



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19<sup>th</sup> March 2020 at 7.15pm in the Council Committee Road, 4, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting commencing at 7.00pm.)

### AGENDA

**1. Apologies for absence.**

**2. Declarations of Interest relating to matters on the Agenda.**

**3. Planning Applications.**

a) PA20/01008 – Certification of Lawfulness for the existing internal alterations to provide an annexe for a dependent relative – 3 Grove Park, Torpoint PL11 2PP.

b) PA20/01712 Single storey extension (to replace existing linked garage – 19 Roeselare Avenue, Torpoint PL11 2LN. You can access the applications on the Cornwall Council website using the following link: <http://planning.cornwall.gov.uk/online-applications>

**4. Cornwall Council Report.**

**5. Police Activity Report** (as circulated).

**6. Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 20<sup>th</sup> February 2020.

**7. Matters arising from the minutes.**

a) Industrial noise emanating from Trevol Business Park (minute 166-19 (a) refers).

b) Cornwall Council/Antony Road public conveniences (minute 166-19 (b) refers).

**8. Mayor's communications.**

**9. COVID-19 (Corona Virus).** To discuss and agree potential measures to be put in place.

<https://www.gov.uk/government/organisations/public-health-england>.

**10. Minutes of the Asset Management and Operations Committee.**

Minutes of the meeting held on Thursday 27<sup>th</sup> February 2020 and to consider the recommendations in the minutes 119-19AMO (Operational Report – weed spraying of pavements), 114-19AMO (a) (Health and Safety Policy) and 116-19AMO (a) (Local Maintenance Partnership).

**11. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held on Monday 2<sup>nd</sup> March 2020 and to consider the recommendations in the minutes 110-19F&P (a) (Budget Monitoring – Section 137 Grant Funding) and 111-19F&P (g) (Town Beach – email to the Town Mayor).

**12. Minutes of the Development and Localism Committee.**

Minutes of the meeting held on Thursday 5<sup>th</sup> March 2020 and to consider the recommendations in the minutes (to follow).

### 13. Question of which notice has been given or notice of motion.

a) Light up Torpoint for awareness – “I propose that this council investigates the potential to illuminate buildings or monuments within the town in different colours. The aim of such an undertaking is to alert residents and to raise awareness of local and national campaigns. For example Myalgic Encephalomyelitis – Blue, Breast Cancer – Pink, Domestic violence and abuse – Purple.”

**Proposer:** Councillor K J Moon

**Secunder:** Town Mayor (Councillor Mrs. C E Goodman)

### 14. Torpoint Ferry Statistics (to follow).

### 15. Financial Information.

February 2020 Financial Information (to follow).

### 16. Accounts for payment.

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
James Property Services	Adjust door to room 5 & repair to Antony Road toilet	1165	140.00	0.00	140.00
Armada Electrical	install sockets & Lights in Room 3	620	388.22	0.00	388.22
Armada Electrical	relocate & install x 2 double sockets in room 5	520	128.00	0.00	128.00
Reach PLC	Job Advertisement - Operations Manager	5163734	576.00	96.00	480.00
complete Business Solutions	Stationery	SINV02217410	38.97	6.49	32.47
KSS CRC Ltd	Probation Jan & Feb 2020	197	895.99	149.33	746.66
RD Johns	library café stock	166494	4.60	0.00	4.60
Kathy's Fruit & Veg	Library café stock	77	10.20	0.00	10.20
BT	Bar area phone	WW34112427	27.46	5.50	27.50
RD Johns	Library St Pirans Day	169475	61.26	5.06	56.20
James Property Services	urinal council chambers	1170	45.00	0.00	45.00
ASG Security	emergency lighting repairs and replacements	33517	267.59	44.60	222.99
Rabarts	cleaning items probation	0003/00009370	5.05	0.84	4.21
Spot on Supplies	cleaning products	21488741	9.23	1.54	7.69
RD Johns	café stock library	174121	4.60	0.00	4.60
Cornish Tea and Coffee	café stock library	SL35318	30.90	0.00	30.90
WPS Hallam	Insurance Renewal	43470303	3,026.68	0.00	3,026.68
Don Benson	Clock Winding	18	48.00	0.00	48.00
Clear Sight Window Cleaners	Council chambers Window Cleaning	E-5-1	70.00	0.00	70.00

### 17. Correspondence.

a) Lease of Play Parks – Curtis Whiteford Crocker Solicitors (as circulated).

b) Record of revised details of Public Sector Deposit Fund account – The Public Sector Deposit Fund CCLA (as circulated).

c) Addressed to Mr C R Harris confirmation of changed contact details - CCLA (as circulated).

### 18. Reports.

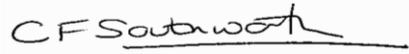
a) Neighbourhood Plan.

b) Torpoint Town Partnership.

- c) Reports from delegates to outside bodies.
  - i) Torpoint Archives (as circulated).

**19. Date of next meeting.**

Thursday 16<sup>th</sup> April 2020.

A handwritten signature in black ink that reads "C F Southworth". The signature is written in a cursive style and is underlined.

Mrs C F Southworth Cert(HE), BA(Hons), PSLCC  
Town Clerk and RFO

Friday 13<sup>th</sup> March 2020