



During prayers Mr Mike Howells was remembered and sympathies were extended to the Deputy Mayor Councillor (Miss R A Tanner BEM) following her recent bereavement.

OPEN FORUM (Page 1 of 2)

There were many members of the public present, all residents of Lamorna Park. The residents' wish to enlist the support of the Council with the "unbearable" industrial noise emanating from Trevol Business Park, which is causing much suffering. The residents' highlighted the following points:

- Residents living at the southern end of Lamorna Park have been subjected to noise nuisance from Trevol Business Park for 18 months to 2 years. Specifically the noise is from the unit occupied by SBS Ltd and the site is less than 90 meters from residential housing that has been there for 34 years.
- The residents' have tried to resolve the situation through Cornwall Council (Neighbourhood & Community Environment Protection) and through the Cornwall Councillor for Torpoint West Ward, however, feel that neither option has been successful. Frustration about the lack of support for the Cornwall Councillor for the West Ward was strongly highlighted.
- Noise problem has become significantly worse over the past six months, with SBS Blasting now carrying out sand blasting on Trevol site.
- Sandblasting is very noisy, it is not known what pollutants are being added to the air.
- The site is now occupied by multiple businesses, questioning whether this is permitted.
- The local Fire Service has responded on more than one occasion to manage fire incidents, questioning what is being burned.
- Questioning planning approvals for the site and the activities being undertaken on the site.
- It is understood two other units at Trevol Business Park have planning considerations with restrictions on noise levels, why do these restrictions not apply for residential housing less than 90 metres away from the site.
- Questioning the site and the activities of SBS Blasting and whether regulations are being adhered to.

Support is requested from the Council to:

- To ensure the site and businesses on it operate in full compliance with:
 - i) Planning permission and regulations
 - ii) Environmental regulations
 - iii) Public Health
 - iv) The needs of the residents.
- Work with Cornwall Council to review all the activities at the site and if necessary arrange a site meeting with Cornwall Councillors, in order for them to see the extent of the problem.
- Support the residents' view that the site is on a business park and not an industrial park, therefore it is not appropriate to have industrial units operating this close to established residential housing.

Other residents' shared their experiences and the impact the noise was having on their families, this included the comment "I am not able to sit in my conservatory as the noise is very intrusive." Several members responded to the residents' complaints and agreed to consider the comments made and take appropriate action (see minute 91-19 Cornwall Council report) and three recent planning applications which had been considered by the Council, for the same site, were highlighted.

OPEN FORUM (Page 2 of 2)

Mr Archie Gray – Volunteer from Torpoint and Rame Youth Project – Highlighted and gave thanks to the Town Council for the financial support which has enabled the facilitation of the group over the last 12 months. More detail on the outcomes has been provided in a monthly report, adding that Lisa [Matthews] has submitted a bid for National Lottery Funding and the Youth group are hoping this will be successful. If this funding bid is unsuccessful, Mr Gray explained the group may seek further financial support from the Council, as should the funding cease then the Youth group will stop, whilst reiterating his personal thanks for the financial support already received.

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 17th October 2019 at 7.15pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. C E Goodman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors E H Andrews, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, Miss L J Hocking, L E Keise, Mrs. J M Martin, K J Moon, Mrs. R A Southworth, M G Spurling, C R Still, J Tivnan BEM plus the Town Clerk & RFO (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p>87-19 Suspension of Standing Orders: - It was resolved that Standing Orders are suspended (at 7.15pm) to allow Open Forum to continue until 7.45pm. The meeting commenced at 7.45pm and Standing Orders were imposed.</p>	
<p>88-19 Apologies for absence: - Apologies for absence were submitted on behalf of Councillor Miss R C Baker.</p>	
<p>89-19 Declarations of Interest relating to items on the Agenda: - There were no declarations of interest.</p>	
<p>90-19 Planning Applications: - a) PA19/06786 – Build a front porch in recess of roof line – 63 Carbeile Road, Torpoint, PL11 2HR. No observations or objections. b) PA19/06740 - Proposed extension, alterations and adaption to dwelling - 36 Chapeldown Road Torpoint Cornwall PL11 2HU. No observations or objections. [When the applicant (Cornwall Council) was identified Councillor G J Davis declared an NRI (Non-Registerable interest) – as Cornwall Councillor and left the room for this this agenda item.] c) PA18/09584 Appeal decision - Proposed rear extension to form an additional unit of accommodation – 30 Wellington Street, Torpoint PL11 2DF – (via Cornwall Council) The appeal, which was dismissed, is noted.</p>	
<p>91-19 Cornwall Council Report: - There was no report received from Councillor M J Crago. It is resolved to correspond with</p>	Clerk

Councillor M J Crago, expressing this Council's disappointment about his seemingly lack of involvement in the issues occurring with the industrial noise nuisance on Trevol Business Park. Additionally, it was added that in the future should he be unable to attend a monthly Council meeting, it would be appreciated to receive his apologies as well as a brief written report, which can be shared at the monthly meeting.

Councillor G J Davis reported:

Industrial noise emanating from Trevol Business Park

In the absence of the West Ward Councillor, having heard from the residents' of Lamorna Park and following debate, it is **resolved** to correspond with Cornwall Council supporting the residents' complaints and questioning the work being undertaken at the site is in accordance with appropriate regulations.

Lower Fore Street Re-development

The project to re-develop Lower Fore Street is continuing, further assessment, planning work and investment opportunities are currently being considered by Cornwall Council. Following a question posited by Councillor S J Corbidge MBE, Councillor Davis explained the timescales for this project remain unchanged, highlighting when the library service was devolved it was hoped to commence redevelopment within three years. Councillor Davis explained, the future development of this site is part of a number of developments Cornwall Council is considering across the county.

Proposed Jetty for Torpoint

The confidential impact assessment report from S4W in relation to the jetty proposal has been received. The project is still being developed, together with the Tamar Water Transport working group and a business case is being prepared and considered by Cornwall Council. Should the project be pursued and the appropriate funding agreed, the jetty could be installed for the Mayflower 400 celebrations, by September 2020, albeit this is an exceptionally tight timescale for this work.

Enterprise Court

Information pertaining to Enterprise Court had only recently been received [from Cornwall Council] it is **resolved**, to defer the debate on Enterprise Court to the next meeting of the Development and Localism Committee (7th November 2019). Councillor E H Andrews reminded members' this Council had 'built and managed this building' prior to the handover to Cornwall Council.

The Mayor recorded thanks to Councillor Davis for his energy, enthusiasm and commitment to progress these matters in the town.

Clerk

Clerk

92-19 Minutes of the previous meeting.

The minutes of the previous meeting held on Thursday 19th September 2019 were taken as read, confirmed and signed by the Chairman.

93-19 Matters arising from the minutes

a) Cornwall Council/Antony Road public conveniences: -

Pursuant to minute 75-19 (a) it was **resolved** that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 106-19 below].

94-19 Mayor's Communications

Activities undertaken by the Mayor since the last meeting.

Friday 20th September 2019 - 11am Presentation to Mr & Mrs Stansfield on Golden Wedding Anniversary

Saturday 21st September 2019 - 9am Volunteers at Thanckes Park Tennis Courts

Sunday 22nd September 2019 - 2.30pm Unveiling Ceremony Torpoint War Memorial

Wednesday 25th September 2019 - 10am Meeting with HMS Raleigh Personnel

Thursday 26th September 2019 - 2pm Rame Bus User and Transport Group meeting. Antony Village Hall, 9pm Hounds for Heroes Event, Torpoint Athletic Football Club

Friday 27th September 2019 - 10am Macmillan Coffee Morning at Torpoint Library and Community Hub, 5pm STC Presentation to Friends of Thanckes Park at The Kings Arms, Torpoint.

Saturday 28th September 2019 - 2.00pm 10 Year Celebration of the opening of Bénodet Park

Sunday 29th September 2019 - 1.50pm Saltash Civic Service

Wednesday 2nd October 2019 - 9am Tartendown Nursery for selection of the Torpoint Town Christmas Tree, 2.30pm Meeting with CRCC and Catherine Thompson, Cornwall Council.

Thursday 3rd October 2019 - 4pm Meeting with Tremayne Carew Pole in the Mayors Parlour

Saturday 5th October 2019 - 7pm Luna's Fund Dinner, Torpoint Athletic Football Club

Wednesday 9th October 2019 - 9am Meeting with Paul, Torpoint Ferry Manager at the Ferry Offices, 11am Meeting with Sheryll Murray, MP regarding the A374

Sunday 13th October 2019 - 10am Looe Civic Service

Tuesday 15th October 2019 - 10am-4pm CHAT Funding Workshop and Lunch

Future events planned:

- SAS October, Autumn Beach Clean Whitsand Bay (for Torpoint Community Plastic Free Status) Sunday 27th October 2019
- Remembrance Sunday 10th November 2020
- Mayor's Charity Ball Saturday 15th February 2020
- VE Day Celebrations commence Friday 8th May 2020
- Civic Service Sunday 12th July 2020.

95-19 Minutes of the Asset Management and Operations Committee

It was **resolved** the minutes of the meeting held on Thursday 28th September 2019 (as circulated) are received and the recommendations contained in the minutes 53-19AMO (a) (Asset Condition Survey – support for research into a bespoke accounting package), 57-19AMO (a) (Suggestion for fencing/signage) and 57-19AMO (c) (Memorial bench request Mrs Kinsman) are adopted and implemented.

Pursuant to minute 57-19AMO (a) the sign will be suitably worded and pursuant to minute 61-19AMO the date of next meeting is changed to Friday 25th October 2019, to accommodate the annual Launch of the Poppy Appeal Concert (apologies for this meeting in advance are received from Councillors G J Davis and Mrs. J M Martin).

<p>96-19 Minutes of the Finance and Personnel Committee</p> <p>It was resolved the minutes of the meeting held on Monday 30th September 2019 (as circulated) are received.</p> <p>Pursuant to minute 55-19F&P (a) (Council Staffing Report) Councillor Mrs. J M Martin re-iterated the timeline for the next three months, with a reminder of the forthcoming precept/budget meeting for 2020/21 scheduled for Monday 2nd December 2019, to which all members are invited to attend. Additionally, Councillor Mrs. J M Martin explained all members are invited to attend the next Finance and Personnel Committee meeting [Monday 4th November] to take part, consider and debate the future organisation design/structure of the council, explaining this will be a referred agenda taking place at the beginning of the meeting.</p> <p>Pursuant to minute 55-19F&P (a) (Council Staffing Report) and following discussion it is resolved to delegate authority to the Finance and Personnel Committee, that should sufficient research and costings be made available [by the Clerk], to purchase the installation and training of a suitable, cost effective and appropriate accounting software package, according to the best value statement, for the Council and that all members are invited to be present and participate in this part of the Committee meeting.</p>	<p>All</p> <p>Clerk/All</p>
<p>97-19 Minutes of the Development and Localism Committee</p> <p>It was resolved the minutes of the meeting held on Thursday 3rd October 2019 (as circulated) are received and the recommendations contained in the minutes 62-19D&L (a) (Devolution of Programme of assets/services – working party) and 62-19D&L (e) (CNA Highways Scheme – seek advice on both highways schemes) are adopted and implemented.</p> <p>Pursuant to minute 62-19D&L (a) (Devolution of a programme of assets/services) the parks working party will include the following members: Councillors G J Davis, Mrs. C E Goodman (Town Mayor), L E Keise, Mrs. J M Martin, Miss R A Tanner BEM (Deputy Town Mayor) and J Tivnan BEM. The Clerk advised receipt of a draft lease which will be considered at the first working party meeting.</p> <p>Pursuant to minute 66-19 (b) (Library update) it was resolved that this item would be considered with the Public and Press excluded as it contains commercially sensitive information [see minute 106-19 below].</p>	<p>Clerk</p>
<p>98-19 Police Activity</p> <p>The report, as circulated, was considered and noted. PC Steve Wilson highlighted a 600% increase in crime figures in the summer, highlighting his appreciation that there is a general feeling of concern around the town about the increasing number of incidents of crime. PC Steve Wilson explained the benefits as well as the pitfalls of using social media and agreed to pursue the opportunity to release a regular update on crime in the local Chronicle newspaper. PC Steve Wilson highlighted the long length of time investigations and subsequent prosecutions can take, explaining Torpoint has low levels of crime. A reminder to members of the public who wish to report a crime, they can be facilitated either via the Devon and Cornwall Police on line reporting website [https://services.devon-cornwall.police.uk/crimereporting/] or via telephone dialing 101 or in an emergency dialing 999. It was agreed this item shall in future be considered earlier in the agenda.</p>	<p>PC Wilson</p> <p>Clerk</p>
<p>99-19 Torpoint Ferry Statistics</p> <p>The report, as circulated, was considered and noted. The Mayor highlighted having instigated and attended a meeting with a Torpoint Ferry representative and has taken a suggestion from the Rame Peninsula Bus Users Group about changing the ferry lane layout, in Devonport, for the priority vehicles, to the Torpoint Ferry for consideration.</p>	

100-19 Financial Comparison

It was **resolved** that the September 2019 Financial Comparison (as circulated) as prepared by the Administration Assistant is received and adopted. It was reported the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate.

101-19 Meetings Schedule 2020.

The meetings schedule for 2020 was received (as circulated) and noted.

102-19 Accounts for payment

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
Biffa	Waste removal Buller Road	408T03600	124.66	20.78	103.88
Biffa	Waste removal library	408T03601	24.00	4.00	20.00
Mrs C F Southworth	Benodet 10th Ann refreshments	Benodet	30.77	0.00	30.77
John Tivnan	War Memorial Refreshments reimburse	War Mem	94.00	0.00	94.00
Spot On Supplies	cleaning materials	21478287	45.60	7.60	38.00
Tina Morris	reimburse replacement parts vacuum	TCC	36.98	6.16	30.82
Print Options	War memorial Unveiling Printing	INV-12302	200.00	0.00	200.00
John Tivnan	War Memorial unveiling Coverings reimbursement	Bunting	37.85	0.00	37.85
Complete Business Solutions	Stationery	SINV02016179	43.47	4.00	39.47
Security Dynamics	CCTV camera replacement Benodet	1232	314.00	0.00	314.00
The Old Rowing Club	Staff for War Mem Unveiling	Invoice 22/09/2019	108.00	18.00	90.00
G W Brown Roofing	Repair to roof above Grace & Glamour	invoice GB 2019/21	150.00	0.00	150.00
Cornwall Council	Library Business Rates	802715760	378.00	0.00	378.00
Cornwall Council	Pub Con Bus Rates	802385084	145.00	0.00	145.00
Cornwall Council	Council Chambers Bus Rates	802311466	1521.00	0.00	1521.00
Don Benson	Clock winding	clock	48.00	0.00	48.00
Cornwall Council	Garage Rental	34190700166	56.48	9.40	47.08
Cornwall Council	Payroll July- August 2019 (including Mayors allowance	98281756	35078.68	0.00	35078.68
Armada Electrical	Repairs to Council Chambers lighting etc	5619	370.64	0.00	370.64
Armada Electrical	Repairs to Christmas Light fixings	4119	663.65	0.00	663.65
Martin McLellan	Petrol & oil probation (Reimburse)	TTC Fuel	17.15	2.85	14.30
White Tornado	Chambers laundry	TTC laundry	65.00	0.00	65.00

SWALEC	Library Electricity	Direct Debit	233.58	38.93	194.65
EE Ltd	Telephones	Direct Debit	59.21	9.87	49.34
Corona Energy	Gas Supply	Direct Debit	340.18	56.70	283.48
SWALEC	Library Electricity	Direct Debit	216.60	36.10	180.50
Everflow Ltd	Water (Library/Antony Rd pub conv/Council chambers)	Direct Debit	168.78	10.30	158.48
PWLB	Loan Repayment	Direct Debit	17599.99	0.00	17599.99

The Clerk withdrew the second Payroll invoice (for Cornwall Council) for the period April to June 2019, from the accounts for payment, until further information had been received.

103-19 Correspondence

- a) Resignation letter - from Mr M J Senese and subsequent Vacancy for Town Councillor: - Noted. It is **resolved** to follow the similar process to previous Co-option for Councillor vacancies and advertise the vacancy, giving sufficient opportunity to apply, inviting all applicants to attend a meet and greet event with Councillors, serve refreshments, prior to the November Council meeting
- b) Festive period, Car Parking free for a day – Cornwall Council: -
It is **resolved** to advise Cornwall Council to provide free car parking for the festive period in the town on Saturday 21st December. Signs will be prepared and social media used as well as the Mayor's column to help publicise this.
- c) Long Term Plan newsletter - NHS Kernow: - Noted.

Clerk/All

Clerk

104-19 Reports

- a) Neighbourhood Plan: -
To be included on the next meeting of the Development and Localism Committee.
- b) Torpoint Town Partnership (TTP): -
The Mayor was pleased to advise the next meeting is planned for 23rd October 2019, at the Torpoint Library and Community Hub. The next event is the Christmas Lights switch on event scheduled for Saturday 30th November and the Lantern Making Workshop is on Saturday 23rd November. The TTP has discussed the proposed format of the VE Day 75 celebrations and this will be considered at the next meeting of the Development and Localism Committee. Sunday 24th November – there will be a market in Fore Street.
- c) Report from Delegates to Outside Bodies: -
- Councillor Mrs. K Brownhill reported from the Torpoint Archives (TA) – September has been another busy month with volunteers spending 143 hours in the Hub, the collective hours spent by the whole team in the Hub and researching at home has been 428 hours. During that time, there have been 260 visitors including many local and visiting families who came to Torpoint on Sunday 22nd September to witness the unveiling of the WW2 Memorials. TA volunteers spent many hours preparing for this occasion and re set displays in the Council Chambers later on the same day. (Thank you to all helped to make this a successful and memorable day for all the families). There was a visit from Dominic Langdon Down, the Great grandson of Dr John Langdon Down and Liz Smith from South Africa who is a descendant of the Wheeler family. It is agreed to circulate this report in advance with the council meeting papers and include on the agenda.
 - Rame Peninsula Bus Users Group - Councillor Mr. R A Southworth explained messages regarding roadworks affecting bus journeys is being uploaded to the real time information

Cllr
Brownhill/
Clerk



displays.	
105-19 Date of next meeting: - Thursday 21 st November 2019.	
106-19 It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).	
Meeting closed at 9.45pm.....Town Mayor	