



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 23<sup>rd</sup> July 2020 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - <https://us02web.zoom.us/j/81359091549?pwd=cUgxTlh4bmIyWXJBT3ZJTtVJTENrZz09>

Meeting ID: **813 5909 1549**

Password: **657697**

One tap mobile

+442030512874,,81359091549#,,,0#,,657697# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: **813 5909 1549**

Password: **657697**

Find your local number: <https://us02web.zoom.us/u/kdo2Op9Kld>

## AGENDA

### **1. Apologies for absence.**

### **2. Election of Chairman for the Civic Year 2020-21**

### **3. Election of Vice Chairman for the Civic Year 2020-21**

### **4. Declarations of interest relating to items on the Agenda.**

### **5. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 25<sup>th</sup> June 2020.

### **6. Matters arising from the Minutes.**

a) Ellis Monument – (minute 8-20AMOC (a) refers).

b) Rendel/Sparrow Parks/Bénodet Parks – (minute 9-20AMOC (b) refers).

### **7. Operational Report.**

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities to follow from the Operations Manager.)

### **8. To consider the Council Business Risk Management Plan.**

a) Asset Condition Survey and Security and Library Inventory.

### **9. Items referred this Committee.**

None.

### **10. Policies referred to this Committee.**

a) Health and Safety.

b) GDPR.

c) Flag Flying Policy (updated version as circulated).

### **12. Health and Safety.**

a) Reports and any new, proposed regulations/legislations and current issues.

### 13. Correspondence.

- a) Christmas Projection Show for Torpoint (as previously circulated).
- b) Mother's Ruin 1751 & Blue Flamingo Gin – event being planned for Saturday 26<sup>th</sup> September 2020 (Thanckes Park top field) (via email).

### 14. Planning Applications.

- a) None.

### 15. Budget Monitoring Report.

June 2020 Financial Information (as previously circulated).

### 16. Accounts for payment.

Contact Name	Inv Number	Total	TaxTotal	Net	Description
AMS Fabrications Ltd	INV - 2125	204.00	34.00	170.00	Think Social Distancing stencils 600mm square x 2mm steel x 2
ITEC	336470	37.58	6.26	31.32	Copy Charges Ricoh Printer
Festive Lighting	18260	43.20	7.20	36.00	Repair to Christmas light red & blue rope light
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Non Domestic Rates August 2020
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Non Domestic Rates Pub Con August 2020
Cornwall Council - Bus Rate Chambers	802311466	652.00	0.00	652.00	Non domestic rates August 2020
Hudson Accounting Limited	509	450.00	0.00	450.00	Internal Audit for Financial Year 2019 - 20
Cornwall Council Protection Service	8100027893	100.00	0.00	100.00	Fixed Penalty Notice Training Course

### 17. Date of next meeting.

Thursday 24<sup>th</sup> September 2020.

### 18. Any Business that has been disclosed to the Chairman and members prior to the meeting.

*C F Southworth*

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk & RFO

Friday 17<sup>th</sup> July 2020