



MINUTES of a meeting of the Development and Localism Committee held on Thursday 4th October 2018 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

PRESENT: - G J Davis (Chairman), L E Keise (Town Mayor), Councillors Miss R C Baker, Mrs. C E Goodman (Deputy Town Mayor), Mrs. J M Martin and J Tivnan BEM plus the Town Clerk.

	ACTION
<p>55-18D&L Apologies for absence: - Councillors Miss L Hocking Mrs. C A Jackson and Miss R A Tanner BEM.</p>	
<p>56-18D&L Declarations of Interest relating to items on the Agenda: - None.</p>	
<p>57-18D&L Suspension of Standing Orders: - It was resolved that Standing Orders are suspended (at 7.02pm) to allow the local Neighbourhood Police Officer PC Steve Wilson to speak on the project to consider/propose the installation of a number of CCTV cameras and associated technology at various locations in the town. The meeting resumed at 7.15pm and Standing Orders were re-imposed.</p>	
<p>58-18D&L Minutes of the previous meeting: - The minutes of the Development and Localism Committee meeting held on the Thursday 6th September 2018 were taken as read, confirmed and signed by the Chairman.</p>	
<p>59-18D&L Matters arising from the minutes: - a) Devolution of a programme of assets/services: - Pursuant to minute number 45-18D&L (a) the Clerk advised a meeting with Manager/Officers from the Devolution team at Cornwall Council (CC) has been arranged for Tuesday 16th October 2018. The Chair suggested four persons attend on behalf of the town council and it was resolved the Deputy Mayor, Chair and Vice Chair of the Development and Localism Committee, along with the Clerk attend. In preparation, CC require costings for the work needed to improve the parks/areas prior to handover. The individual parks were discussed and issues identified, Councillor G J Davis agreed to compile a summary report prior to the CC meeting. b) Tennis Courts / Hut: - Pursuant to minute number 45-18D&L (b) the best way forward with the tennis hut was discussed and it is recommended the tennis hut is included in the devolution package from Cornwall Council and kept in situ. Members hoped Cornwall Council would include funding [as part of the handover agreement] to bring the hut to a workable/usable condition. It is recommended quotations to</p>	<p>CG/RT/ GD/Clerk</p> <p>GD</p> <p>Council</p> <p>Council</p>

repair the fencing surrounding the tennis courts are sought by this council. The Clerk advised receipt of correspondence from the Friends of Thanckes Park group who has expressed an interest to use the tennis hut for storage, in the future, should it be devolved to this council.

c) War Memorial: -

Pursuant to minute number 45-18D&L (c) Councillor R A Tanner, Councillor J Tivnan and the Clerk have held a meeting to set out the six mini projects to complete the war memorial project:

- i) Agree the list of names for the memorial stones;
- ii) Publicise the list of names;
- iii) Stonemasons purchase order/installation;
- iv) Agree and place purchase order for the additional wording;
- v) Unveiling ceremony (will be on a Sunday);
- vi) Purchase order and installation of railings.

Councillor Tivnan added he will be meeting with the stonemasons in the next few weeks to affirm the details for the purchase order of the commemorative stones.

e) CCTV: -

Pursuant to minute 45-18D&L (e) having heard earlier in the meeting from the local Police representative accompanied by the crime statistics and full consideration of the one off capital and subsequent annual maintenance costs needed for this project to go ahead, it is **recommended** the project to install CCTV camera and associated recording equipment in the town is now cancelled and the Office of the Police and Crime Commissioner is informed accordingly. Members highlighted that although there is funding available from the Police and Crime Commissioners Office to support the implementation of the scheme, at this current time the benefits of the scheme do not justify an increase to the council budget. The Clerk is also advised to contact Plymouth City Council, as a visit to their CCTV facilities is not now required.

f) Email accounts: -

Pursuant to minute number 45-18D&L (f) members have now set up their individual email addresses and the website is being updated with this information. The Chair re-iterated the importance of using this email address for all council correspondence, highlighting Officers have the facility to view all emails remotely.

g) Adela Road: -

Pursuant to minute number 45-18D&L (f) feedback from Cornwall Council's Countryside Officer highlights that Footpath 6 is still on the capital list, a bid has been put to Cornwall Council by the environment team for funding the works, approximately £9m over 5 years, this is still to be agreed by Cornwall Council, but should it be successful, the funding would be available from April 2019. It would then be a matter of prioritising the individual schemes on the list, the criteria for prioritising has not yet been discussed.

Council

Clerk

<p>60-18D&L Items Referred to this Committee: - None.</p>	
<p>61-18D&L To consider the Council Risk Management: - a) Budget Monitoring: - The Committee reviewed the August 2018 financial comparison (as circulated) and the items relevant to this Committee. Members expressed satisfaction with the report, highlighting there is £15k in the allocated reserves for play areas, which could be used once the play parks are devolved from Cornwall Council.</p>	
<p>62-18D&L Policies referred to this Committee: - a) Communications Policy: - The Chair explained the Clerk will be drafting a communications policy, it is anticipated a draft version will be available for consideration in due course.</p>	Clerk
<p>63-18D&L Localism: - a) Vision Projects: - The tracker was reviewed: - i) Bunting discussed ii) Bringing colour to the town – discussed at Asset Management and Operations Committee iii) Swimming pool feasibility study discussed. b) Development and Localism Budget discussion 2019-2022: - The Chair again highlighted the implemented RFO's budget and precept extension, the budget will be considered at the December meeting of the Finance and Personnel Committee, for approval at the Council meeting on the 20th December. This committee will consider their budget proposals at the November meeting. c) Coastal Community Team: - The Clerk explained the devolution grant funding of £13k for the Torpoint and Rame Coastal Community Team is currently held within Cornwall Council. It is recommended the Torpoint and Rame Coastal Community Team initiative is continued by this council.</p>	Council
<p>64-18D&L Correspondence: - a) Parking, present and future – Mr S Preedy: - Members empathised with the author of the correspondence, which highlights parking problems occurring in the town. Members referred to discussions at the September council meeting and it is recommended a reply thanking the author for sharing their concerns on the matter is sent. (The Chair (Councillor G J Davis) left the meeting at this point and the Town Mayor (Councillor L E Keise) took the Chair.)</p>	Council

Parking enforcement in the town was discussed further, including a question posited about whether there is the possibility of setting up a specific bye-law for parking. It is **recommended** further investigation into bye-laws/parking and enforcement is made.

Council

65-18D&L Planning Applications: -

a) PA18/08849 – Construction of detached 3/4 bedroom house within the rear gardens of 7 & 8 Borough Court with all matters reserved – Land West of 7 Borough Court, Torpoint, Cornwall
No objections to outline planning approval for one dwelling on the site as indicated.

66-18D&L Accounts for Payment: -

PAYEE	REASON	GROSS	(VAT)	NETT
J Tivnan (Cllr)	Travel Expenses – CNA Meeting	14.40	2.40	12.00

67-18D&L Date of Next meeting

Thursday 1st November 2018.

68-18D&L Any Business that has been disclosed to the Chairman and members prior to the meeting

- Councillor S J Corbidge volunteered to attend the forthcoming [Cornwall Council] East Sub-Area Planning Committee meeting on Monday 15th October 2018 at Bodmin, at which PA/1806798 – Land Adjacent to 92 Clarence Road, Torpoint is being discussed. Members were supportive of this suggestion, Councillor Miss R C Baker agreed to provide some background information to Councillor Corbidge in advance of the meeting.

Meeting closed at 8.34pm. _____ Chairman