



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 30th September 2019 at 7.00 p.m. in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 9th September 2019.

4. Matters Arising from the minutes

- a) Council Staffing Report (minute 41-19F&P (a) refers).
- b) Civic Functions (minute 41-19F&P (b) refers).
 - i) Remembrance Sunday.
- c) Council Investment Strategy (minute 41-19F&P (c) refers).
- d) Accounts for Payment - VAT (minute 41-19F&P (d) refers).
- e) Financial Regulations - Issue of Credit Card (minute 41-19F&P (e) refers).

5. To consider Policies referred to this Committee

All deferred to the next meeting.

6. To consider the Council Risk Management

- a) Overtime Report from the Town Clerk (to follow).
- b) Creditors/Debtors from the Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee responsibilities (August 2019 Financial Comparison).

7. Items Referred to this Committee

None.

8. Correspondence

- a) Conclusion of External Audit – PKF Littlejohn LLP (as circulated).
- b) Torpoint Town Partnership - Use of facilities at no cost report (as circulated).

9. Planning Applications.

None.

10. Accounts for Payment.

PAYEE	REASON	GROSS (£)	(VAT) (£)	NETT (£)
Mark Barnwell	Bénodet Anniversary - entertainment MB20190928	150.00	0.00	150.00

11. Date of next meeting.

Monday 4th November 2019.



12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

CF Southworth

Milly Southworth Town Clerk and RFO

Tuesday 24th September 2019