



6.45pm Training for tackling littering, fly tipping and dog fouling for Councillors/Staff – delivered by Councillors C R Still and J Tivnan BEM. Councillors Miss L J Hocking, K J Moon and the Town Clerk signed the Approved User Register.

OPEN FORUM

There were no questions from members of the public.

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 19th September 2019 at 7.15pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. C E Goodman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, G J Davis, Miss L J Hocking, K J Moon, Mrs. R A Southworth, C R Still, J Tivnan BEM plus the Town Clerk (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p>70-19 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors S J Corbidge MBE, L E Keise, Mrs. J M Martin, M J Senese and M G Spurling.</p>	
<p>71-19 Declarations of Interest relating to items on the Agenda: - a) An NRI (Non-Registerable interest) was declared by: -</p> <ul style="list-style-type: none"> • Councillor Mrs. K Brownhill – (Agenda item 8a Minutes of the Development and Localism Committee and Agenda item 14 Accounts for Payment - as Treasurer of the Torpoint Town Partnership). 	
<p>72-19 Planning Applications: - None.</p>	
<p>73-19 Cornwall Council Report: - Councillor G J Davis reported: <i>Tamar Bridge and Torpoint Ferry – Parapet Review</i></p> <p>Members of the Tamar Bridge and Torpoint Ferry Joint Committee have invited members of the public to attend drop in sessions to give their views on whether the height of the parapets on the Tamar Bridge should be raised. A working group was set up to hear both from affected members of the public and other stakeholders before making a final decision on whether to increase the height of the existing parapets. Public meetings have been held in various locations with the last one held on Wednesday 18th September in Plymouth. Councillor Davis highlighted the existing parapets on the Tamar Bridge are 1.5 metres high and are amongst the highest on any major bridge in the UK. Following a review of the parapets and public safety provisions on the Tamar Bridge carried out by staff from Tamar Crossings, if additional safety measures were considered necessary, the most appropriate option would be to increase the height of the existing parapets to 2.6 metres, this option under consideration has an approximate cost of around £6m. Feedback from these meetings is being considered by members of the working group with a report expected to be brought back to the next meeting of the Joint Committee in October.</p> <p>There was no report received from Councillor M J Crago.</p>	

74-19 Minutes of the previous meetings.

The minutes of the previous meetings held on Thursday 15th August 2019 and the Extra ordinary meeting held on Wednesday 21st August 2019 were taken as read, confirmed and signed by the Chairman.

75-19 Matters arising from the minutes

a) Cornwall Council/Antony Road public conveniences: -
Pursuant to minute 60-19 (a) it was **resolved** that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 86-19 below].

76-19 Mayor's Communications

Activities undertaken by the Mayor since the last meeting.

Saturday 17th August 2019 2pm Torpoint Allotment Association Craft Fayre

Sunday 18th August 2019 10am Torpoint Dogs Show

Sunday 1st September 2019

10.30am Torpoint & St Columba Rugby Club (Cornish Pirates)

Tuesday 3rd September 2019

10.30am Merchant Navy Monument Unveiling, Plymouth Hoe

6pm Launch of Kresen Kernow Archives, Redruth

Friday 6th September 2019

7.30pm Memorial Concert at St. James Church for Chris Trethewey

Saturday 7th September 2019

1.45pm St Austell Civic Ceremony

Thursday 12th September 2019

9am Emergency Planning Live Exercise, Truro.

Friday 13th September 2019

1pm Real Time Bus Stop Publicity opportunity. (HMS Raleigh)

Saturday 14th September 2019

1pm Torpoint Carnival

Sunday 15th September 2019

11am RAF Salute Battle of Britain, St Andrews Church, Plymouth

Tuesday/Wednesday 18th September 2019

Why Sports Conference, Royal College of Medicine, London.

Penntorr Health parking problems – The Mayor explained Captain Harris from Raleigh has approved use of some of the parking spaces on site to be made available for the staff at Penntorr Health.

77-19 Minutes of the Development and Localism Committee

It was **resolved** the minutes of the meeting held on Thursday 5th September 2019 (as circulated) are received and the recommendations contained in the minutes 49-19D&L (e) (Tourism Festival), 49-19D&L (f) (a) and (b) (CNA Highways Scheme) and 51-19D&L (a) (Harvey Street trees and greenery) are adopted and implemented.

Pursuant to minute 49-19D&L (a) (Devolution of a programme of assets/services) the Clerk is endeavouring to pursue a decision from Cornwall Council on Borough Park play area.

Pursuant to minute 49-19D&L (c) (Adela Road) Councillor K J Moon explained researching the land ownership for Adela Road, adding that the land was bought by a developer in the 1920's, who became bankrupt in 1929. It was **resolved** for Councillor K J Moon to pursue the official receivers for any further information pertaining to the land.

Cllr Moon

Pursuant to minute 49-19D&L (e) (Tourism Festival) the Mayor thanked Torpoint Town Partnership for their assistance with making the up-front payment for the hire of the stage for the event.

78-19 Minutes of the Finance and Personnel Committee

It was **resolved** the minutes of the meeting held on Monday 9th September 2019 (as circulated) are received and the recommendations contained in the minutes 41-19F&P (b) (Civic Functions - 10th Anniversary Bénodet Park) and 45-19F&P (d) (Cornerstone Methodist/United Reformed Church – request for financial support) are adopted and implemented.

Pursuant to minute 41-19F&P (a) (Council Staffing Report) it was **resolved** that this item would be considered with the Public and Press excluded as it contains sensitive staffing information [see minute 86-19 below].

Pursuant to minute 45-19F&P (d) (Cornerstone Methodist/United Reformed Church – request for financial support) the Clerk explained the timescale agreed with the applicant, for the refund of monies should the works not proceed, is by 31st March 2020.

79-19 Police Activity

The report, as circulated, was considered and noted.

80-19 Torpoint Ferry Statistics

The report, as circulated, was considered and noted.

81-19 Financial Comparison

It was **resolved** that the August 2019 Financial Comparison (as circulated) as prepared by the Administration Assistant is received and adopted. It was reported the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate. The Mayor (Councillor Mrs. C E Goodman) recorded thanks to the Administration Assistant for the work undertaken to compile this information for this meeting.

82-19 Accounts for payment

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
DJW Window Cleaning	Bus shelter	INV0017	18.00	0.00	18.00
DJW Window Cleaning	Library Full clean	INV0019	16.00	0.00	16.00
Rabart	probation materials	PLYT044789	80.94	13.49	67.45
Rabart	probation paint	PLYT044896	7.72	1.29	6.43
DJW Window Cleaning	Bus shelter	INV0018	18.00	0.00	18.00
Rabart	probation materials	PLYT044925	7.21	1.20	6.01
KSS CRC Ltd (DDC Division)	probation	78	448.00	74.67	373.33
SW Hygiene	Nappy Bin Library	216825	91.50	15.25	76.25
BT	bar Phone	WW34112427	33.00	5.50	27.50
H G Stacey Ltd	War Memorial	1276	5,085.36	847.56	4,237.80
TTP	Field Day Deposit	Field Day	415.20	0.00	415.20
Cornwall Council	Library Bus Rates	802715760	378.00	0.00	378.00
Cornwall Council	Antony Road Bus Rates	802385084	145.00	0.00	145.00
Cornwall Council	Council Chambers Bus Rates	802311466	1,521.00	0.00	1,521.00

Cornwall Council	Library Float	library Float	90.00	0.00	90.00
Tina Morris	Travel expenses	travel	200.80	33.47	167.33
CF Southworth	3 x spare keys	keys	12.00	2.00	10.00
R W Carter	Groundworks War Memorial	8925	2,334.00	389.00	1,945.00
SWALEC (SSE)	Library Electricity (July to 6 Aug 2019)	Direct Debit	233.58	38.93	194.65
SWALEC (SSE)	Library Electricity (Aug 2019)	Direct Debit	216.60	36.10	180.50
EE Ltd	Telephones	Direct Debit	59.21	9.87	49.34
Corona Energy	Gas Supply	Direct Debit	340.18	56.70	283.48
Everflow Ltd	Water (Library/Antony Rd pub conv/Council chambers)	Direct Debit	168.75	10.30	158.48

83-19 Correspondence

a) Remembrance and Centennial Observations 2019 – Torpoint and Rame Peninsula Royal British Legion: -

Noted. Councillor J Tivnan highlighted the affixing of the poppies to the lamp posts may not be going ahead as planned.

b) A374 Safety – Copy of letter to Cormac solutions - Sheryll Murray MP: -

Noted - meeting of all stakeholders to be arranged.

c) Planning conferences for local councils – Cornwall Council: -

Noted.

84-19 Reports

a) Neighbourhood Plan: -

No update.

b) Torpoint Town Partnership (TTP): -

The Mayor was pleased to advise the Carnival recently organised by the TTP was a great success.

The next meeting is planned for Wednesday 25th September 2019, at the Torpoint Library and Community Hub. The next event is the Christmas Lights switch on event scheduled for Saturday 30th November. Councillor Mrs. K Brownhill highlighted the TTP is seeking direction from the Council on the format of the VE Day 75 celebrations.

c) Report from Delegates to Outside Bodies: -

- Councillor Mrs. K Brownhill reported from the Torpoint Archives – August has been another busy month with 161 volunteering hours undertaken in the community hub, with a total of 372 research hours undertaken by the team. 247 recorded visitors in August, with many complimenting the displays. The Torpoint Archives are appreciative of the new premises and another reminder the Fore Street book, although it is selling well, it is still available to purchase. The Annual General Meeting (AGM) was held on 10th September. The Torpoint Archives is opening for the relatives and families for the war memorial unveiling event on Sunday 22nd September. Councillor G J Davis explained that having listened to the minutes of last years' AGM there had been no mention of the proposed relocation of their premises and therefore they are to be thanked and congratulated for embracing the change in location to the Library and Community Hub. The Mayor will communicate thanks to the Archives team.

The Mayor



<p>➤ Torpoint Community Active Sports Network – Councillor C R Still reported funding opportunities for the project are being identified and although funding from the Football Association is available, match funding needs to be sourced. Collecting tins placed locally have secured approximately £400.00 towards the project. The Mayor explained further meetings are planned in October and Councillor Still detailed the amount of funding required for the multi-use game area, including the changing facility. Following a question posited, the Mayor explained this project compliments the work being undertaken to relocate the rugby club in the town.</p>	
<p>85-19 Date of next meeting: - Thursday 17th October 2019.</p>	
<p>86-19 It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>Meeting closed at 8.57pm.....Town Mayor</p>	