

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 25th April 2019 at 7.00 p.m. in the Mayor's Parlour, 1 – 3 Buller Road, Torpoint to which members are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 28th March 2019.

4. Matters arising from the Minutes.

- a) Ellis Monument – (minute 130-18AMO (a) refers).
- b) Rendel/Sparrow Parks – (minute 130-18AMO (b) refers).
- c) Memorial Bench request for David and June Lakeman – (minute 130-18AMO (c) refers).
- d) Memorial Bench request for relative A Miller (minute 115-18AMO (d) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations, including the Library.

6. To consider the Council Business Risk Management Plan.

- a) Asset Condition Survey and Security.

7. Items referred to this Committee.

None.

8. Policies referred to this Committee

- a) Health and Safety.

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers

10. Correspondence.

- a) Traffic Speed Humps Ferry / Marine Drive – Mr M A Watkiss (as circulated).
- b) Virtual stakeholder group (to receive information) – NHS Kernow (as circulated).
- c) Lack of wild flower growth in Torpoint (via website) – Mr D Allan (as circulated).
- d) Wild flower and wildlife growth in Torpoint – Mr G Tamblin (as circulated).

11. Planning Applications.

None.

12. Budget Monitoring Report.

To consider the March 2019 Financial Comparison (as circulated).

13. Accounts for payment.

PAYEE	REF NO	REASON	GROSS	(VAT)	NETT
Cornwall Council	802715760	Library Business Rates March '19	313.91	0.00	313.91
Mole Valley Farmers	9L227791	Pressure Washer and Hose	249.60	41.60	208.00
Bartlett	32625	Repairs to Glass washer	114.30	19.05	95.25
British Gas	601425215	Antony Road electricity Bill	24.67	1.17	23.50
DJW Window Cleaning	INV 0006 & 0007	2 x invoices INV 0006 + INV0007 Bus Shelter cleaning	36.00	0.00	36.00
Spot on Supplies	21466410	Bin bags	15.77	2.63	13.14
ITEC	274455	Photocopies	66.32	11.05	55.27

14. Date of next meeting.

Thursday 27th June 2019.

15. Any Business that has been disclosed to the Chairman and members prior to the meeting.

CF Southworth

Milly Southworth Town Clerk

Thursday 18th April 2019