

OPEN FORUM

Torpoint Nursery and Infant School children presented bookmarks to all the Councillors and Officers who had kindly supported their fundraising for the bushfires in Australia. Helping to raise £360.00, which is being split between the WWF and the Australian Red Cross supporting the Australian Bushfire emergency. Thanks were given to the children, their families and the staff member for kindly attending prior to the Council meeting, during the half term holiday.

Mr and Mrs Scanlon – Mrs Scanlon wished to highlight concerns about:

- The cancellation of the local bus service Number 33. The Town Mayor explained this is included on the next meeting agenda of the Rame Peninsula Public Transport Users Group as a cause for concern.
- The Gardens, Antony Road - work/developments have started and it was questioned whether parking issues had been addressed. The Clerk explained planning permission was granted [by Cornwall Council] at this site nearly three years ago and there was no requirement to include parking.
- Is there an update on the question of adequate street lighting in the town? Councillor G J Davis explained that having driven around the key streets of Torpoint and reviewed the street lighting, there were several lights not working, which having been reported to Cornwall Council are now repaired. In his opinion there are three locations which require an improvement to public safety and has subsequently reported this information to Cornwall Council and this includes Salamanca Street. Councillor Davis added that following a report from a local resident he is investigating the street lighting at the YMCA as apparently there is low level lighting at this location.

Mrs Scanlon thanked the Town Council for their assistance with these questions and left prior to the start of the Council Meeting.

MINUTES of a meeting of Torpoint Town Council held on Thursday 20th February 2020 at 7.15pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. C E Goodman) (Chairman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors E H Andrews, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, T J Gulley OBE, Miss L J Hocking, L E Keise, Mrs. J M Martin, K J Moon, M G Spurling, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p>160-19 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Miss R C Baker and Mrs. R A Southworth.</p>	
<p>161-19 Declarations of Interest relating to items on the Agenda: - a) None.</p>	

<p>162-19 Planning Applications: - a) None.</p>	
<p>163-19 Cornwall Council Report: - There was no report received from Councillor M J Crago. G J Davis provided an update on the following:</p> <p><i>Lower Fore Street</i> The next pre-event planning meeting to discuss the proposed Charrette is scheduled for Wednesday 4th March. Councillor G J Davis was of the opinion that a letter of support for the Charrette event is forwarded to Cornwall Council. (Councillor G J Davis left the meeting room at this point and returned once the vote had been taken.) The Mayor (Councillor Mrs. C E Goodman) proposed a letter of support for the forthcoming Charrette event is forwarded to Cornwall Council, this was seconded by Councillor K J Moon and it is resolved to correspond with Cornwall Council supporting the Charrette event being held in May 2020.</p> <p>Councillor S J Corbidge MBE sought an update from Councillor G J Davis on the refuse and recycling contract, recently awarded to Biffa by Cornwall Council. Councillor G J Davis explained all households will be supplied with a kitchen/food waste caddy and bin which will be collected weekly, the recycling and black sack waste will both be collected on a fortnightly basis and a wheelie bin will be available to all households. This question led to an in-depth discussion about the proposed removal, by Cornwall Council of the recycling banks, currently located at the Antony Road car park. Councillor Davis explained that correspondence on the matter is anticipated shortly from Cornwall Council which will give this Council the opportunity to consider 'taking on' the provision of the same or a similar recycling service in the town. Councillor Davis anticipates Liskeard and Looe Town Councils, who are in a similar position, will offer an opportunity to seek preferential rates for a joint financial agreement, should this Council consider this to be a viable financial option. Councillor Davis also added currently there is no limit to the amount of kerb side recycling that is collected fortnightly by Cornwall Council. Several members expressed concern about the removal of the towns recycling facility, highlighting the likely increase in fly-tipping particularly as it is a 30 mile round trip to the nearest household waste recycling centre [at Saltash]. There was additional concern about the possibility that Cornwall Council could charge a rental fee for the use of the car park, again should this be considered by the Council. It is resolved to correspond with Cornwall Council explaining that this Council anticipates their correspondence on the matter.</p>	<p>Clerk</p> <p>Clerk</p>
<p>164-19 Police Activity Report. The Police report was noted.</p>	
<p>165-19 Minutes of the previous meeting. The minutes of the previous meeting held on Thursday 16th January 2020 were taken as read, confirmed and signed by the Chairman.</p>	
<p>166-19 Matters arising from the minutes a) Industrial noise emanating from Trevol Business Park: - Pursuant to minute 147-19 Councillor S J Corbidge MBE explained Cornwall Council's Enforcement team are awaiting a retrospective planning application from the landowners and it is understood SBS Blasting are looking to change their name. b) Cornwall Council/Antony Road public conveniences: - Pursuant to minute 150-19 (a) the Clerk explained the discussions around the proposed location of</p>	

the temporary public conveniences are continuing, with the contractor agreeing the temporary public conveniences need to be sited in Antony Road car park. It was **resolved** that the contractual / legal situation for this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 177-19 below].

167-19 Mayor's Communications

All the activities undertaken by the Chairman undertaken since the last meeting were displayed: -

- Friday 17th January 2020 - 5pm STC Presentation to Holly Thompson, student at T.C.C.
- Monday 20th January 2020 - 1pm Charrette planning led by Cornwall Council Officers at Torpoint Town Council Offices
- Friday 24th January 2020 - 4pm Holocaust Art Exhibition at Torpoint Community College
- Saturday 25th January 2020 - 4pm The Inauguration of a New ministry, The Licensing of Revd. Annabel King at Millbrook Parish Church
- Thursday 30th January 2019 - 5pm Presentation re Honours System by Edward Bolitho, County Hall, Truro
- Friday 31st January 2020 - 7.30pm The Torpoint Players, Aladdin, Torpoint Council Chambers
- Sunday 2nd February, 2020 - 11am Liskeard Civic service, Wesley Methodist Church, Liskeard.
- Friday 7th February, 2020 - 2pm 100th Birthday Presentation to Phyllis at Port Rouge, Torpoint.
 - 3pm 100th Birthday Presentation to Nancy at home in Millbrook
 - 5pm STC Presentation to Rosie and Poppy (Athletes)
- Wednesday 12th February 2020 - 10am Freedom of Torpoint planning meeting
 - 2.30pm Adela Road Site meeting with Chris Monk

Saturday 15th February 2020 - 7pm Mayor's Charity Valentine Ball, Torpoint Council Chambers

The Chairman was pleased to highlight having been invited to attend the 100th birthday celebrations of two local ladies, Phyllis (from Torpoint) and Nancy (from Millbrook), born on the same day. Also, the Mayor's Charity Ball, held at the Council Chambers, thanking those involved and explaining it was a superb team effort, the Chairman understood all those who had attended had had a wonderful evening.

The Chairman detailed two forthcoming fundraising events for the Mayor's Charities: -

- Sunday 29th March, 7.00pm Quiz night at the Conservative Club
- Sunday 26th April, 2.00pm – 4.30pm Spring Vintage Afternoon Tea at the Council Chambers.

Commonwealth Day is on Monday 9th March, 10.00am all are invited to attend the flag raising ceremony for the Commonwealth at Sparrow Park.

The stakeholder's information event for the Charrette is Thursday 2nd April and the Charrette commences Friday 1st May at Torpoint Library and Community Hub.

VE Day 75 celebration street party in Fore Street, the planning for this is progressing well.

168-19 Minutes of the Asset Management and Operations Committee

It was **resolved** the minutes of the meeting held on Thursday 23rd January 2020 (as circulated) are received and the recommendations contained in the minutes 95-19AMO (b) (Sparrow Park improvements) and 101-19AMO (Memorial bench Mr and Mrs Howes) are adopted and implemented. Pursuant to minute 95-19AMO (b) (Sparrow Park improvements) Councillor G J Davis explained the notice/board sign would highlight the words "Torpoint Town Centre" and not "Welcome to Torpoint." Councillor J Tivnan BEM explained that 'speed is of the essence' when planning the now cleared central section at Sparrow Park, to prevent further weed growth and it was agreed the next meeting of this Committee would consider the options available.

It was **resolved** Councillor T J Gulley OBE is now a member of the Asset Management and Operations Committee.

Clerk

169-19 Minutes of the Finance and Personnel Committee

It was **resolved** the minutes of the meeting held on Monday 3rd February 2020 (as circulated) are received and the recommendations contained in the minutes 99-19F&P (a) (Proposed recognition – volunteering event) and 99-19F&P (e) (Biffa increase – research alternative suppliers) are adopted and implemented.

Pursuant to minute 99-19F&P (a) (Proposed recognition – volunteering event) the Chairman agreed to lead on this event to be organised in the Spring/Summer 2020.

It was **resolved** Councillor T J Gulley OBE is now a member of the Finance and Personnel Committee.

Mayor

Clerk

170-19 Minutes of the Development and Localism Committee

It was **resolved** the minutes of the meeting held on Thursday 6th February 2020 (as circulated) are received and the recommendations contained in the minutes 106-19D&L (c) (Adela Road), 106-19D&L (e) (CNA Highways Scheme) (Expression of Interest traffic calming on Antony Road), 107-19D&L (a) (Budget monitoring – VE Day 75 event) and 110-19D&L (d) (Neighbourhood Development Plan) are adopted and implemented.

Pursuant to minute 106-19D&L (e) (CNA Highways Scheme) the traffic calming measures RALEIGH are to be considered further and will not be included on the CNA Expression of Interest to Cornwall Council.

Pursuant to minute 106-19D&L (f) (Enterprise Court) it was **resolved** that this item would be considered with the Public and Press excluded as it contains commercially sensitive information [see minute 177-19 below].

171-19 Torpoint Ferry Statistics

The report, as circulated, was considered and noted. Councillor T J Gulley OBE posited a question to Councillor G J Davis, as a member of the Tamar Bridge and Torpoint Ferry Joint Committee, to contact the Torpoint Ferry management team to review the problems occurring with the LYNHER ferry. Councillor Gulley continued, this ferry was the last to be refit and asked whether the problems could be as a result of a lack of preventative maintenance. Councillor Davis agreed to investigate Councillor Gulley's concerns.

Cllr Davis

172-19 Financial Comparison

It was **resolved** that the January 2020 Financial Comparison (as circulated) as prepared by the Administration Assistant is received and adopted. It was reported the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate.

173-19 Accounts for payment

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
Don Benson	Clock Winding Jan 2020	16	60.00	0.00	60.00
RD Johns Limited	various café and chambers stock	147203	35.27	0.00	35.27
James Property Services	partition wall and Ladies WC window frame	1156	655.00	0.00	655.00
Nisbets	Glasses	20713719	110.11	18.35	91.76
Rame Refuse	Mixed Waste collection council chambers	2339	90.00	15.00	75.00
South West Hygiene	Library annual sanitary & Nappy unit	224294	234.96	39.16	195.80
Western Web	Annual renewal of Web & content management	21538	204.00	34.00	170.00
Rabarts	Gloss Paint Bar Area	0003/00000318	20.30	3.38	16.92
Complete Business Solutions	Stationery	SINV02189311	20.82	3.47	17.35
Prepared Media Ltd	Additional job advert	SWT04100TOR	180.00	30.00	150.00
CAMS	Annual maintenance and certificates Boilers	8428	582.00	97.00	485.00
SSE Southern Electric	Library Gas Oct-Jan	4526099418 DD	842.88	42.18	800.70
SSE Southern Electric	Library Gas Oct-Jan	4526099418 DD	0.24	0.04	0.20
SE Gas Limited	library gas Oct - Jan	4526099418 DD	0.24	0.04	0.20
SSE Southern Electric	public conveniences Antony Road	8520899412 DD	66.50	3.16	63.34
SSE Southern Electric	Library GAS January 2020	4526099418 DD	589.36	98.22	491.14
SSE SWALEC	Library Electricity Jan 2020	89420515 DD	287.40	47.90	239.50
Corona	Council Chambers Gas	15004832 DD	1083.59	180.60	902.99
EE Mobile	Mobile phones	V01722517400 DD	46.82	7.80	39.02
Everflow	Water Rates	474883 DD	118.37	7.00	111.37
shire leasing	telephone contract	396,335,201,910 DD	149.29	24.88	124.41
Adobe Systems	Adobe Reader Subscription	CC	12.64	0.00	12.64
Amazon	Glue, Duct Tape & clamps	CC	37.76	6.30	31.46
Amazon	chocolate Sprinkles, cleaning tablets, cleaning cloths - Library	CC	20.90	2.00	18.90

Amazon	Light Tube unit	CC	5.14	0.86	4.28
Amazon	Table Corner Protectors Library	CC	6.99	0.00	6.99
Amazon	table Corner Protectors Library	CC	6.99	0.00	6.99
Richard Haworth	10 x Table Cloths	CC	363.96	60.66	303.30
L & J Home Ltd	Delivery of Furniture	CC	35.00	0.00	35.00
Xero	Financial Software Feb 2020	CC	7.94	1.33	6.61
Adobe Systems	Adobe Reader	CC	12.64	0.00	12.64
Amazon	Cloakroom tickets Mayor's Ball *	CC	12.99	2.17	10.82
Amazon	Acrylic display boards	CC	34.48	5.75	28.73
Note * Repaid to Town Council account					

174-19 Correspondence

a) Control of the slipway (Town Beach) - M A Watkiss: -

Following consideration of the Freedom of Information request of 8th February 2020, it is **resolved** to correspond highlighting that this council does not own the public slipway adjacent to Van House and therefore cannot manage the usage of the public slipway. Additionally, it is suggested contact details for the Torpoint Rowers Club is provided in the correspondence.

(Councillor Miss L J Hocking left the meeting room for this agenda item.)

Clerk

175-19 Reports

a) Neighbourhood Plan: -

Progress is continuing and contact with the Planning consultants will now be pursued.

b) Torpoint Town Partnership (TTP): -

The Chairman confirmed planning for VE Day 75 is continuing and a hard copy of the diary dates is being produced.

c) Report from Delegates to Outside Bodies: -

i) The report from the Torpoint Archives was noted, adding the report was very helpful in providing an update on activities.

ii) Rame Peninsula Public Transport Users Group (RPPTUG) – the Chairman highlighted the disappointment following the demise of the circular Number 33 bus in Torpoint, with members questioning whether this service had received subsidies. The Chairman will take forward concerns to the next meeting of the RPPTUG.

The Mayor

176-19 Date of next meeting: -

Thursday 19th March 2020.

177-19 It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).

Meeting closed at 8.56pm..... Town Mayor