



hirers) and in order to exit the hall you need to walk down the steps from the stage. The Clerk will contact the local Electrical contractor to request a quotation to relocate the switches from the stage to the Hall ground floor.	Clerk
➤ Bunting – the Clerk explained the bunting, which had been taken down at the end of 2018 in preparation for the erection of the Christmas Lights, had unfortunately disappeared and could not be located anywhere at the Council Chambers. The Clerk apologised profusely for this oversight and explained it had been stored in a black bin bag and therefore it could have been inadvertently discarded with the refuse. Members accepted the explanation, with understanding and an estimate of approximately £200 (plus VAT) to replace the bunting was provided by the Clerk. As well as the contractor charge to put up, it was delegated to the Clerk to arrange the purchase of replacement bunting as well as the putting up of the bunting, as soon as possible. Councillor J Tivnan highlighted the use of ‘stay wire’ would strengthen the connections between the bunting and the brackets – the Clerk to liaise with the contractor on this matter.	Clerk
➤ Library building – no further issues to report.	
6-19AMO To consider the Council Business Risk Management a) The Asset Condition Survey was reviewed: - ➤ Skateboard park render work to be completed.	Clerk
7-19AMO Items Referred to this Committee None.	
8-19AMO Policies Reviewed by this Committee a) Health and Safety: - Councillor J Tivnan and the Clerk will review and assimilate the Town Council’s Health and Safety (H&S) policy, with Cornwall Council’s H&S policy.	Clerk/Cllr Tivnan
9-19AMO Health and Safety a) No additional legislation to report. b) The Clerk explained identifying a problem with one detector in the roof void of the Annex building. Following two separate engineer visits the issue has now been resolved.	
10-19AMO Correspondence a) Traffic Speed Humps Ferry / Marine Drive – Mr M A Watkiss: - It was agreed to defer this correspondence to the Development and Localism Committee to be considered under the CNA Highways/Transport scheme. b) Virtual stakeholder group (to receive information) – NHS Kernow: - Noted. c) Lack of wild flower growth in Torpoint (via website) – Mr D Allan: - After considering the suggestions about allowing wild flowers to flourish in areas of the town, it was highlighted that the Council is currently undertaking some improvements to the planting at Sparrow Park and will bear in mind the suggestions with its future planting plans. Additionally, the Friends of Thanckes Park group are undertaking various planting schemes at Thanckes Park. Essentially, this Council always seeks to strike a balance between CORMAC mowing the grass verges, alongside allowing areas to naturally pollinate. d) Wild flower and wildlife growth in Torpoint – Mr G Tamblin: -	Clerk Clerk

This correspondence had similar suggestions to those sent by Mr D Allan (see minute number 10-19AMO (c)), a similar response was agreed to be forwarded.

Clerk

11-19AMO Planning Applications

a) See minute number 15-19AMO below.

12-19AMO Budget Monitoring Report

- Members reviewed the March 2019 financial comparison (as circulated) and the Clerk explained the replacement boiler parts expenditure incurred in financial year 2019/20 had been identified at the annual gas maintenance service last year. This will impact on the recurring maintenance budget for the financial year 2019/20, highlighting the importance of regularly monitoring the maintenance budget in the new financial year.

13-19AMO Accounts for payment

PAYEE	REF NO	REASON	GROSS	(VAT)	NETT
Cornwall Council	802715760	Library Business Rates March '19	313.91	0.00	313.91
Mole Valley Farmers	9L227791	Pressure Washer and Hose	249.60	41.60	208.00
Bartlett	32625	Repairs to Glass washer	114.30	19.05	95.25
British Gas	601425215	Antony Road electricity Bill	24.67	1.17	23.50
DJW Window Cleaning	INV 0006 & 0007	2 x invoices INV 0006 + INV0007 Bus Shelter cleaning	36.00	0.00	36.00
Spot on Supplies	21466410	Bin bags	15.77	2.63	13.14
ITEC	274455	Photocopies	66.32	11.05	55.27

14-19AMO Date of next meeting

Thursday 27th June 2019.

15-19AMO Any Business that has been disclosed to the Chairman and members prior to the meeting.

- Planning Applications – PA19/00909 – 3 York Road, Torpoint,
The Clerk detailed information received, previously circulated, from Cornwall Council (Planning and Sustainable Development Service) providing revised plans which now include 1 off street parking space, whilst retaining all of the on street spaces on York Road and the creation of an additional on street space via the blocking up of the existing vehicular access to the garage. Cornwall Council is now considering recommendation (as revised) for approval and sought the opinion of the Council. Members agreed with Cornwall Council's recommendation.
- It was agreed to submit a funding application for Sparrow Park to High Street Heroes.
- Bill Grimsey – Author of "It's time to reshape our town centres" is visiting County Hall, Truro on Monday 10 May 2019 – 10.00am – invitation to all.

Clerk

Clerk / Cllr
Goodman

Meeting closed at 8.10pm _____ Chairman