

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 25th July 2019 at 7.00 p.m. in the Council Committee Room, 4, York Road, Torpoint to which members are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 27th June 2019.

4. Matters arising from the Minutes.

- a) Ellis Monument – (minute 22-19AMO (a) refers).
- b) Rendel/Sparrow Parks/Bénodet Parks – (minute 22-19AMO (b) refers).
- c) Memorial Bench request for David and June Lakeman – (minute 22-19AMO (c) refers).
- d) Memorial Bench request for relative A Miller (minute 22-19AMO (d) refers).
- e) Great British High Street competition (minute 32-19AMO refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights.

6. To consider the Council Business Risk Management Plan.

- a) Asset Condition Survey and Security.
- b) Library Inventory.

7. Items referred this Committee.

None.

8. Policies referred to this Committee.

- a) Health and Safety.
- b) GDPR.

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers

10. Correspondence.

- a) Street Trading Policy Review – Cornwall Council (as circulated).
- b) Torpoint Skateboard Park – Annual Inspection (as circulated).

11. Planning Applications.

- a) PA19/05895 – Single storey extension to the rear – 53 Grove Park, Torpoint PL11 2PP.

12. Budget Monitoring Report.

To consider the June 2019 Financial Comparison (as circulated).

13. Accounts for payment.

PAYEE	REF NO	REASON	GROSS	(VAT)	NETT
EDF	Final Bill Cambridge Field	673117605602	7.31	0.35	6.96
Complete Business Solution Group	Stationery - office	SINV01924446	55.81	9.30	46.51
James Property Services	Skate Park Render	1097	85.00	0.00	85.00
ITEC	Photocopies	287684	104.98	17.50	87.48
Cornwall Council	garage rental 22.07.19-18.08.19	34190700166	56.48	9.40	47.08
Maria Trethewey Any Occasions Catering	Civic Catering 2019	Inv 66	1,525.00	0.00	1,525.00
Npower Limited	Final Electricity Bill Library	Acc No 6 S 2 Z 2 2 2 2	634.11	30.20	603.91
Archers Safety Signs	balance of returned signs	INVARCH106066	29.20	4.87	24.33
Archers Safety Signs	Diversion signs	INVARCH106127	136.62	22.77	113.85
Carew Lodge No 1136	Civic Drinks	inv no 17072019	319.50	0.00	319.50
Spot on Supplies	toilet tissue etc	21473201	79.72	13.29	66.43
SLCC	2nd Instalment study fees	12845	1,470.00	0.00	1,470.00

14. Date of next meeting.

Thursday 26th September 2019.

15. Any Business that has been disclosed to the Chairman and members prior to the meeting.

CF Southworth

Milly Southworth Town Clerk

Friday 19th July 2019