



TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 16th July 2020 at 6.30pm**. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: Join Zoom Meeting
<https://us02web.zoom.us/j/83939538509?pwd=WE5jM3g2OTM0dHYwUjdhcm1rUU1YUT09>

Meeting ID: **839 3953 8509**

Password: **092899**

One tap mobile

+442030512874,,83939538509#,,,,0#,,092899# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: **839 3953 8509**

Password: **092899**

Find your local number: <https://us02web.zoom.us/u/kdRGnCcIOJ>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to admin@torpointtowncouncil.gov.uk.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. To approve the Annual Return and Accounts for 2019-2020.

a) Annual Governance Statement (to follow).

b) Accounts information/Financial Statements and Internal Audit Report (to follow).

4. Planning Applications.

a) None.

5. Cornwall Council Report.

6. Police Activity Report (as circulated).

7. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 18th June 2020.

8. Matters arising from the minutes.

a) Industrial noise emanating from Trevol Business Park (minute 184-19 Thursday 19th March 2020 refers).

b) Verge Cutting (Letter to Cornwall Council) (minute 24-20 refers).

c) Councillor M J Crago (Letter) (minute 24-20 refers).

d) Letter to Sheryll Murray MP supporting funding bids (acknowledgement) (minute 27-20 (a) refers).

e) 'Leave of absence' definition (minute 27-20 (c) refers).

f) Resignation Mrs. E Carney-Haworth OBE (acknowledgement) (minute 28-20 (b) refers).

9. Mayor's communications.

a) Report from Local Community Markets.

10 Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held Thursday 25th June 2020 and to consider the recommendations in the minutes 6-20AMOC (Committee Terms of Reference) as circulated.

11. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held Monday 29th June 2020 and to consider any recommendations in the minutes (to follow).

12. Minutes of the Development and Localism Committee.

Minutes of the meeting held Thursday 2nd July 2020 and to consider any recommendations in the minutes (to follow).

- i) An update on Adela Road.

13. Question of which notice has been given or notice of motion.

14. Torpoint Ferry Statistics (to follow).

15. Financial Information.

June 2020 Financial Information (to follow).

16. Accounts for payment.

PAYEE	InvoiceNumber	Total	TaxTotal	Net	Description
Greg Conner - Operations Manager TTC	Reimburse	65.45	10.90	54.55	Mileage reclaim 05.06.20 - 30.06.20
					Copy Key cut
					PPE visor for weed spraying
Anchorpoint Group Ltd t/a Safe Hygienic Workplace	Inv no 260032307	1016.03	169.36	846.67	Pacplan Foot Operated Sanitiser Dispenser x 7
					SHW Active Hand Sanitiser 300ml Liquid Spray Bottle 70% Alcohol Base Refillable x 7
					SHW Active Hand Sanitiser 5lt 70% Alcohol Base WHO formulation x 3
BT	VP 9119 6470	589.34	98.22	491.12	Regular Charges 01.04.20 - 31.08.20 Bundled services
Kernow Aerials	Inv No 20/178	180.00	30.00	150.00	Installation of bunting in Fore Street Torpoint completed 3rd July 2020
Security Dynamics	Inv 1315	575.00	0.00	575.00	Annual Service & Maintenance contract intruder & CCTV system at Benodet Park 2020-21
BT Bar Phone	WW 3411 2427	35.04	5.84	29.20	Bar Area monthly bill July 2020
Cornwall Council - Garage	34190700166	72.55	12.09	60.46	Garage Rental 29.06.20 - 02.08.20
Print Options	Inv -12558	180.00	0.00	180.00	30 x waterproof vinyl stickers & 30 x A4 posters as per pdf supplied Co-vid 19 Fore Street
WPS Hallam Insurance	500513550	-117.88	0.00	-117.88	Council Guard - Low Claims Rebate Adjustment 2019-2020 - credit note
LRM Planning Ltd	Inv 2417	900.00	150.00	750.00	Account to 30.06.20 Ongoing review of draft plan & liaison with client as per PO 18-78
					Account to 30.06.20 Ongoing review of draft plan & liaison with Clifton Emery Design as per PO - 0019 and preparation of site assessment report
Western Web Limited	Inv 21842	36.00	6.00	30.00	Renewal of Webmail access for email
Mark Phillips Bricklaying	Library	180.00	0.00	180.00	Installation of concrete ramp at rear exit of library inc materials, labour & waste removal

Biffa	Inv 522T26499	77.90	12.98	64.92	Library Waste Collection 27.06.20 - 24.07.20 & Annual transfer note
Biffa	Inv 522T26498	188.11	31.35	156.76	Chambers Waste Collection 27.06.20 - 24.07.20 & Annual Transfer note
Don Benson	Inv 4	48.00	0.00	48.00	Clock winding 03, 10, 17, 24.06.20
Complete Business Solutions Group Ltd	SINV02329493	68.22	11.37	56.85	A4 laminating Pouches 100 pack
				0.00	Xerox never tear paper 100 pack x 2
EDF Energy	6057869325	96.37	4.59	91.78	Consumption Charges 30.11.19 - 04.01.20 christmas lights
Mole Valley Farmers	inv no IN200420262	16.64	0.00	16.64	Nitril Gloves 100 box medium
					Nitril Gloves 100 box large
Armada Electrical	inv No 1520	366.10	0.00	366.10	Install additional double switch socket to wall. Install 2 x LED lighting panels in line with H&S work requirements- materials & labour
Armada Electrical	Inv No 3320	884.60	0.00	884.60	Installed new network circuits within Room 3 and Support Officers office 12 x RJ45 Socket outlets installed & existing circuits re configured to new server room Labour
Cornwall Council	8100027618	600.00	100.00	500.00	Free parking invoice Tamar Street 1st July 2020 - 31 Aug 2020

17. Correspondence.

a) To consider returning to Council meeting start time (7:15pm) and Committee meeting start time (7.00pm) as per Standing Orders – Councillor K J Moon.

18. Reports.

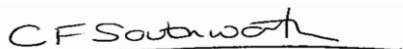
a) Neighbourhood Plan.

- i) Minutes of the Neighbourhood Plan Steering Group meeting held Tuesday 23rd June 2020 and to consider the recommendations in the minutes 5-20NDP (Committee Terms of Reference) (as circulated).
- ii) Minutes of the Neighbourhood Plan Steering Group meeting held Thursday 9th July 2020 (to follow).

b) Reports from delegates to outside bodies.

19. Date of next VIRTUAL meeting.

Thursday 20th August 2020.



Mrs C F Southworth Cert(HE), BA(Hons), PSLCC
Town Clerk and RFO

Friday 10th July 2020