

## TORPOINT TOWN PARTNERSHIP

**MINUTES** of Annual General Meeting of the Torpoint Town Partnership Committee held on Thursday 14<sup>th</sup> June 2012 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

**PRESENT:-** Councillor T Moore, Councillor M Pearn MBE, Councillor E H Andrews – Town Mayor, Councillor Mrs J Martin, Mr J Tivnan – Torpoint Community Events Ltd, Councillor Mrs R Southworth, Mrs C Goodman – Torpoint Community College, Mr A Martin – Production Support, Councillor R Skelly, Mrs L Jeavons – Torpoint Chamber of Commerce, Mr M Jeavons – Lions, Mrs L Murray – CHAT, The Town Clerk and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed members that the meeting was being recorded.

The Chairman introduced Mrs Sarah Riggs the Secretary of CATS (Community Action Through Sports) who gave a brief presentation about the charity and invited members to a presentation evening at the Council Chambers on the 29<sup>th</sup> June 2012.

**1. APOLOGIES:-** Apologies were submitted on behalf of Mrs K Brownhill.

### **2. REVIEW OF TTP CONSTITUTION**

a) Councillor Mrs R Southworth would like 'Declarations of Interest' included in the Agenda. After discussion it was suggested that 'personal interest' be declared by individuals when relevant.

b) Mrs L Murray pointed out that there is no dissolution clause written into the constitution and perhaps should be now finances are involved. The Mayor, Deputy Mayor and Town Clerk will make the amendment for the next meeting in September 2012.

c) Councillor R Skelly requested a named representative be nominated from each group comprising the TTP. Councillors attached to the TTP are named and groups or organisations are listed but not individual members.

It was **proposed** to accept the Constitution subject to amendments. The vote was unanimous.

### **3. MINUTES OF THE PREVIOUS MEETING**

It was proposed to accept the minutes of the meeting held on the 24<sup>th</sup> May 2012.

### **4. DIAMOND JUBILEE REVIEW**

Councillor Andrews pointed out that although the Diamond Jubilee celebrations were a huge success it is important to look at what has been learnt, what can be carried forward, what the results are, for any future projects. It was agreed that the Carnival should become an annual event due to public demand.

Councillor M Pearn informed members that the Gang Show went well and made a profit of £500. The Carnival made a profit of £112.52. plus £100. from Mr Bounce and an extra £5. from Councillor M Pearn which gives a total of £717.52.

Councillor M Pearn requested that a donation be made to the Torpoint Town Band and St John Ambulance. The Chamber of Commerce paid the £100. fee for the 32 Cornwall Infantry. There was good public support for both events.

Councillor Mrs J Martin presented the Torpoint's Got Talent accounts.

Expenditure £29.90 for judges wine, £50. Prize for winner. Trophies and certificates were donated. 79 tickets were sold at £2. each giving £158. Income. Less the outgoings of £79.90 leaves £78.10 plus the £50. taken for refreshment sales gives a total of £128.10.

This money has gone to pay for the Town Crier's outfit of £129.99 for which a receipt was produced.

Mrs Chris Goodman thanked members for the opportunity to display the artist's impression of the mugger pitch and students wooden sculptures.

Mrs Lynn Murray congratulated members on the success of the Diamond Jubilee celebrations and enquired if the Carnival and the Lions event at Cambridge Field will be kept as two separate events.

Councillor Ray Skelly commented that with regards to logistics everything that went into the park has now been returned. The Beacon now requires to be refurbished and the subject will be brought up at the next Forward Planning meeting. Councillor M Pearn enquired if payment could be made to the Caretaker Mr T Smith for his help in clearing up the park after the celebrations.

Mr Malcolm Jeavons thought the result was excellent.

Mrs Lyndsey Jeavons agreed the week was excellent.

Mr John Tivnan commented on the lack of manpower helping to set-up and clear away at the various events. Councillor R Skelley commented on the dedication of the team that placed the bunting around the park and how it set the scene for the celebrations.

Mr Andy Martin reported that all went very well and there were no major problems on the day. He remarked on the fantastic spontaneous help that was given by various members of the public and particularly that of a group of teenagers who stayed until 4am helping to dismantle the stage. He also felt that the company 'Lightyears' charge for the event was incredibly reasonable considering their input and the fireworks were excellent value. There will be five separate DVD's for sale covering the various events of the week, which should all be ready by the end of July. An order form will be available to download from the Town Council website and handed into the Council offices for ordering. The DVD's will cost £12. each.

It was commented that the 'Soft-Play' area for children and 'Circus Skills' were a big success and a letter of thanks for their participation has been sent out.

A vote of thanks was given to Mr Andy Martin for his support during the week.

Councillor Terry Moore reported on the positive feedback and amount of thanks the Town Partnership has received from the Torpoint community. The collection from the Thanksgiving Service has been donated to the Mayor's Charity Fund.

Councillor E Andrews and T Moore would like to hold a reception at the Council Chambers for all those involved in the organisation of the Diamond Jubilee celebrations. One last point mentioned was the lack of lighting at access routes which requires looking at for future events.

**5. FINANCIAL REPORT**

Councillor E Andrews presented the accounts for the Diamond Jubilee celebrations which the Town Clerk will audit. All Expenditure and Income has been noted to date and approval was given to pay £500. to Circus Stars, the £5000. donated by the Town Council will be returned to the Town Council and the £100. raffle prize money has also been returned to the TTP. It was also approved to send a letter and a cheque for £100. to the Town Band for their contribution to the celebrations. It was approved to reimburse Kelly Brown for two invoices amounting to £72. for costumes, which was taken out of the Carnival money. It was proposed to pay bills as received. It was unanimously proposed to accept the Financial Report.

**6. DATE OF NEXT MEETING**

The date of the next meeting will be 13<sup>th</sup> September 2012 in the Committee Room of the Council Chambers.

Councillor E Andrews thanked members for his support during the last two years as Chairman.

Meeting closed at 9.50pm.....Chariman