



OPEN FORUM

Mr M Howells – Having read a local press release, questioned whether Sheviock and Torpoint are receiving European funding of £43 million. Without evidence of the article, unable to confirm this statement.

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 20th June 2019 at 7.15pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Mrs. C E Goodman), Deputy Town Mayor (Councillor Miss R A Tanner BEM), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, S J Corbidge MBE, G J Davis, L E Keise, Mrs. J M Martin, K J Moon, M J Senese, Mrs. R A Southworth, M G Spurling, C R Still, J Tivnan BEM plus the Town Clerk (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p>23-19 Apologies for absence: - There were no apologies for absence.</p>	
<p>24-19 Declarations of Interest relating to items on the Agenda: - a) An NRI (Non-Registerable interest) was declared by: - Councillor Mrs R A Southworth – (Agenda item 12 accounts for payment as a member of Torpoint Players. Additionally, as a member of Torpoint Archives). Councillor J Tivnan – (Agenda item 3a planning application – as known to the applicant).</p>	
<p>25-19 Planning Applications: - a) PA19/04889 – Construction of a single detached dwelling with off street parking without compliance with condition 2 and 3 of application number PA18/03855 dated 25/06/18, Kanguro, Albion Road, Torpoint PL11 2LX. It is resolved to defer a decision on this application to the next meeting of the Asset Management and Operations Committee, following a site meeting arranged for 6.30pm prior to the meeting. b) PA19/04230 – To drop the kerb to allow access to property – 32 Carbeile Road, Torpoint PL11 2HR. No observations or objections. c) PA19/04950 – Part two storey and part first floor side extension, 18 Langdon Down Way, Torpoint PL11 2HH. No observations or objections.</p>	Clerk
<p>26-19 Cornwall Council Report: - Councillor G J Davis reported: ➤ The Community Network Area including Looe, Liskeard and Caradon are setting up an economic group to work together on shared issues, including possible funding opportunities. Councillor Davis attended a meeting with Cornwall Council representatives and local Councillors to progress the group, information will be forthcoming to town and parish councils shortly. It is anticipated the group could form a vision for South East Cornwall</p>	

<p>exploring opportunities with Plymouth as well as other areas in Cornwall.</p> <ul style="list-style-type: none"> ➤ Following a recent incident at Sparrow Park where a car crashed into the wall causing damage, Councillor Davis was pleased to advise the wall was promptly repaired [within two days of being advised on Cornwall Council Report it page]. ➤ No further update on the scheduled repair of Thanckes Park fence – Councillor Davis will continue to pursue. ➤ A request for traffic speed monitoring on Ferry Street has been submitted, it will be covertly installed and the Council will not be advised when the monitoring is taking place. ➤ Councillor Davis explained he has been unable to attend the recent Tamar Bridge and Torpoint Ferry Joint Committee meeting and had submitted his apologies. <p>There was no report received from Councillor M J Crago.</p>	
<p>27-19 Minutes of the previous meetings. The minutes of the Annual meeting held on Thursday 16th May 2019 and the Adjourned meeting held in Thursday 23rd May 2019 were taken as read, confirmed and signed by the Mayor.</p>	
<p>28-19 Matters arising from the minutes</p> <p>a) 'Kissing gate' proposal – Horson Sports Field (A374): - Pursuant to minute 12-19 (b) the Clerk explained the order for the kissing gate has been placed with Cornwall Council and delivery and installation are still awaited.</p> <p>b) Cornwall Council/Antony Road public conveniences : - Pursuant to minute 12-19 (c) it was resolved that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 37-19 below].</p> <p>c) Consolidation onto the site at 16 Fore Street, Torpoint of Boots UK Ltd.: - The Clerk highlighted the additional consolidation responses, as circulated, which highlighted similar responses to this Council's.</p> <p>d) Penntorr Health Centre: - Pursuant to minute 19-19 (e) the Mayor reported having attended a meeting with Dr. Barnes and the Practice Manager at Penntorr Health Centre. Summarising the inappropriate parking at the surgery park, staff have gained evidence which highlights that it appears dog walkers, footballers, RALEIGH staff and drivers are using the facility to 'park and ride'. The Mayor explained she will publish an article in the monthly Chronicle magazine asking drivers to consider using alternative car parking spaces. Additionally the Mayor will arrange a meeting with the Captain of RALEIGH, to consider alternative parking solutions and asked all Councillors and Cornwall Councillors to share the same message in the community. The Clerk agreed to circulate the Mayor's report compiled following the meeting. Councillor Mrs. J M Martin highlighted that Liskeard Surgery use signs in the car park to prevent abuse of the free car parking spaces. The Mayor responded Penntorr Surgery has considered installing CCTV as a deterrent. Councillor L E Keise suggested the surgery utilise/fund a car parking management company to monitor, with agreed time limits for free parking, the car park facility highlighting that in his experience [elsewhere in Plymouth] this has been successful.</p>	Clerk
<p>29-19 Mayor's Communications Friday, 24th May 2019 11am Visited Businesses at Trevol Business Park Saturday, 25th May 2019 10am (Mini Opening of Bénodet Playpark)</p>	

Tuesday, 28th May 2019

7pm Callington Mayor Making Ceremony

Wednesday, 29th May 2019

4pm Diamond Wedding Anniversary Phyllis and Ted Foster

Sunday, 2nd June 2019

10am Liskeard Civic Service

Tuesday, 4th June 2019

6.30pm St. Austell Mayor Making Ceremony

Thursday 6th June 2019

11am D Day Commemorative Service, Antony House.

Friday 7th June 2019

3pm Jack & Jill's Sensory Garden and Path- My thanks to Cllr. Tanner, Deputy Mayor for attending.

Sunday, 9th June, 2019

2pm Truro Mayor Making Service

Monday, 10th June 2019

12 Meeting with Catherine Thompson, Cornwall Council.

Wednesday 12th June 2019

12 Meeting with Dr Lawrence Barnes, Penntorr Health

Thursday, 13th June 2019

6.30pm Saltash Mayor Making

Friday, 14th June 2019

2pm Torpoint Nursery and Infant School Outdoor Play Area Opening

4pm Cornwall Council Reception for Cornwall Rugby Team Winners of 2019 Bill Beaumont Shield

Wednesday 19th June, 2019

4pm Torpoint Plastic Free Steering Group Meeting, Council Chambers

Correspondence from the Street Pastors (Martin Bunkum Street Pastor Co-ordinator in Torpoint) – over the last seven and a half years Street Pastors have patrolled the streets of Torpoint on a Friday or Saturday night, Saturday 6th July 2019 will be their last patrol. The reasons are that there has been much less incidents over the last year and the streets seem much safer; additionally they will no longer have enough volunteers to run the patrol as some of the team will be moving on to other things. An invitation is extended to Councillors to attend a farewell celebration at Cornerstone Church on Saturday 6th July at 7.30pm.

Correspondence, via email, from a resident regarding Footpath 7 [behind Torpoint 200 Club], from a gentleman whose wife unfortunately had had a fall on the footpath. The Mayor has walked the length of the footpath and taking photographs and could not see any obstruction. Additionally an invitation to meet the gentleman at his convenience has been declined. Councillor J M Martin highlighted the Council's Complaints Policy is available should it be required. Councillor S J Corbidge questioned whether any maintenance was needed to be undertaken on the footpath. Councillor K J Moon, having been made aware of the unfortunate incident, explained having also recently walked along the footpath, similarly could not find any immediate cause for concern. It was **resolved** for the Clerk to contact (Cornwall) Councillor M J Crago to review the condition of the footpath, highlighting the unfortunate incident which had occurred.

Council Christmas event at the Little Fox Hotel, Crafhole on Friday 20th December, 7.00 - 7.30pm, menus are expected in October/November.

Clerk

The Civic Service is on Sunday 14th July 2019, invitations are being circulated this week. A letter highlighting the recent achievement of Matt Spurling who has achieved the Duke of Edinburgh Gold Award was read by the Mayor.

30-19 Minutes of the Finance and Personnel 'sdCommittee

It was **resolved** the minutes of the meeting held on Monday 3rd June 2019 (as circulated) are received and the recommendations in the minutes 17-19F&P (d) (Accounts for Payment VAT), 18-19F&P (a) (Financial Regulations – Issue of Credit cards), 19-19F&P (c) (Business Risk Management Plan – Operation Liabilities) and 20-19F&P (b) (Committee Terms Of Reference) (two for consideration) are adopted and implemented.

31-19 Minutes of the Development and Localism Committee

It was **resolved** the minutes of the meeting held on Thursday 6th June 2019 (as circulated) are received and the recommendations in the minutes 20-19D&L (e) (Christmas Lights), 22-19D&L (a) (Committee – Terms of Reference), 24-19D&L (Grounds Maintenance areas and Weed Spraying of Pavements), 25-19D&L (a) (Rugby Club - update) are adopted and implemented.

Pursuant to minute 20-19D&L (b) (War Memorial) Councillor J Tivnan drew Councillors attention to the document circulated detailing the proposed layout of the names to be inscribed on the war memorials, obtained whilst meeting the stonemasons at their site earlier today. The Clerk will check the documents for accuracy.

Pursuant to minute 20-19D&L (c) (Adela Road) Councillor K J Moon explained a site meeting has been arranged with the Countryside access team and Highways representatives for Thursday 4th July at 2.00pm, all invited to attend.

Pursuant to minute 20-19D&L (f) (Tourism Festival) the Clerk drew Councillors attention to the invoices for the Tourism Festival. It was **resolved** to include these payments for authorisation at the next Development and Localism Committee meeting, with actual online authorisation being processed following the event.

Pursuant to minute 24-19D&L (Grounds maintenance areas and Weed Spraying of Pavements) the Clerk had consulted with DR Grounds (David Ralph) to consider a shared grass cutting service between DR Grounds and the Probation/Community Payback service and the information detailed below, as previously circulated, was considered. It was **resolved** that following the devolution of the four Play parks and tennis courts area from Cornwall Council DR Grounds are contracted to undertake the grounds maintenance of Rendel Park, Torpoint Library, Cambridge Field and Borough Farm Play Park as per the quotation detailed below.

Proposed Contractor/Grounds Maintenance at various locations in Torpoint, Cornwall (for the June 2019 Council meeting)

Park/Site	Contractor	Probation Service
Bénodet Park		✓
Rendel Park	✓	
St. John Ambulance Hut		✓
Torpoint Library	✓	
Cambridge Field	✓	
Thanckes Park Play Park		✓
Borough Farm Play Park	✓	
Chestnut Close Play Park		✓
Thanckes Park Tennis Courts		✓

Clerk

Clerk

Contractor	Park Site	Quotation
DR Grounds (David Ralph)	Rendel Park	£80.00 (per cut)
	Torpoint Library	
	Cambridge Field	£60.48 (per cut)
	Borough Farm Play Park	£43.20 (per cut)
TOTAL		£183.68 (per cut)
18 cuts		£3,306.24

Pursuant to minute 25-19D&L (a) (Vision Projects – Lower Fore Street Re-development and Fore Street) the Clerk explained receipt of confidential information from Cornwall Council. It was **resolved** that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains sensitive information [see minute 37-19 below].

32-19 Financial Comparison

It was **resolved** that the May 2019 Financial Comparison (as circulated) is received and adopted. It was reported the Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate

33-19 Accounts for payment

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
Cornwall Council	Library Business Rates July	802715760	378.00	0.00	378.00
Cornwall Council	Chambers Bus Rates July	802311466	1,461.00	0.00	1,461.00
Cornwall Council	Public Cons Bus Rates July	802385084	145.00	0.00	145.00
Don Benson	Clock Winding	4	60.00	0.00	60.00
Firewatch	Fire Exting Annual Service	142889	513.28	85.54	427.74
Torpoint Builders Merch	Probation materials	1029149	61.37	10.23	51.14
Seated Furniture Ltd	Library Childrens Seats	16714	387.38	64.56	322.82
Currys PC World	Vacuum Cleaner Library	16549091	90.98	15.16	75.82
Warners Contract	Library Furniture	6407	1,168.20	194.70	973.50
Rabart Decorators	Decorating equip	PLYT041978	71.23	11.87	59.36
Rabart Decorators	Filler	PLYT042440	16.49	2.75	13.74
White Tornado	table cloth laundering	TTC	65.00	0.00	65.00
KSS CRC Limited	Comm Payback May '19	46	448.00	74.67	373.33
The chatty café Scheme	Library	130	10.00	0.00	10.00
Plastic online	Poppy case (invoice players)	40630	62.63	10.44	52.19
BT	line rental 01752 816358	WW34112427	38.38	6.40	31.98
Cornwall Council	DBS check April	97204533	56.00	2.00	54.00
Western Web	Library Ethernet conn TA	21045	90.00	15.00	75.00

CF Southworth	Petrol & Postage Reimburse	TTC	17.40	1.67	16.66
Office Furniture	Library Furniture	SN373247	500.40	83.40	417.00
Security Dynamics	Annual Maintenance CCTV	1190	575.00	0.00	575.00
ASG	Annual fee Lighting	31706	132.06	22.01	110.05
ASG	Annual Fee Fire Alarm	31707	311.82	51.97	259.85
Clarkes Removals	Archive move to Library	Torpoint Archives	300.00	0.00	300.00
Kernow Aerials	Bunting installation	19/175	156.00	26.00	130.00
James Property Services	Library kitchen Water Heater	1090	576.00	0.00	576.00
Spot On Supplies	cleaning supplies	21470786	137.40	22.90	114.50
Mrs C F Southworth	Key Cutting	Key	4.00	0.67	3.33
Complete Bus Solutions	2nd Class Stamps Library	SINV01887543	61.00	0.00	61.00
Atlas graphics	Banners for Tourism Event	13624	228.00	38.00	190.00
Green Zone	Display energy certificate	17920	396.00	66.00	330.00
CND Rock & Roll Beds	Staff logo garments	42	79.00	0.00	79.00
EE	Phone Bill	Direct Debit	74.53	12.42	62.11
Corona Energy	Gas Supply	Direct Debit	749.87	124.98	624.89
Everflow Ltd	Water (Library/Antony Rd pub conv/Council chambers)	Direct Debit	156.08	9.52	146.56

34-19 Correspondence

- a) Grant of Listed Building Consent, renewal/upgrade of the existing WWI memorial to include WWII and subsequent conflicts as required – Cornwall Council: -
Noted.
- b) Cornwall's Homelessness Strategy, Consultation - via Cornwall Gateway Community Network Panel: -
Noted.
- c) Correspondence to the Mayor – B E Morrison (Plymouth resident): -
Noted.
- d) Cornerstone Church building – request for funding – Cornerstone Church: -
Noted, the Clerk explained Section 137 grant application forms have been forwarded for completion.

35-19 Reports

- a) Neighbourhood Plan: -
The next meeting of the steering group will be arranged in due course.
- b) Torpoint Town Partnership (TTP): -
The Mayor explained the Annual General Meeting was held on Tuesday 18th June, the TTP are assisting with the arrangements for Torpoint's Field Day Day and are making plans for other events including Torpoint Carnival on Saturday 14th September. It is anticipated the TTP will support the Council with an event to celebrate the 10th year anniversary of Bénodet Park opening.
- c) Report from Delegates to Outside Bodies: -



<ul style="list-style-type: none"> ➤ Councillor K J Moon summarised from the Friends of Thanckes Park: plans are well underway with the planning of Torpoint's Field Day Festival, volunteers are sought to help at the event. ➤ Earlier this afternoon the Town Mayor (Councillor Mrs. C E Goodman) and Councillor Mrs. R A Southworth attended the meeting of the Rame Peninsula Public Transport Users Group. 	
<p>36-19 Date of next meeting: - Thursday 18th July 2019 – apologies in advance submitted from Town Mayor (Councillor Mrs. C E Goodman) and Councillor Mrs. J M Martin.</p>	
<p>37-19 It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>Meeting closed at 8.53pm.....Town Mayor</p>	