

TORPOINT TOWN PARTNERSHIP

MINUTES of the meeting of the Torpoint Town Partnership Committee held on Thursday 24th May 2012 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

PRESENT:- Councillor T Moore, Councillor M Pearn MBE, Councillor E H Andrews – Town Mayor, Mr J Tivnan – Torpoint Community Events Ltd, Councillor Mrs R Southworth, Mrs C Goodman – Torpoint Community College, Mr A Martin – Production Support, Councillor R Skelly, Mrs S Trubody, Mr M Allan and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed members that the meeting was being recorded.

1. APOLOGIES:- Apologies were submitted on behalf of Councillor Mrs J Martin, Mr M Jeavons and Mrs L Jeavons.

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 10th May 2012 were approved.

3. PROGRESS REPORTS

a) Mr A Martin reported a slight change to the entertainment program with the Cadet Band and Torpoint School cancelling. Remaining schedule of events all confirmed. Benodet Park available from Friday onwards for storage of equipment. The stage will be constructed on Sunday with a rehearsal planned for the evening. Mrs S Trubody informed members that the YMCA wished to bring along their inflatable's for the under 5's and a toy van. Mr Bounce – bouncy castle also confirmed. The Sports Action Group with Mrs C Goodman will organise a display for the Olympic torch. The PA system will be arriving on Monday together with all other displays and stalls. All stalls etc must be set up by 1pm and vehicle movement will be controlled by one main vehicle escort. Standards will be put in place before the start of the event. With regard to overnight security Councillor T Moore will organise. Councillor Mr Pearn will ensure key for access from Sydney Road is available and the grass is cut. Tuesday will be clear up day with anything not able to be collected stored in Benodet Park.

Regarding the recording of the week's events on DVD, Mr A Martin informed members that it would cost £1380 for the whole week and £670 for the Diamond Jubilee Day and the Carnival. It was **proposed** to record the whole week's events and the vote was unanimous.

b) Mr J Tivnan reported that the County Surveyor will be attending the Lawn on Friday 1st June 2012 to measure the bunting and sign off the record. The Town Mayor and Councillors are invited to attend. If the record was achieved or not will be announced at the Diamond Jubilee Event on Monday 4th June 2012. Unfortunately the Lamb Roast has been cancelled. The Kessenyan Singers will be performing at the Thanksgiving Church Service.

c) Mr M Pearn informed members that the Gang Show rehearsals and the Carnival arrangements are progressing well.

Regarding the Town Crier, the purchase of an appropriate costume is being investigated but will not be available in time for the Diamond Jubilee celebrations.

d) Mrs K Brown reported that Torpoint's Got Talent rehearsal times organised with contestants and tickets are now on sale. For information the Harbour Lights are holding a Family Fun Day on Sunday 3rd June 2012 at 2pm.

e) Mrs C Goodman enquired if students are needed for the official bunting measuring on Friday.

f) Councillor R Skelly reported that the Beacon is ready and will be tested before the event. Mrs C Goodman and Mrs S Murray MP will light the beacon.

g) Councillor E Andrews informed members that Quiz Night team entries are being received.

4. PUBLICITY

Banners advertising the Diamond Jubilee Event have arrived and are in place. A letter to local residents advising them of any disturbance during the event is ready to be sent out. A letter has also been sent to the residents of York Road requesting them to remove their cars from 3 - 6pm on Saturday 9th June 2012 to allow for the procession of the Carnival.

Approximately 1500 programs have been circulated advertising the event.

Posters advertising the coin collection on Sunday 3rd June 2012 have also been circulated with the Co-op logo on as sponsors.

The Hymn sheets for the Thanksgiving Service have also been compiled.

Regarding the photo-copying bill this will be reimbursed to the Council once the final bill is received in June.

5. FINANCIAL REPORT/ACCOUNTS

Councillor E Andrews reviewed the accounts as presented to members. An external audit will be arranged for a suitable time after the event.

Councillor M Pearn requested an amount of approximately £600 be contributed towards prizes for the Carnival. Members voted unanimously to contribute this amount.

If required it was voted unanimously to underwrite the Diamond Jubilee raffle cash prizes of £150.00, although raffle ticket sales should cover this amount.

It was voted unanimously to approve the accounts.

6. DATE OF NEXT MEETING

The date of the next meeting is the 14th June 2012 at 7 pm in the Committee Room of the Council Chambers.

7. ANY OTHER BUSINESS

a) Councillor R Southworth informed members that HMS Raleigh are holding a Falklands Parade on the 15th June 2012 and would like it advertised on the web-site. The Police will be meeting members of the public outside Sainsbury's on 31st May 2012 and Councillors are invited to be present. Mr J Tivnan informed members that whilst on a visit to the Community College a mural of Torpoint was seen and it was suggested this be copied and used as a Welcome to Torpoint.

.....Meeting closed at 8.45pm.....

