



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 3rd December 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

(Please note – all members of the Council are summoned to attend for agenda items 1-5 inclusive).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. To consider the Hiring and Letting Charges for the 2019-20 financial year.
(Working Paper as circulated).

4. To consider the Council Budget for the 2019-20 financial year.
(Working Paper as circulated).

5. Proposed transfer of the Public Conveniences at Antony Road.
(Copy of letter to this Council's solicitor as circulated).

6. Minutes of the previous meeting.
Minutes of the meeting held on Monday 29th October 2018.

7. Matters arising from the minutes.

- a) Civic Functions (minute 69-18F&P (a) refers).
- b) Council Investment Strategy (Minute 69-18F&P (b) refers).
- c) Council Staffing Structure – (minute 69-18F&P (c) refers).
- d) Internal Audit Report – update (minute 69-18F&P (d) refers).
- e) To review the Council facilities at no cost (minute 69-18F&P (e) refers).
- f) Cornwall Council Policies – (minute 69-18 (f) refers).
- g) Torpoint and Rame Active Community Network – Request for financial support (minute 69-18F&P (g) refers).

8. To consider Policies Delegated to this Committee

None

9. To consider the Council Risk Management

- a) Overtime Report - from the Town Clerk (to follow).
- b) Creditors/Debtors – from the Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (October 2018 Financial Comparison as circulated).

10. Items referred to this Committee.

11. Correspondence.

- a) Antony, Clarence and Sydney Road Residents Association – Request for use of Council facilities at no cost (Inaugural meeting).
- b) Coppola School of Performing Arts – Report on use of Council facilities at no cost.
- c) Licence termination at the Council Chambers.
- d) Friends of Thanckes Park – Request to use Council facilities at no cost (Pumpkin event).
- e) Wildlife Watch Cornwall – Request to use Council facilities at no cost (Family session).
- f) Torpoint Community Cinema – Request to use Council facilities at no cost.



- g) Torpoint Community Cinema - Report on use of Council facilities at no cost.
- h) Torpoint Mosquito Sailing Club – Correspondence on recent grant application.

12. Planning Applications.

None

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

13. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
ITEC	Photocopies	105.98	17.66	88.32
Sheviocck Parish Council	Cleaning/Locking Toilets	55.00	0.00	55.00
Clear Sight	Window Cleaners	70.00	11.67	58.33
Tamar View Nurseries	Christmas Tree and delivery	65.00	0.00	65.00
Door Doctor	Repairs	53.28	8.88	44.40
Trago Mills	Flag Rope/Stationery	19.45	3.24	16.21

14. Date of next meeting.

Monday 4th February 2019.

15. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

RFO

Tuesday 27th November 2018