

<p>Pursuant to minute 55-18AMO (g) the Chair was delighted to report that planting at Rendel Park is now complete, with photographs of the planted beds circulated. The Chair is planning a further tidy up at Sparrow Park, in advance of Remembrance Sunday and anticipates this will be on Monday 5th November. The possible removal of the broken mosaic at Sparrow Park was discussed as it has fallen into disrepair, the Clerk to investigate the proposed cost.</p> <p>g) Wash hand basins (at the public conveniences): - The Clerk highlighted a small reduction in the contract price to service and maintain the wash hand basins at the public conveniences and after discussion it is agreed not to recommend the renewal of the service and maintenance contract for the wash hand basins.</p> <p>h) Foodbank: - Pursuant to minute 66-18AMO the Clerk highlighted the report received from the Liskeard and Looe Foodbank Project Manager, outlining the history of the service. Over the last nine years the Foodbank has provided emergency food aid which has been distributed to more than 2,000 people in the Torpoint area, working with Agencies in the town and beyond. The report highlighted a severe reduction in the number of referrals received, which the Foodbank believes is due to the lack of Agencies in the town where people in crisis can go to for help. Members discussed contacting local services, including the local G.P. surgery, to establish their position on this matter.</p>	<p>All Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>71-18AMO Operational Report</p> <ul style="list-style-type: none"> ➤ The Clerk highlighted further issues with the poor, unhygienic condition Antony Road public conveniences are being left in (again). Signs have been put up to discourage and the Clerk is hopeful the poor behaviour will improve. ➤ The Clerk is assisting the Police with an investigation and is checking CCTV footage at Bénodet Park public conveniences. 	
<p>72-18AMO To consider the Council Business Risk Management</p> <p>a) The Fixed Asset Survey report was reviewed: -</p> <ul style="list-style-type: none"> ➤ The replacement salt bin at the end of North Road has been placed on site and the broken one disposed of; ➤ A replacement St Pirran Flag [for Sparrow Park] is being ordered, the existing one is beyond repair; ➤ Render work to be undertaken at the skate park; ➤ A bench at Bénodet Park is damaged and requires repair; ➤ The Millennium Beacon will undergo a gas safety check prior to use on 11th November; ➤ The bus shelter grant funding for Cornwall Council has been received; ➤ Freezer – the Clerk is seeking a quotation for a replacement domestic freezer. 	<p>Clerk Clerk</p>
<p>73-18AMO Asset Management and Operational Plan</p> <p>a) It was agreed to defer this to the next meeting of this committee, in advance of the 3rd December council budget meeting.</p>	<p>Clerk</p>
<p>74-18AMO Policies Reviewed by this Committee</p> <p>a) Health and Safety: - Councillor J Tivnan and the Clerk will review and assimilate the Town Council’s Health and Safety (H&S) policy, with Cornwall Council’s H&S policy.</p>	<p>Clerk/JT</p>

<p>75-18AMO Health and Safety a) No further updates. b) Work to add door retainers and closures to Rooms 1 and 2 is scheduled for November. The electrical contractor has been contacted to review the emergency light fixture - Main Hall.</p>																
<p>76-18AMO Correspondence a) Fencing off a part of Adela Road: - Following discussion and an update from Councillor G J Davis highlighting that Cornwall Council are investigating the exact location of the Public Right of Way, it is recommended to:- i) Seek legal advice following the erection of the fencing on the un-adopted land known as Adela Road and ii) Correspond with the Land Registry to make it clear this Town Council objects to the registration of the land as it is a public highway. (Councillor G J Davis left the meeting at this point.)</p>	Council															
<p>77-18AMO Planning Applications a) PA18/00003/SPD - Cornwall Council is publishing the draft Housing Supplementary Planning document for a six week consultation period between Friday 19th October and 5pm 30th November 2018. The document explains how Cornwall Council will implement the policies in the adopted local plan with regard to housing and the provision of affordable housing. Copies of the document can be downloaded from https://www.cornwall.gov.uk/environment-and-planning/planning/planning-policy/adopted-plans/planning-policy-guidance/housing-supplementary-planning-document/. It was agreed to defer any comment on the consultation, until the November Council meeting, when all members would be present.</p>	Council															
<p>78-18AMO Budget Monitoring Report Members reviewed the September 2018 financial comparison (as circulated), the amount in allocated reserves for Parks improvements was noted.</p>																
<p>79-18AMO Accounts for payment</p> <table border="1" data-bbox="110 1367 1338 1509"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>GROSS</th> <th>(VAT)</th> <th>NETT</th> </tr> </thead> <tbody> <tr> <td>ITEC</td> <td>photocopier charges</td> <td>96.30</td> <td>16.05</td> <td>80.25</td> </tr> <tr> <td>Rame Refuse</td> <td>removal & disposal of broken salt bin</td> <td>48.00</td> <td>8.00</td> <td>40.00</td> </tr> </tbody> </table>	PAYEE	REASON	GROSS	(VAT)	NETT	ITEC	photocopier charges	96.30	16.05	80.25	Rame Refuse	removal & disposal of broken salt bin	48.00	8.00	40.00	
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<p>80-18AMO Date of next meeting Thursday 22nd November 2018.</p>																
<p>81-18AMO Any Business that has been disclosed to the Chairman and members prior to the meeting. ➤ The Chair highlighted as Remembrance Service/Parades are now Civic events, last year there was a problem with vehicles remaining parked at Eliot Square on the morning of the event. It was resolved for three large No Parking signs, along with chains and padlocks to be purchased and installed at this location.</p> <p>Meeting closed at 8.43pm _____ Chairman</p>																