

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 22nd November 2018 at 7.00 p.m. in the Council Committee Room, 1-3, York Road, Torpoint to which members are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 25th October 2018.

4. Matters arising from the Minutes.

- a) Benodet Park Toilets refurbishment – (minute 70-18AMO (b) refers).
- b) Library benches – (minute 70-18AMO (c) refers).
- c) Ellis Monument – (minute 70-18AMO (e) refers).
- d) Rendel/Sparrow Parks – (minute 70-18AMO (f) refers).
- e) Foodbank – (minute 70-18AMO (h) refers).
- f) Fencing off a part of Adela Road – (minute 76-18AMO (a) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations.

6. To consider the Council Business Risk Management Plan.

- a) Asset Condition Survey and Security.

7. Asset Management and Operational Plan

- a) To review the 3 year plan 2019-2022 (as circulated).

8. Items referred to this Committee.

None.

9. Policies referred to this Committee

- a) Health and Safety.

10. Health and Safety.

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire protection installations/variations/emergency lighting/fire extinguishers

11. Correspondence.

- a) Remembrance Service 2018 – Sgt Frank DOWNING – Ms J Jacki Downing.
- b) Stakeholder meetings proposed changes to the Cornwall Council Off-Street Parking Place Order 2019/20 financial year (via email).
- c) Memorial Bench request for David and June Lakeman – Mr and Mrs S Lakeman (via email)

12. Planning Applications.

- a) PA18/10264 – Proposed composite decking to rear of property – 41 Maker Road, Torpoint, PL11 2HZ.
 b) PA18/09659 - Change of Use from Shop (Use Class A1) to Restaurants/Cafés and Hot Food Takeaways (Use Classes A3 and A5) - 43 Antony Road, Torpoint, PL11 2JS.
 c) PA18/10403 - Erection of a single storey, rear extension - 83 Woodland Way, Torpoint PL11 2TQ
 d) PA18/10474 - Proposed single storey rear extension - Trewithen, Albion Road, Torpoint PL11 2LX
 e) PA18/10486 - Proposed Single Story Extension to the Rear - 6 Gwithian Close Torpoint PL11 2QR
 Copies of the document can be downloaded from <https://www.cornwall.gov.uk/environment-and-planning/planning/planning-policy/adopted-plans/planning-policy-guidance/housing-supplementary-planning-document/>.

13. Budget Monitoring Report.

To consider the October 2018 Financial Comparison (as circulated).

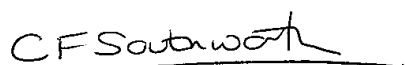
14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
British Gas	Antony Rd Electricity	25.18	1.19	23.99
Bunzl	Cleaning etc	346.98	57.83	289.15
John Tivnan	Refund for Padlocks & Chains new road closure signs	28.90	0.00	28.90
Brewers	Stationery and cleaning	56.43	2.91	53.52
Hampshire Flag Company	Replacement Cornish Flag	109.07	18.18	90.89
ITEC	photocopier	105.98	17.66	88.32

15. Date of next meeting.

Thursday 24th January 2019.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Milly Southworth Town Clerk

Friday 16th November 2018