

TORPOINT TOWN COUNCIL

MINUTES of the meeting of the Torpoint Town Partnership Committee held on Thursday 10th May 2012 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

PRESENT:- Councillor T Moore, Councillor M Pearn MBE, Mrs K Brownhill – Torpoint Community Events Ltd, Mrs L Jeavons – Chamber of Commerce, Mr M Jeavons – Lions, Councillor E H Andrews – Town Mayor, Mr J Tivnan – Torpoint Community Events Ltd, Councillor Mrs R Southworth, Mrs K Brown – Coppola School of Dancing, Mrs C Goodman – Torpoint Community College and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed members that the meeting was being recorded.

1. APOLOGIES:- Apologies were submitted on behalf of Councillor Mrs J Martin, Mr A Martin and Mr P McLaren.

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 26th April 2012 were approved with the amendment to the word 'plague' in number 3 to 'plaque'.

3. PROGRESS REPORTS

- a) Councillor T Moore informed members of the difficulty in recruiting volunteers to provide overnight security. Members offered their assistance.
- b) Mr J Tivnan – Lamb roast, ice-cream seller both sorted, County Surveyor producing report for the Bunting record attempt, raised garden completed and road closure notice and signs received.
- c) Mrs K Brownhill – notified members of other record attempts for the longest bunting taking place but has noticed an increased interest from local groups, schools in producing bunting. A bill for tape was produced.
- d) Mrs L Jeavons – had nothing particular to report.
- e) Mr M Jeavons – informed members that banners advertising the event are due to arrive imminently.
- f) Mrs K Brown – reported on Mr A Martin's behalf that the Whitsand Harmony Group have cancelled and will not be replaced by another act. All other acts confirmed and information packs handed out.

Unfortunately the 'Faces of Torpoint' competition has been cancelled and Lilly Beech has been appointed 'Princess' and Charlotte Bunclark 'Miss Torpoint'. Viv Hendra confirmed as compare for the day.

Torpoint's Got Talent competition has 15 competitors and tickets will be printed for selling shortly. Information regarding jubilee trophies and medals was handed out.

- g) Beacon Lighting Time has been confirmed as 10.15pm.

- h) Standards of organisations will be required, exact timings need to be clarified, Mr A Martin to confirm.
- i) Councillor M Pearn reported the Carnival progressing well. Commemorative coins to be collected on Sunday 3rd June 2012, proof of address will be required if no form has previously been completed. A letter to those not eligible for a free coin will be sent out by the Town Administrator. Coins will be available to purchase at a cost of £3.00 each.
- j) Patrick Middleton is interested in becoming the Town Crier.
- k) Carnival Program will be published once the new Mayor is confirmed.
- l) Councillor Mrs R Southworth confirmed the Co-op donation and logo to be added to program.
- m) Councillor E Andrews Quiz Night going ahead and raffle prizes coming in steadily.

4. PUBLICITY

Councillor E Andrews informed members that the final posters have been printed and are on display around the Town. The 'Program of Events' has been printed and distributed. The banners will be arriving shortly and will be displayed in three prominent positions.

Tickets for the Gang Show are available from Kardkadia.

A letter has been received from the Co-op awarding a grant of £1960. which will be clearly publicised at the coin distribution event.

Information of the Town's Jubilee celebrations has been sent to the Cornish Times and the Cornish Guardian will be approached.

Paul Roper is also aware of the various events taking place and will be in attendance.

To date no confirmation has been received regarding the production of a DVD recording the Jubilee celebrations.

5. FINANCIAL REPORT

Councillor E Andrews reviewed a financial report produced and circulated by himself. Awards for All grant amount received of £5860.

Cornwall Community Grant of £250. received.

Co-op grant £1960. received.

As the cost of the coins is covered by the above grants it was **unanimously voted** to return the amount of £1400. to the Mayor's Charity Fund to donate to a local charity in Torpoint.

Total amount received from various sources is £18,500.

6. ACCOUNTS FOR PAYMENT

1. £76.20 – invoice from Courts for bunting tape – Mrs K Brownhill.

2. £270.00 – facing stone for the Jubilee Garden – Mr J Tivnan.

3. £353.00 – public liability insurance – Torpoint Community Events Co.

It was **unanimously voted** to pay the above accounts.

A vote of thanks is recorded to Mr J Tivnan for organising the Jubilee Garden, which will provide a lasting memory of the event and should be officially opened towards the end of May 2012.

Traditionally payment for entertainment etc, has been made in cash which Mr A Martin has offered to pay up-front, receive an invoice which can then be put forward for reimbursement. It was **unanimously voted** to reimburse Mr A Martin on the production of an appropriate invoice. Councillor E Andrews also mentioned the Thanksgiving Service on the 10th June 2012 which is being organised with Reverend Lynn Parker and will take the official service format taken from the internet. Standards may also play a part in the Service.

Councillor M Pearn wished to have a note of thanks recorded to the Chamber of Commerce for the £100. from the 32nd Cornwall Display Team. All contributors will be listed on the program.

Mrs C Goodman informed members that the Community College students have been working extremely hard and producing lots of bunting and invited members to visit the College to offer their thanks and support.

Mrs K Brownhill mentioned the need to inform residents surrounding the Park area about the event and it was decided to send out a letter the week before. The local Police have also been informed.

7. TOWN PLAN

Councillor M Pearn had no progress to report. The necessity to produce a logo or branding for the Town was identified.

8. DATE OF NEXT MEETING

Thursday 24th May 2012 in the Committee Room of the Torpoint Council Chambers.

For continuity it was voted unanimously for Councillor E Andrews to remain as Chairman until June.

9. ANY OTHER BUSINESS

Mrs C Goodman informed members that year 7 students have been making Jubilee sculptures for the Learning for Life Day which could be displayed appropriately during the week's events.

Mrs K Brown would like as many young people as possible from year 7 onwards to join in the dancing for the Show, details on Facebook.

Councillor M Pearn reminded members that Mrs C Goodman is running with the Olympic Torch at 8.40 pm on the 19th May 2012 on Plymouth Hoe.

Councillor Mrs R Southworth reminded members of a police presentation due to take place at Sainsburys and Councillors are encouraged to become involved.

Councillor E Andrews also recorded a vote of thanks to the Town Administrator for her support.

Meeting closed at 8.55pmChairman

