

<p>The CHLDM explained the budgeted total cost for the project is anticipated to not exceed £1,500 (plus VAT) and it is forecast this outlay would be recovered from additional revenue from café sales. Members agreed this operational expenditure for the Library and Community Hub, with no additional labour expenditure, Clerk to proceed with procuring the materials, from the Library revenue budget. Following a question posited, it was explained that the timeline for the completion of the refurbishment of the rear of the outside of the building will be dependent of the availability and speed of delivery of the materials needed for the work.</p> <ul style="list-style-type: none"> ➤ <i>Library and Community Hub Reopening Offer</i> - The Library and Community Hub will reopen on Monday 6th July, with the COVID safe library offer and experience being very different with opening times as follows: Monday, Wednesday, Friday: 0930-1600. (Between 0930-1030, elderly and disabled customers only), with customer entry to the building at the front door and exiting via the rear door. ➤ <i>Access ramp, rear door</i> – Councillor J Tivnan BEM was thanked for his assistance with obtaining the quotation for the concrete access ramp at the rear door, which has been promptly built. <p>(The Library and Community Hub Manager left the meeting at this point.)</p>	Clerk
<p>24-20D&L Minutes of the previous meeting It was resolved that the minutes of the Virtual Development and Localism Committee meeting held on Thursday 4th June 2020 were taken as read, confirmed and will be signed by the Chairman in due course.</p>	
<p>25-20D&L Matters arising from the minutes</p> <p>a) Devolution of a programme of assets/services: - Pursuant to minute 09-20D&L (a) the Clerk explained having made further contact with the Solicitor on the matter and an update is anticipated. The Clerk presented information, previously circulated (in advance of the recent Asset Management and Operations Committee meeting) on the "Play Inspection App". The Clerk explained the circulated information had indicated the cost of <i>£200 per site and</i> therefore, having contacted the Play Inspection Company to affirm the costings, the first year of app licence charge is £1,750.00 (plus VAT). This allows for as many sites as required, including all the smaller parks with few assets (e.g. Sparrow Park). A review would be undertaken at the end of the year by the Play Inspection Company, considering the number of sites and the number of pieces of equipment at each site, as well as the inspection frequency. This would then determine a fair price based on this usage for the application charge for the next year. Councillor G D Davis highlighted the testimonial for the application made by the Wicksteed Play Equipment representative, who toured the sites earlier this year. Having considered the benefits of a 'Play Inspection application' members identified the benefits and agreed further research into alternative options is required by the Clerk. Members were hoping to make a recommendation, on any updated research, should the information be circulated timely, in advance of the [council] meeting.</p> <p>b) War Memorial: - Pursuant to minute 09-20D&L (b) the Clerk advised permission to locate the war memorial bench on the grass verge had been given by Cornwall Council and Councillor J Tivnan BEM had agreed the wording on the dedication plaque. The bench had been ordered with delivery anticipated between 6 to 8 weeks.</p> <p>c) Adela Road: -</p>	Clerk

<p>Pursuant to minute 09-20D&L (c) the Chairman explained the planned works to Adela Road are due to commence on Monday 6th July; highlighting slight concerns about correspondence which had been forwarded by a Member, to Cormac, with a suggestion there could be Japanese Knotweed on site. The Chairman sought confirmation from Cormac that works are still proceeding as planned and it is agreed for the Clerk to check whether Japanese Knotweed had been found, with Cormac. Councillor M G Spurling explained, having walked the site, he could find no trace of Japanese Knotweed in the vicinity of the planned works. The Chairman highlighted the works had been posted on local social media pages.</p> <p>d) Plastic Free: - Pursuant to minute 09-20D&L (d) the Mayor explained there is no further update at this time.</p> <p>e) The re-opening of Fore Street: - Pursuant to minute 09-20D&L (f) the Clerk highlighted this council is one of six towns in the county to have secured a bid for funding to Safely Re-open High Streets, submitted via Cornwall Council for European Regional Development Funding. The one-hour free car parking, per day, funded by this council, commenced on 1st July and will be in place until 31st August 2020. The 'social distancing' stencils are painted on the pavements and the 'keep left' posters are located on Fore Street. The mobile hand sanitisers are awaited and these will be 'placed on the pavement' by six different traders, during their opening hours. Evidence of publicity about the project is required by the funding body.</p> <p>Following a lengthy debate considering an application for a reduction in the Fore Street speed limit, it is recommended to liaise with the Cormac Highways Officer on the best route to apply to reduce the speed on Fore Street from 30MPH to at least 20MPH.</p>	<p>Clerk</p> <p>Clerk</p> <p>Council</p>
<p>26-20D&L To consider the Council Business Risk Management</p> <p>a) Budget Monitoring – Finance Committee Responsibilities: - The Committee considered the April 2020 financial comparison and May 2020 financial information (as circulated) and the items relevant to this Committee. The Clerk explained the remaining allocated war memorial funding will be used for the war memorial bench expenditure.</p>	
<p>27-20D&L Items Referred to this Committee</p> <p>None.</p>	
<p>28-20D&L Policies referred to this Committee</p> <p>a) Development Plan Strategy – Councillor G J Davis was keen to confirm that a revised Development Plan Strategy will be prepared, with assistance from the Clerk, by the next meeting of this Committee.</p>	<p>Cllr Davis/ Clerk</p>
<p>29-20D&L Localism</p> <p>a) Vision Projects.</p> <p>i) Tamar River Links / Jetty Project: - Councillor G J Davis explained there is no further update at this time.</p> <p>ii) Lower Fore Street Re-development / Charrette: - The Charrette event is due to commence on Friday 13th November and the feedback evening on 17th November.</p> <p>iii) Other Vision Projects – the Chairman encouraged members to consider other Vision projects which could be started/undertaken. These include: 'bringing colour to the town' and 'the swimming pool feasibility study.' The Chairman highlighted that ideas for 'bringing colour to the town' had been previously discussed by this Committee and therefore was willing to suggest ideas on this.</p>	<p>Chairman</p>

The suggestion for this council to consider undertaking 'the swimming pool feasibility study' was debated at length with the Chairman explaining that more than two years ago it was considered and therefore now could be the time to review the position. Members spoke on the subject: -

- Councillor G J Davis highlighted that instructing 'a consultant/contractor' to fully explore the viability of a swimming pool, (i.e. costings to build and run the facility, consideration of a suitable site, who would manage the facility and a survey of possible demand,) would enable a factual understanding of the feasibility of a swimming pool in Torpoint to be fully understood.
- Councillor C R Still explained that research into the possibility of a swimming pool had been considered many years ago [not referring to the town council] and the overall cost of running a swimming pool at the time was considered to be cost-prohibitive.
- Councillor J Tivnan BEM explained the residents should be advised exactly what the true cost to the residents of the town would be, highlighting openness and transparency is essential, as a swimming pool has been desired for a very long period of time.
- Councillor Mrs. J M Martin spoke in support of the previous comments and agreed that residents should be advised about the overall running costs of a swimming pool and highlighted that swimming pools in the local area had sadly closed.
- The Mayor endorsed the previous comments, explaining that in her opinion this town should have its own swimming pool, previous research undertaken has highlighted that a swimming pool would need to be subsidised in order to be viable.

The Chairman made the proposal, Councillor G J Davis seconded the proposition and it is therefore **recommended** this council seeks assistance from Cornwall Council to develop a Scope of Works to issue the appropriate tender documentation to suitable contractors, 'To undertake a feasibility study for a swimming pool to be located within the boundary of Torpoint, to serve the residents of Torpoint and the surrounding area.'

b) Neighbourhood Development Plan: -

- The Clerk and Councillor G J Davis are to re-arrange the meeting to review the evidence base.
- The first steering group meeting for the Civic Year 2020-21 was held with Councillor G J Davis elected Chairman and Rob White elected Vice Chairman.
- The next steering group meeting to review the following two sections of the draft Neighbourhood Development Plan is arranged for Thursday 9th July, 4.00pm, Clerk to action agenda and forward documentation.

Council

Clerk

30-20D&L Planning Applications: -

None.

31-20D&L Accounts for payment: -

Note: * 47 items tested to be charged to Isla Sell Physiotherapy

PAYEE	Invoice Number	Total	VAT	NET	Description
J R PAT Testing *	Inv No 2743	358.80	59.80	299.00	Appliance PAT testing on appliances on 23.06.20 Chambers, Library, Bénodet Park x 299
Spot On Supplies	Inv no 21495942	42.50	7.07	35.43	Excel Revolution Mop Head Red x 4
					Lavatory Brush x3
					Clean & Clever Spray & Wipe Refill
					Dustpan & Brush blue
					Vileda Nylon Scouring Pads

32-20D&L Correspondence: -

a) Nuclear Emergency Booklet June 2020 – via Cornwall Council: -

Noted.

b) Covid-19 Letter template – peak of Coronavirus cases – Luxulyan Parish Council: -

Noted.

c) Code of Conduct Review – Cornwall Council: -

Clerk to re-circulate to Members that any individual comments on the Code of Conduct Review can be made via the website link.

d) Cash for communities to kickstart low carbon project (funding): -

The Chairman highlighted there could be the opportunity to apply for this funding for the swimming pool feasibility study. The Mayor detailed research is being undertaken by the Torpoint and Rame Active Community Network to make an application for funding. Councillor G J Davis explained that from the virtual briefing recently attended, Torpoint is being encouraged to submit suitable funding applications by the [October] deadline.

Clerk

33-20D&L Date of next VIRTUAL meeting

Thursday 3rd September 2020.

34-20D&L Any Business that has been disclosed to the Chairman and members prior to the meeting.

- The Chairman reported receipt of recent correspondence (via social media) from a resident highlighting concerns about the disabled bay and the lack of a dropped kerb on Fore Street. Councillor G J Davis reported scheduling a meeting with the Highways Officer to report several other areas requiring dropped kerbs. The Chairman will be arranging to meet with the resident in the next few days, Councillors Davis and Tivnan to be invited to attend.
- The Clerk drew attention to recent CALC advice and guidance whereby it is advised that all council meetings should continue to be held virtually, until the advice changes.
- Councillor J Tivnan BEM advised that he will be responsible, via a licence agreement with Cormac, for regularly cutting the grass verge on the corner junction at Antony Road/Trevol Road, this will commence from the morning of 6th July 2020.

Chairman
/Cllrs Davis
& Tivnan

Meeting closed at 7.52pm _____ Chairman