



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Finance and Personnel Committee will be held **via Zoom** on Monday 29<sup>th</sup> June 2020 at **6.30pm** to which all members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: -

<https://us02web.zoom.us/j/82632603728?pwd=aVkrZEI3T2YyR3pxd2tRMEJHVjVEdz09>

Meeting ID: **826 3260 3728**

Password: **723231**

One tap mobile

+441314601196,,82632603728#,,,,0#,,723231# United Kingdom

+442030512874,,82632603728#,,,,0#,,723231# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

Meeting ID: **826 3260 3728**

Password: **723231**

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of interest relating to items on the Agenda.

### 3. Minutes of the previous meeting.

Minutes of the virtual meeting held on Monday 1<sup>st</sup> June 2020.

### 4. Matters Arising from the minutes

a) Town Council organisation structure and design (minute 8-209F&P (a) refers).

b) Council Staffing Report (minute 8-20F&P (c) refers).

c) Civic Functions (minute 8-20F&P (d) refers).

d) Research alternative suppliers and costs for waste removal and disposal (minute 8-20F&P (g) refers)

### 5. Items Referred to this Committee

None.

### 6. To consider Policies referred to this Committee

a) Whole policy review to be undertaken.

### 7. To consider the Council Risk Management

a) Overtime Report from the Town Clerk (to follow).

b) Creditors/Debtors from the Town Clerk (to follow).

c) Budget Monitoring – Finance Committee responsibilities (April 2020 Financial Comparison and May 2020 Financial Information).

d) Payment of Mayoral Allowance 2019/20 and 2020/21.

### 8. Correspondence

None.



**9. Planning Applications.**

None.

**10. Accounts for Payment.**

PAYEE	Invoice Number	Total	VAT Total	Net	Description
Cornwall ALC Limited	Inv 2021-193	2208.46	271.01	1937.45	Annual Membership Subscription 2020/21CALC
					NALC Subscription 2020/21
					CALC Office Charge

**11. Date of next meeting.**

Tuesday 1<sup>st</sup> September 2020.

**12. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

*C F Southworth*

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Monday 22<sup>nd</sup> June 2020