



TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 1st November 2018 at 7.30 pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillor Miss R A Tanner (Chairman), Councillors L E Keise (Town Mayor), Miss R C Baker, G J Davis, Mrs. C E Goodman, Mrs. J M Martin and J Tivnan BEM plus the Responsible Financial Officer (RFO).

	ACTION
<p>69-18D&L Apologies for Absence Apologies for absence were submitted on behalf of Councillor Miss C A Jackson and the Town Clerk.</p>	
<p>70-18D&L Declarations of Interest relating to items on the Agenda None.</p>	
<p>71-18D&L Minutes of the previous meeting It was resolved that the minutes of the meeting held on Thursday 4th October 2018 are taken as read, confirmed and signed by the Chairman.</p>	
<p>72-18D&L Matters arising from the minutes a) Devolution of a programme of assets and services: - Pursuant to minute 59-18D&L (a) Councillor G J Davis verbally reported on a meeting with Cornwall Council to discuss primarily the devolution of the parks and tennis hut. Councillor Davis prepared a spreadsheet he had prepared illustrating the defects and remedial actions required. Councillor Davis in speaking to the proposals confirmed that the cost of the remedial work would be circa £29,631 of which Cornwall Council would contribute £20,000. Councillor Davis then suggested a revenue cost of around £30,000 per annum for cutting, maintenance and a van with an added cost of £5,000 for the tennis hut. It was confirmed that a detailed PID would be produced in time for the budget setting meeting in December for a more accurate assessment. Councillor Davis also reminded the Committee that the windfall from the proposed sale of the public conveniences had been committed by Council to the parks devolution project. b) Tennis Courts:- Pursuant to minute 59-18D&L (b) Councillor Mrs. C E Goodman verbally briefed members on dialogue with the Lawn Tennis Association (LTA). Some ideas were suggested on the way forward including 5-10 hours per week of LTA coaching. It was estimated that resurfacing the courts would be in the region of £40,000 depending on the condition and quality of the sub-base. To pursue this project the LTA would furnish case studies and a consultation with the local community would be undertaken to ascertain what it wishes for the area. c) War Memorial: - Pursuant to minute 59-18F&P (c) the Chairman gave a verbal report on the recent Working Party meeting. The Chairman reported that the list of names provided by the Archives together with the other list would be checked against the Commonwealth War Graves list and the final list available by the end of November. Councillor Tivnan cautioned that the War Graves list might not be totally accurate. It is anticipated that a full consultation during December utilising</p>	TC

<p>all forms of media to maximise coverage and access. Councillor Tivnan announced that he will be meeting with the Stonemasons in November and had contacted street works and in turn the area inspector and it is understood that neither a licence or road closure would be required. Councillor Tivnan also announced that the officer would also look at the Ellis Memorial in Sparrow Park and advise the Council.</p> <p>d) Adela Road: - Pursuant to minute 595-18F&P (g) there was no further progress to report. Councillor Tivnan reported that following the recent accident on the road, he understood the driver of the mobility scooter had died.</p> <p>e) Enforcement Bye-law: - Councillor J Tivnan reminded the Committee that the Council were not looking to introduce a bye-law but were just investigating the process. Councillor J Tivnan suggested that resolution of this matter was not high priority.</p>	<p>JT</p>
<p>73-18D&L Items referred to this Committee None.</p>	
<p>74-18D&L To consider the Council Business Risk Management Plan a) Budget Monitoring: - The Committee considered the September 2018 financial comparison (as circulated) and the items relevant to this Committee. Members reviewed the document and following analysis by the RFO, expressed satisfaction with the report.</p>	
<p>75-18D&L Policies referred to this Committee a) Communications Policy: - The Chairman advised that the Town Clerk is still working on this policy and has expressed confidence it will be available for the December meeting of this Committee.</p>	
<p>76-18D&L Localism a) Vision Projects: - Members briefly considered the tracking document (as circulated) and concurred there was nothing further to add to the document. b) Development and Localism Development Plan: - Members discussed budget proposals from this Committee. It was conceded that it was more difficult this year as two large projects have either been delegated or devolved to this Council that being the Library and Parks respectively. In constructing the development plan it was further conceded that there could be expenditure variations when the budgets are further considered at Council in December and at this juncture the anticipated expenditure for the two devolved projects is indicative. It was noted that finances allocated from reserves for expenditure in 2019-20 is still at this point assumed and would be dependent on the levels of expenditure in 2018-19 being kept within anticipated constraints, that the assumed reserves for expenditure during the 2019-20 financial year are not expended during this financial year and other unanticipated material fiscal factors are not encountered. The Council's reserves policy would also be a considered in relation to the tolerance factor within the unallocated reserves. It was further suggested that should further fiscal restraints result in projects being unable to progress in 2019-20 that these can be "rolled" into the following financial year.</p>	

Given the complexity of the budget the Development Plan "Appendix A" to these minutes are further clarified by the indicative Library budget "Appendix A (i)" and the proposed parks devolution costs Appendix A (ii). The development plan would be further considered at the Budget considerations at the Finance and Personnel Committee meeting in December.

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77-18D&L Planning Applications

a) PA18/00003/SPD - Cornwall Council is publishing the draft Housing Supplementary Planning document for a six week consultation period between Friday 19th October and 5pm 30th November 2018. The document explains how Cornwall Council will implement the policies in the adopted local plan with regard to housing and the provision of affordable housing.

Noted. It was further noted that this item had been discussed at the Asset Management and Operations Committee meeting. In consideration it was noted that the document should be considered along with the Neighbourhood Development Plan with particular attention to the numbers of new houses proposed.

78-18D&L Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
EDF Energy	Electricity - Haldo Pillar	20.95	1.00	19.95
BUNZL	Cleaning/Sanitary Supplies	102.73	17.12	85.61
DDC CRC Ltd	Probation Team	448.00	74.67	373.33
Tartendown Nursery	Plants and Materials	1,074.60	179.10	895.50

79-18D&L Date of next meeting

Thursday 6th December 2018.

80-18D&L Any Business that has been disclosed to the Chairman and members prior to the meeting

None.

Meeting Closed at 8.10pm. _____ Chairman