

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 27th June 2019 at 7.00 p.m. in the Council Committee Room, 4, York Road, Torpoint to which members are summoned to attend.

AGENDA

1. Apologies for absence.

2. Election of Chairman for the Civic year 2019-20.

3. Election of Vice-Chairman for the Civic year 2019-20.

4. Declarations of interest relating to items on the Agenda.

5. Items referred this Committee.

- a) Committee – Terms of Reference
- b) PA19/04889 – Construction of a single detached dwelling with off street parking without compliance with condition 2 and 3 of application number PA18/03855 dated 25/06/18, Kanguro, Albion Road, Torpoint PL11 2LX.

6. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 25th April 2019.

7. Matters arising from the Minutes.

- a) Ellis Monument – (minute 4-19AMO (a) refers).
- b) Rendel/Sparrow Parks – (minute 4-19AMO (b) refers).
- c) Memorial Bench request for David and June Lakeman – (minute 4-19AMO (c) refers).
- d) Memorial Bench request for relative A Miller (minute 4-19AMO (d) refers).

8. Operational Report.

Report on any matters relating to council assets, facilities and operations, including the Library, Room 3 (vacated by Torpoint Archives).

9. To consider the Council Business Risk Management Plan.

- a) Asset Condition Survey and Security.

10. Policies referred to this Committee.

- a) Health and Safety.
- b) GDPR.

11. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers

12. Correspondence.

- a) Cornwall Rural Community Charity (CRCC) – High Street Fund grant application (previously advised).
- b) Textile recycling banks – Scope (as circulated)

13. Planning Applications.

None.

14. Budget Monitoring Report.

To consider the May 2019 Financial Comparison (as circulated).

15. Accounts for payment.

PAYEE	REF NO	REASON	GROSS	(VAT)	NETT
JR PAT Testing	PAT Testing Council & Library	2116	148.80	24.80	124.00
SSE	Electricity Council Chambers	3861778310	874.34	145.72	728.62
British Gas	Electricity Antony Road	601425215	25.69	1.22	24.47
ITEC	photocopies	282927	50.20	8.37	41.83
British Gas	Final Electricity pump Shed	602745574	127.84	6.08	121.76
The Old Rowing Club	event refreshments x 2	21/07/2025	72.00	12.00	60.00
Paul Thomas	Gold Lettering to Mayoral Board	5650	60.00	0.00	60.00
Western Web	IT works to Library re PO 18-81	20917	1,225.20	204.20	1,021.00
Torpoint Carpets Ltd	carpets to library	4495	1,371.00	184.66	1,186.34
Torpoint Carpets Ltd	Matting to library	4503	50.00	6.66	43.34

16. Date of next meeting.

Thursday 25th July 2019.

17. Any Business that has been disclosed to the Chairman and members prior to the meeting.

CF Southworth

Milly Southworth Town Clerk

Friday 21st June 2019