



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that the annual meeting of Torpoint Town Council will be held on Thursday 16<sup>th</sup> May 2019 at 7.15pm in the Council Hall, York Road, Torpoint to which you are summoned to attend.

Prior to opening the meeting the Mayor will review the year of his term in office and make presentations.

### **AGENDA**

**1. Election of Town Mayor for Civic Year 2019-20.**

**2. Apologies for absence.**

**3. Election of Deputy Town Mayor for Civic Year 2019-20.**

**4. Appointment of Committees, Working Parties and Outside Bodies for the Civic Year 2019-20.**

**5. Adjournment of the meeting.**

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**6. Apologies for absence at the adjourned meeting.**

**7. Declarations of Interest relating to matters on the Agenda**

**8. To approve the Annual Return and Accounts for 2018-2019.**

a) Annual Governance Statement.

b) Accounts Statement, Financial Statement and Internal Audit Report.

**9. Planning Applications.**

a) PA19/01873 – Rear two storey extension – 58 Macey Street, Torpoint PL11 2AL.

b) PA19/03643 – Single storey extension to provide a kitchen. Conversion of the garage to a utility and shower room – 23 Borough Park, Torpoint PL11 2PY.

**10. Cornwall Council Report**

**11. Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 18<sup>th</sup> April 2019.

**12. Matters arising from the minutes.**

To be advised.

**13. Mayor's communications.**

**14. Minutes of the Asset Management and Operations Committee.**

Minutes of the meeting held on Thursday 25<sup>th</sup> April 2019 and to consider the recommendations in the minutes (to follow).

**15. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held on Monday 29<sup>th</sup> April 2019 and to consider the recommendations in the minutes (to follow).

**16.Minutes of the Development and Localism Committee.**

Minutes of the meeting held on Thursday 2<sup>nd</sup> May 2019 and to consider the recommendations in the minutes (to follow).

**17.Question of which notice has been given or notice of motion.**

**18.To consider and approve the Committee Terms of Reference for the 2019-20 Civic Year**

- a) Asset Management and Operations Committee.
- b) Development and Localism Committee.
- c) Finance and Personnel Committee.
- d) Neighbourhood Plan Steering Group (all to follow).

**19.Financial Comparison.**

March 2019 Financial Comparison (to follow).

**20. Accounts for payment.**

PAYEE	REASON	Invoice/Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
Cornwall Council	Bus Rates June 2019 Library	802715760	378.00	0.00	378.00
Cornwall Council	Bus Rates June 2019 Council Premises	802311466	1461.00	0.00	1461.00
Cornwall Council	Bus Rates June 2019 Public Con's	802385084	145.00	0.00	145.00
Cornwall Council	Garage Rent April-May 2019	34190700166	56.48	9.40	47.08
Ms T Morris	Reimburse White Sprit for library	Library	1.65	0.28	1.37
Biffa	Waste collection Apr – May '19	408T99338	124.66	20.78	103.88
Mr D Benson	Clock Winding	Apr 19	48.00	0.00	48.00
Harrisons Builders	Library Works (Internal refurb £29,568) (Shutter & vision panel £1,068) (WC decorated ceiling & baby changing table £642)	SA/0519/6461	37533.60	6255.60	31,278.00
Harrisons Builders	Unvented water Heater& electrical works	SY/0519/6463	835.20	139.20	696.00
Currys PC World	TV Bracket & Card Reader	16480480	101.95	16.99	84.96
Currys PC World	TV and Delivery Library	16482937	468.98	78.16	390.82
Rabart Dec's Merchants	Fence paint & Brushes	PLYT041170	39.79	6.63	33.16
Rabart Dec's Merchants	Stripping Knife and safety specs	PLYT041505	35.98	6.00	29.98
Rabart Dec's Merchants	Wire & paint brushes	PLYT041661	23.11	3.85	19.26
LRM Planning Limited	Neighbourhood Plan (Attendance at meeting/review evidence/advice re finalisation (£500)/amendments to draft (£500) and ongoing advice. Disbursements: Travel (£45.60)	1654	1254.72	209.12	1,045.60

South West Water	Public conveniences Antony Road	3057522401	20.46	1.76	18.70
South West Water	Council Chambers Feb – Apr 19	1263308401	233.27	0.00	233.27
Office Furniture on line	Folding tables Library	SN372540	734.40	122.40	612.00
Office Furniture on line	Tub Chairs set	SN372444	655.20	109.20	546.00
Cornwall Council	Employee Salary Jan- March 2019 & Mayor's Allowance	98272414	35,584.59	52.00	35,532.59
SW Hygiene (BTE Services Ltd)	Sanitary and Nappy rental etc. Annual Fee	209979	766.27	127.71	638.56
Hudson Accounting Ltd	Internal Audit 2018/19	417	450.00	0.00	450.00
BT	Phone in York Road 816358	WW34112427	36.72	6.12	30.60
All About Blinds	2 x Vertical Blinds	2099	334.00	0.00	334.00

**(Note: Library Project)**

### 21. Correspondence.

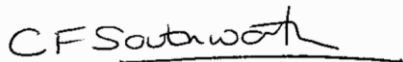
- Consolidation onto the site at 16 Fore Street, Torpoint of Boots UK Ltd. already at the site and Boots UK Ltd currently at 1 York Road, Torpoint – NHS England (as previously circulated).
- Public Spaces Protection Orders: Renewal of existing dogs on beach restrictions to come into effect from April / May 2020 – Cornwall Council Public Protection (as previously circulated).
- Safe 38 Annual General Meeting – Chair Safe38 (as circulated).
- Relocation of The Torpoint Archives to the Library – The Torpoint Archives (as circulated).
- Penntorr Health Centre – various issues – Councillor K J Moon (as circulated).

### 22. Reports.

- Library Report (to follow).
- Neighbourhood Plan.
- Torpoint Town Partnership.
- Reports from delegates to outside bodies.

### 23. Date of next meeting.

Thursday 20<sup>th</sup> June 2019.



Town Clerk

Friday 10<sup>th</sup> May 2019