the next few months.</p> <p>e) Letter to Tamar Crossings reference Torpoint Ferry Operations and response: - Pursuant to minute 50-20 the Council correspondence and the reply from the General Manager of the Tamar Crossings, had been previously circulated. The Mayor thanked Councillor T J Gulley OBE for providing technical guidance on the letter. Councillor Mrs K Brownhill was of the opinion that, although very aware that social distancing needs to be in place on the ferries, to allow a full lane on a ferry to remain virtually empty for only bicycles and motorbikes, when there have been very long traffic queues, due to the two ferry service, has been very frustrating and perhaps there could be a review of whether this lane is needed. Councillor Gulley explained his disappointment about, in his opinion, the 'tone' of the response received from Tamar Crossings; he also highlighted the need to ensure a reliable Torpoint Ferry service is provided for residents in the community. A further member concurred with these frustrations. Councillor G J Davis highlighted it has been a challenge to continue to operate the service, explaining the technology is the same used on P & O Ferries. Councillor Davis detailed the constitution of the Tamar Bridge and Torpoint Ferry Joint Committee (TB&TFJC), explaining the next meeting of this Committee is scheduled for 11th September. In answering a question posited about the current financial situation of the TB&TFJC (a substantial deficit is predicted), Councillor Davis invited everyone to review the financial forecast documentation which would be available online prior to the next TB&TFJC meeting. It is resolved for the Mayor to arrange a meeting with Officers and members of the Tamar Bridge and Torpoint Ferry Joint Committee.</p>	<p>Clerk</p> <p>Mayor</p>
<p>63-20 Mayor's Communications</p> <p>a) Report from Local Community Markets: - The Chairman invited the Deputy Mayor (Councillor Miss R A Tanner BEM) to provide a report from the Local Community Markets on the volunteering effort undertaken. (It is noted the Deputy Mayor is a member of the Local Community Markets in the capacity of Miss R A Tanner BEM.) The Deputy Mayor explained the volunteering effort is still going strong and recently there has been an increase in people requiring help and assistance. The Deputy Mayor explained Penntorr Health has advised there is a shortage of home carers/personal assistants in the local area, so the volunteering effort is currently focussed on supporting the search for qualified staff. Councillor Mrs. J M Martin explained the satellite Foodbank Distribution Centre continues, with no signs of it stopping; adding there continues to be a need to make deliveries in the local area. Councillor Martin thanked the Deputy Mayor for providing the same service in her recent absence, adding the Foodbank boxes are being replenished [from the Liskeard and Looe Foodbank] soon.</p> <p>The Mayor minuted thanks to the Deputy Mayor and Councillor Mrs. J M Martin for their continued support.</p> <p>b) Correspondence – Overgrown Grass verges on Great Park Estate, Torpoint – M J P Shone BEM: - The Mayor explained the correspondence received regarding the grass verges, as previously discussed and will reply to the resident advising the verge cutting has now commenced.</p> <p>The Mayor reported having corresponded with Torpoint Community College on their recent A</p>	<p>Mayor</p>

<p>Level Results and the GCSE results, adding the Head Teacher has replied thanking the Mayor for the correspondence.</p> <p>On 31st July the Mayor attended the STC presentation at the Kings Arms, where a presentation of funding was made to the local girls' football team; the Mayor explained, having received an invitation to an event, that she is looking forward to being able to restart meeting with people again in the future.</p>	
<p>64-20 Minutes of the Asset Management and Operations Committee</p> <p>It was resolved the minutes of the virtual meeting held on Thursday 23rd July 2020 (as circulated) are received and the recommendation contained in the minutes 30-20AMO (c) (Flag Flying Policy) is adopted and implemented, with the spelling of St. <i>Piran</i> amended.</p> <p>(It is noted the Mayor presented the minutes of the Asset Management and Operations Committee, following apologies from Councillor C R Still Chair of Asset Management and Operations Committee, for being unable to present the minutes. It was further noted by Councillor M G Spurling Vice Chair of Asset Management and Operations Committee, that he could have been asked to present the minutes.)</p>	Clerk
<p>65-20 COVID-19 Update</p> <p>The Clerk presented an update on COVID-19 and the impact on the Council, as at August 2020. The key highlights of the update included: -</p> <ul style="list-style-type: none"> i) ERDF Funding Bid for the Reopening Fore Street – the reclaim of the procurement, purchase and deployment of materials and resources has been submitted to Cornwall Council. ii) COVID-19 Income Deficit for the period April – July 2020 compared to the same income generated April to July 2019. The overall deficit for this period is £4,031.69, equivalent to a 58% loss. The Clerk explained this will be discussed in further detail at the next Finance and Personnel Committee meeting. iii) Library and Community Hub – Customers are being offered a 'Book and Browse' option from Monday 10th August, the first library in the county to offer this service. iv) Hire of Town Council Facilities - The Main Hall facilities are being offered for hire commencing Tuesday 1st September. Strict Government guidance is being followed in advance of the return of hirers. v) Licensees Update – All licenses operating a business from the premises have now re-opened. vi) Return to Office working – The Clerk is managing the safe return to office working at the Town Council offices and where appropriate, a combination of virtual and office-based work is now being undertaken. vii) Virtual/Hybrid/Streaming Meetings – Following a trial set up of how a 'hybrid' meeting (a combination of virtual, with some members being permitted to attend the building), the Clerk has now received further guidance from CALC advising not to return to actual meetings; some members are keen to return to actual meetings and asked the Clerk to seek further guidance from the Council's insurance company on the matter. Additionally, research into 'live streaming' Zoom Council meetings via You Tube is being considered. 	Clerk
<p>66-20 Torpoint Ferry Statistics: -</p> <p>a) The Torpoint Ferry Availability statistics report, as previously circulated is noted, Members highlighted a need to provide clearer statistics.</p>	

b) The Torpoint Ferry update (press release) – Tamar Crossings, as previously circulated is noted.

67-20 Financial Information

It was **resolved** that the July Budget Variance Income and Expenditure (as circulated) is received and adopted. It was reported that the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and documentation as being accurate.

68-20 Accounts for payment

ContactName	Invoice Number	Gross	VAT	Net	Description
Cornwall Council - Bus Rate Library	802715760	384.00	0.00	384.00	Non Domestic Rates September 2020
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Non Domestic Rates Pub Con September 2020
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Non domestic rates September 2020
Cornwall Council - Waste Management	Inv 8100036435	90.00	0.00	90.00	Seagull Proof Sacks Library
Rabarts Decorators Merchants Ltd	Inv 0003/00035978	442.21	73.70	368.51	Paint for Library Mural Project
Spot On Supplies	inv no 21498939	198.40	33.06	165.34	Cleaning and Toilet Supplies all locations
BT Bar Phone	WW 3411 2427	35.04	5.84	29.20	Bar Area monthly bill August 2020
Torpoint Town Council Staff P Stinchcombe	Mileage Claim July 2020	10.40	1.73	8.67	Caretaker Duties P Stinchcombe
Don Benson	Inv 5	60.00	0.00	60.00	Clock winding 01,08,15,22,29.07.20 St James Church
Complete Business Solutions Group Ltd	SINV02369370	202.70	23.79	178.91	PPE & Sanitising supplies
Western Web Limited	21909	18.00	3.00	15.00	TTC Website addition
Complete Business Solutions Group Ltd	SINV02363993	274.37	45.74	228.63	Caretaking staff uniform items
Create Signs	Inv no 022500	40.00	0.00	40.00	Lions Bench Plaque as per email 06.07 20
Biffa	Inv no 522T27777	26.30	4.38	21.92	Library Waste Collection 25.07.20 to 21.08.20

Biffa	Inv No 522T27776	136.51	22.75	113.76	Council Chambers Waste Collection 25.07.20 to 21.08.20
Richards Builders Merchants Ltd	Invoice no 736993	13.00	2.17	10.83	Spirit Level
Spot On Supplies	inv 21497922	149.20	19.60	129.60	PPE and Cleaning supplies
Richards Builders Merchants Ltd	Inv no 736979	3.60	0.60	3.00	course builders sand 25kg bag Library mural project
Almega Promotional Gifts Ltd	Inv no 1794	252.00	42.00	210.00	TTC Coasters
Complete Business Solutions Group Ltd	SINV02357971	353.87	58.98	294.89	Ink Cartridges Library
Clear Sight Window Cleaners	Inv no 5- I -1	70.00	0.00	70.00	Council Chambers windows cleaned inside and out
W H Bond & Sons Ltd	inv no 159478	234.02	39.00	195.02	Wood supplies for Library Mural Project
David Ogilvie Engineering	185288	1319.4 0	219.90	1099.5 0	War Memorial Bench and Fixings
Complete Business Solutions Group Ltd	SINV02353271	104.71	7.25	97.46	Safety Boots Staff + Parcel Tape for Library
Western Web Limited	Inv No 21680	252.00	42.00	210.00	Supply and install router for remote working
Greg Conner - Operations Manager TTC	Reimburse July 2020	125.22	16.76	108.46	Replacement Sander Discs Key Cutting, Bus Car Insurance 2020-21, mileage July 2020
Spot On Supplies	21499426	88.69	14.79	73.90	toiletries and sanitiser
LRM Planning Ltd	2459	600	100	500.00	Account to 31.07.20
Cornwall Council	Inv 8100031966	52694. 61	72	52622. 61	Employee Salary & on costs April - June 2020 inc admin
Hampshire Flag Company	161768	142.01	23.67	118.34	Union Flag Council Chambers
Amazon	CC 205555182610 65160	14.35	2.39	11.96	Grass Trimmer Cutter Head Brush 82 steel
Amazon	CC 205022468380 20331	34.47	5.74	28.73	Descaler Solution, cam Arm Band, Water Filters
Amazon	CC order 205000489072	42.98	7.16	35.82	Spray Bottles and Strimmer Cable

	59543				
NALC	CC 1427193227	38.93	6.49	32.44	NALC on line talk training
Argos	CC 6392020144	40.00	6.67	33.33	Walsall Wheelbarrow 85L Heavy Duty Builders Barrow black
Amazon	CC 205- 7333427- 0497962	28.81	4.80	24.01	Squire combination lock button release x 3
Amazon	CC 205- 7333427- 0497962	28.81	4.80	24.01	Sterling Hasp & Staple
Clifford Motors	CC grass cutting fuel	6.37	1.06	5.31	Fuel for Grass cutting
Amazon	CC 203- 6524042- 8598728	18.98	3.16	15.82	Mutec Power USB cable male to female 10m
Zoom Video Communications Inc.	CC inv 35698844	14.39	2.40	11.99	Standard Pro Monthly Subscription August 2020
Bioperl	CC Order BIO 1264-2020	81.14	13.53	67.61	Bioperl Surface Disinfectant
Amazon	CC order 205- 8849700- 4849133	14.99	2.50	12.49	Refillable bottles with pump
Toolstation Limited	CC QWW4187267 36	50.59	8.43	42.16	Zinc Plated Butt Hinge 63mm Pack 24
Screwfix	CC A6699557626	12.99	2.17	10.82	Sabrefix Heavy Duty Angle Brackets Galvanised 40 x 60mm 25 Pack
Adobe Systems Software Ireland Ltd	CC IEE202000473 3853	12.64	0.00	12.64	Adobe Reader Software Aug 2020
XERO	CC Inv 6619308	28.80	4.80	24.00	Accounting Software Monthly subscription Aug 2020
Everflow Water	DD 627447	139.5	8.85	130.6	Council Chambers Water Rates - Water 18.09.20 - 17.10.20
Shire Leasing PLC	DD 03963352,019 10	149.3	24.88	124.4	Telephone rental contract Jun - Aug 2020 (Old)
EE	DD V0178304457 7	74.44	12.41	62.03	Monthly Plan charges x 3 mobiles June 2020

SSE Southern Electric -Library Gas	DD 91812424 0007	7.5	1.25	6.25	Gas Charges Library Monthly charge 01.07.20 - 31.07.20
SSE Southern Electric - Public Con- Elec	DD 11788490 0005	62.43	2.98	59.45	Electricity at Antony Road 01.05.20 - 01.08.20
Corona Energy - Chambers- Gas	DD inv 15450658	539.3	89.88	449.4	Gas Usage Council Chambers Jul-Aug 2020

69-20 Correspondence

- a) Cornwall Council payments taken at Library & Information Service sites –
The Clerk explained that payments for Cornwall Council are no longer to be collected at any Library and Information Service. The Clerk added that Cornwall Council has subsequently apologised to all partner sites for not consulting on this matter.
- b) Removal of Council Recycling Banks – Cornwall Council: -
The date for the removal of the Council Recycling Banks is noted; Councillor K J Moon highlighted that he has raised this issue directly with the Portfolio Holder, highlighting the concerns of some residents, in particular those who do not have a kerbside collection.
- c) A Fair and Just Future for Cornwall 2020 (21 key stakeholders) – Cornwall Independent Poverty Forum: -
Noted.
- d) Position of Financial Support for Town and Parish Councils though the Covid-19 Pandemic – Cornwall Council: -
The opportunity to attend the virtual meeting is noted, the Clerk would not be attending the virtual meeting, due to the positive current financial position of this Council,
- e) Overhaul of the planning system (comments sought) – Looe Town Council: -
The document was considered and noted. Councillor J Tivnan BEM reported, having virtually attended the Cornwall Council Planning webinar and volunteered to forward the presentation slides when received.
- f) Have your say – new climate emergency planning policies – Cornwall Council: -
Noted.
- g) Planning news for local councils and agents (Summer 2020) – Cornwall Council (as previously circulated) <https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/planning-newsletters/planning-news-for-local-councils-and-agents/>: -
Noted.
- h) Library and Community Hub Report – Library and Community Hub Manager: -
The amazing improvement to the rear wall of the Library and Community Hub was noted.
- i) Cornwall Councillor Community Chest Grant – Antony, Clarence and Sydney Road Residents' Association – Request to be the 'accountable body' – Cornwall Council: -
The Clerk explained the reason for the request from Cornwall Council having awarded the Antony, Clarence and Sydney Road Residents' Association a Community Chest grant and who do not currently have a bank account, into which the grant payment can be made. Having sought advice from CALC and the internal auditor, the Clerk explained that a request to become an accountable body for a community group is not uncommon. The project would be set up separately, so that it is separate from the Councils transactions. The Clerk detailed HMRC's position, with the VAT treatment covered in VAT Notice 749: **10.1 Recovering VAT incurred on community projects, particularly work to village halls**

Cllr
Tivnan

<p><i>If you are a local authority, you may:</i></p> <ul style="list-style-type: none"> • <i>agree with a voluntary group to set up a project fund into which any funds raised locally and any grants received by the voluntary group will be paid</i> • <i>use this fund to make the purchase or pay for the work on behalf of the voluntary group</i> <p><i>But these funds do not belong to you and so you cannot recover the VAT incurred.</i></p> <p>After hearing the guidance from the Clerk, Councillor Mrs. J M Martin was of the opinion to support the Council becoming the accountable body. Councillor J Tivnan BEM then explained that the reason for the grant request is that following Adela Road's recent 'upgrade', the funds would enable the purchase of turf to be laid on Adela Road. Councillor Tivnan continued that he had been supporting the work at the location and had also volunteered the use of a bank account [it is not confirmed which bank account] to receive the grant funds, adding that the turf is to help stop the top soil from washing away. The Mayor proposed this Council should be the accountable body for the Antony, Clarence and Sydney Road Residents Association, Councillor E H Andrews seconded the proposition and it is resolved this Council is the accountable body to receive the Community Chest grant from Community Council. The Clerk explained a purchase order for the turf would be made, upon receipt of the details of the order and proposed delivery date. The Deputy Mayor posited a question to Councillor Tivnan on this matter, who explained that his dealings have been to only provide an offer of assistance.</p> <p>(Councillors G J Davis and K J Moon left the virtual meeting for this agenda item.)</p> <p>j) "The Cornwall We Want" – Have your say posters – Cornwall Council: - Noted.</p> <p>k) FAQ12 CALC Guidance on Local Council Meetings – CALC: - Noted.</p> <p>l) Marine European Sites Supplementary Planning Document (SPD,) consultation – Cornwall Council: - Noted.</p>	
<p>70-20 Reports</p> <p>a) Neighbourhood Plan: - Councillor G J Davis explained the work is progressing between the steering group and the contractor LRM Planning, and a meeting has been arranged for two weeks' time to review the draft Site Assessment Report and maps; the evidence base continues to be worked upon.</p> <p>b) Report from Delegates to Outside Bodies: - The Mayor reported on behalf of the Rame Peninsula Public Transport Users Group (RPPTUG) who have been considering organising an AGM, the Mayor will explain the guidance about returning to actual meetings.</p>	<p>Clerk</p> <p>Mayor</p>
<p>71-20 Date of next VIRTUAL meeting: - Thursday 17th September 2020.</p>	
<p>Meeting closed at 8.36pmTown Mayor</p>	