



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 3rd February 2020 at 7.00 p.m. in the Council Committee Room, 4, York Road, Torpoint to which all members are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 2nd December 2019.

4. Matters Arising from the minutes

- a) Town Council organisation structure and design (minute 79-19F&P (a) refers).
- b) Accounting / financial software (minute 83-19F&P refers).
- c) Council Staffing Report (minute 83-19F&P (b) refers).
- d) Civic Functions (minute 83-19F&P (c) refers).
- e) Council Investment Strategy (minute 83-19F&P (d) refers).
- f) VAT (minute 83-19F&P (e) refers).

5. Items Referred to this Committee

None.

6. To consider Policies referred to this Committee

- a) Policy review.

7. To consider the Council Risk Management

- a) Overtime Report from the Town Clerk (to follow).
- b) Creditors/Debtors from the Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee responsibilities (December 2019 Financial Comparison).

8. Correspondence

- a) Proposed recognition – Royal British Legion (to follow).
- b) Code of Conduct Training – Cornwall Council (via email) (as circulated).
- c) Community Governance Review Update (via email) (as circulated).
- d) Agreement of the provision of Library and Information Service – Deed of Variation – Cornwall Council (as circulated).
- e) Increase in prices – Biffa (as circulated).
- f) DRAFT Funding Strategy Statement 2019 Cornwall Pension Fund (Circulated to Chair of F & P Committee)
- g) Cornwall Partnership NHS Foundation Trust – report of Free of charge use (as circulated).
- h) Friends of Thanckes Park – application for Free of charge use (as circulated).
- i) Torpoint and Rame Peninsula U3A – application for Free of charge use (as circulated).
- j) Interest rate change – Lloyds Bank (as circulated).



- k) The Mayor of Torpoint – application for Free of charge uses (Torpoint Sea Cadets Presentation Evening/Mayor’s Charity Ball/Mayor’s Charity Vintage Tea) (as circulated).
 l) 2020 Off-Street Parking Order – Cornwall Council (as circulated).

9. Planning Applications.

- a) PA19/11033 – Demolition of existing dilapidated garage and replacement with new garage – 30 Wellington Street, Torpoint, Cornwall PL11 2DF.

10. Accounts for Payment.

PAYEE	REF NO	REASON	GROSS (£)	(VAT) (£)	NETT (£)
SLCC	SLCC Annual Membership	MEM228324	309.00	0.00	309.00
Surplus Rescue	Office Furniture	SR001160	107.00	0.00	107.00
RD Johns Limited	library café stock	141624	17.19	0.00	17.19
White Tornado	laundry new tablecloths	Laundry TTC	90.00	0.00	90.00
Biffa	council chambers Waste collection	408T06636	136.51	22.75	113.76
Biffa	Library waste collection	408T06637	26.30	4.38	21.92
CND Rock & Roll Beds & Upholstery	Staff Uniforms	76	43.00	0.00	43.00
RD Johns Limited	library café stock	145396	6.30	0.00	6.30

11. Date of next meeting.

Monday 2nd March 2020.

12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
 Town Clerk and RFO

Tuesday 28th January 2020