



MINUTES of a meeting of the Development and Localism Committee held on Thursday 7th November 2019 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

PRESENT: - Miss R A Tanner BEM (Deputy Town Mayor) (Chairman), Councillors Miss R C Baker, G J Davis, Mrs. C E Goodman (Town Mayor), L E Keise, Mrs. J M Martin, K J Moon, Miss L Hocking, M G Spurling and C R Still plus the Town Clerk & RFO (Clerk).

	ACTION
<p>73-19D&L Apologies for absence: - Councillor J Tivnan BEM.</p>	
<p>74-19D&L Declarations of Interest relating to items on the Agenda: - None.</p>	
<p>75-19D&L Minutes of the previous meeting: - The minutes of the Development and Localism Committee meeting held on Thursday 3rd October 2019 were taken as read, confirmed and signed by the Chairman.</p>	
<p>76-19D&L Matters arising from the minutes: - a) Devolution of a programme of assets/services: - Pursuant to minute number 62-19D&L (a) the inaugural Parks working party meeting was held on Friday 1st November, the Clerk is tasked with researching:</p> <ul style="list-style-type: none"> i. The cost to add public liability insurance for the devolved parks and tennis courts for the existing insurance provider; ii. A quotation for a park inspection of all the devolved sites, to be undertaken prior to handover, to provide 'day one' information on the current condition of the parks and equipment therein; iii. Establish whether the parks maintenance contractor is still available to undertake the work and establish if there is an increase in original tender prices; iv. Contact the residents' who have expressed an interest to be part of a "Friends of Parks" group. <p>The Parks working party are:</p> <ul style="list-style-type: none"> i. Undertaking a tour of the parks on Friday 15th November; ii. Reviewing the draft lease, identifying any queries and providing feedback to the Solicitor, via the Clerk. <p>It was agreed that any queries on the draft lease, not already identified, are advised to the Clerk by midday Monday 11th November. Councillor G J Davis referred to the current condition of the boundary wall at Thanckes Park play park, which Councillor K J Moon had expressed concern about at the last meeting, highlighting any work to repair the wall has not been included in the budget for this project. An additional query being investigated is to establish whether the council will be entitled to retain the ownership of any new play equipment at the sites, at the end of the term of the lease.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Parks Working Party/Clerk</p> <p style="text-align: center;">Clerk</p>

b) War Memorial: -

Pursuant to minute number 62-19D&L (b) the railings and gate have been installed in front of the war memorials. It is noted the original quotation (of August 2017) has been honoured by AMS Fabrications for the same price; thanks were recorded to AMS for completing the work to a superb finish. As the railings are installed, the suggested metal back supports for the memorials will be reconsidered. Again members discussed the raised scaffolding poles located behind the memorials, as well as the poles which suspend the 'no parking' signs behind the memorials. It is **recommended** to delegate authority to the Clerk, with the Chairman of the Development and Localism Committee, to research and work with Cormac to provide aesthetically pleasing poles, either side of the memorial, according to the Council's best value statement.

Council

c) Adela Road: -

Pursuant to minute number 62-19D&L (c) Councillor K J Moon explained having recently observed and spoken to the drivers of two large lorries that have followed their Sat Nav and attempted to travel along Adela Road and subsequently become stuck. Councillor Moon was of the opinion that a sign to warn drivers 'this road is not suitable for vehicular access/ignore Sat Nat' is required at this location, members debated this suggestion and agreed to consider this suggestion in the future. Following a review of the documentation received from The Insolvency Service, in response to Councillor Moon's request, it was agreed that Councillor Moon will pursue the matter of the ownership of the unadopted land by corresponding directly with the Crown.

Cllr Moon

d) Plastic Free: -

Pursuant to minute number 62-19D&L (d) the Mayor highlighted a beach clean had been undertaken, at Whitsand Bay on 27th October, with representatives from the Sea Cadets, Rame Peninsula Lions Club and Torpoint Nursery and Infant School present.

e) CNA Highways Scheme: -

Pursuant to minute 62-19D&L (f) the Clerk is liaising with Cormac about highways schemes which are being considered at: -

- i. Trevol Road
- ii. Antony Road – alongside the recently installed gate from Thanckes Park.

Additionally, the Clerk explained a request from Cornwall Council following the Cornwall Gateway Community Network Area Panel meeting (CNP) as there is the potential for a community network area wide Mobile Speed Activation Sign (MSAS). The CNP are considering seeking funding from the community network highways scheme to develop a MSAS to cover the whole of the Cornwall Gateway community network area. The aim of this would be to position the MSAS in an agreed location in each of the 11 town and parishes in the Cornwall Gateway CAN, over the period of a year. Following discussion, proposed locations to site the MSAS are: -

- i. Trevol Road
- ii. Antony Road – alongside the Albion Road junction.

Councillor C R Still agreed to confirm these as being the most appropriate locations, in order for the Clerk to respond.

Cllr Still/
Clerk

<p>77-19D&L To consider the Council Risk Management: - a) Budget Monitoring: - The Committee reviewed the September 2019 financial comparison (as circulated) and the items relevant to this Committee.</p>	
<p>78-19D&L Items Referred to this Committee: - a) Enterprise Court: - Pursuant to minute 91-19 (Cornwall Council Report) it was resolved that this item would be considered with the Public and Press excluded as it contains commercially sensitive information [see minute 86-19 below].</p>	Clerk
<p>79-19D&L Policies referred to this Committee: - a) Development Plan Strategy 2017-2020: - The working party group has commenced drafting the Development Plan Strategy for the future, Councillor G J Davis agreed to update the document in advance of the next meeting of this committee.</p>	Cllr Davis
<p>80-19D&L Development and Localism: - a) To review the 3 year plan 2020-2023:- The Clerk presented the information used for 2019/20 budget planning and following discussion it is recommended the proposed three-year plan 2020-2023 (as circulated) is adopted with the following considerations:</p> <ul style="list-style-type: none"> ➤ Weed spraying/pavements – review and advise the number of sprays undertaken this year; ➤ Freedom of Torpoint – confirm the figure in allocated reserves for this project (expected £2,500); ➤ Tourism Festival – confirm the figure remaining in allocated reserves for this project; ➤ Library and Community Hub - projected expenditure to be included in the plan for 2020-2023, including any café requirements; ➤ A project statement/project initiation document is drafted for budget consideration for an entry to made to the Great British High Street Awards competition for 2020/21; ➤ Devolved parks/tennis courts – Following a review of the current financial situation: <ol style="list-style-type: none"> i) Play areas (Allocated reserves) - £15,000 ii) Cornwall Council - £28,000 at transfer – TOTAL £43,000 iii) Parks Improvement - £9,000 (revenue budget) ➤ Vision projects (Allocated reserves) - £25,000 ➤ Torpoint and Rame Youth Project – advise cost centre for the S137 grant allocation (in 2018/19 financial year). 	<p>Clerk</p> <p>Chairman</p> <p>Clerk</p>
<p>81-19D&L Localism: - a) Vision Projects: - i) Tamar River Links / Jetty Project: - Councillor G J Davis explained Cornwall Council are anticipating the Town Council will support this project, although at this stage it is not known exactly what support is actual required. Councillor Davis explained that access arrangements for the project will be being considered at the Tamar Bridge and Torpoint Ferry Joint Committee meeting in December. Councillor Davis added, should</p>	

the project progress, this Council will need to explore the future management arrangements for the jetty.

ii) Lower Fore Street Re-development and Fore Street: -

Councillor G J Davis explained Cornwall Council will be discussing this in a forthcoming Investment panel meeting.

b) Library update: -

The Library update, as circulated, was noted.

c) Torpoint and Rame Youth Project: -

The detailed report was considered and noted.

d) Funding Opportunities: -

The Chairman highlighted, having attended a funding event organised by CHAT, there is an opportunity for the Council to link with other organisations to compile and submit funding applications to various bodies. Councillor G J Davis was of the opinion the Library and Community Hub Manager should link with local organisations to look at the opportunities that are available.

The Chairman will take this suggestion to the Torpoint Town Partnership (TTP) for consideration.

e) Neighbourhood Development Plan: -

An update on the Neighbourhood Development Plan, which was planned to presented at this meeting, will be prepared for the next meeting of this Committee.

Clerk
Chairman

Clerk/
Cllr Davis

82-19D&L Planning Applications: -

None.

83-19D&L Accounts for Payment: -

PAYEE	REASON	REFERENCE	GROSS	(VAT)	NETT
James Property Services	Repair to cistern at Benodet Gents	1126	45.00	0.00	45.00
Wallgate	Call out, repair and parts to Antony Road	000 19430	714.05	119.01	595.04
BT	Quarterly phone bill Buller Road	VP 9119 6470	570.62	95.10	475.52

84-19D&L Correspondence: -

a) What3words – any information sought: -

Noted.

85-19D&L Date of Next meeting

Thursday 5th December 2019.

86-19D&L It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).



87-19D&L Any Business that has been disclosed to the Chairman and members prior to the meeting

- The Mayor highlighted having recently met with Mr M A Watkiss and Ms P Voaden, accompanied by Councillor G J Davis [as Cornwall Councillor] to discuss Town Beach and the public slipway. The Clerk explained correspondence from Mr Watkiss was considered at the recent Asset Management and Operations Committee meeting. Members did not wish to delay a reply and therefore suggest, with the permission of the Chairman of the Asset Management and Operations Committee, the response is forwarded forthwith.
- The Clerk detailed a request from St Columba and Torpoint RFU to assist with the circulation of correspondence to community and sports groups, it is agreed the request is declined.

Clerk/All

Meeting closed at 9.45pm. _____ Chairman