



## TORPOINT TOWN COUNCIL

### OPEN FORUM

Mr M Howells – A letter from Mr Howells to the Mayor of Torpoint Town Council was précised by Mr Howells, thanking members of the town council for their sincere condolences on the recent sad death of his wife Mrs D Howells.

Mr M Howells – Adela Road, traffic bollards have been placed along Adela Road, giving the impression that Cornwall Council are planning to undertake works. Members noted these concerns. Additionally, there is no further update on Adela Road.

Mr J Bryant – Resident of St. James Court, Torpoint, wishes to make a complaint about Cornwall Housing [landlord of his property/flat]. For a period of approximately 6 months there has been a leak in a ceiling of the kitchen of the accommodation and now his home has become unfit to reside in. Mr Bryant referred to contact with Cornwall Housing, who have inspected the ceiling to check for asbestos, which may be the reason for the delay in the repairs being undertaken. Councillor G J Davis agreed to elevate the issue with Cornwall Housing.

Mr M Howells – Asked for an update on Torpoint Library – It was explained Torpoint Town Council are continuing negotiations with Cornwall Council to preserve and protect the future delivery of the Library and One Stop Shop service in Torpoint; these negotiations include Cornwall Council employees and are therefore sensitive, advising information will be shared with the public when it is appropriate to do so for all parties concerned.

MINUTES of a meeting of Torpoint Town Council held on Thursday 20<sup>th</sup> September 2018 at 7.15 p.m. in the Council Committee Room, 4 York Road, Torpoint.

**Present:** - Town Mayor (Councillor L E Keise), Deputy Town Mayor (Councillor Mrs. C E Goodman), Councillors E H Andrews, Miss R C Baker, Mrs. K Brownhill, G J Davis, Mrs. C A Jackson, Mrs. J M Martin, Mrs. R A Southworth, M G Spurling, Miss R A Tanner BEM, J Tivnan BEM plus the Town Clerk (Clerk) with the Administration Assistant (AA) in attendance.

	ACTION
<p><b>94-18 Apologies for absence:</b> - Apologies for absence were submitted on behalf of Councillors S J Corbidge MBE and Miss L J Hocking.</p>	
<p><b>95-18 Declarations of Interest relating to items on the Agenda:</b> - An RI (Registerable interest or pecuniary interest) was declared by: - Councillor Mrs. C A Jackson (Agenda item 7 (c) – as an employee of Cornwall Council). An NRI (Non-Registerable interest) was declared by: - Councillor Mrs. R A Southworth – Torpoint Archives and Torpoint Community Cinema – as a member of the organisations. Councillor Miss R A Tanner – Torpoint Community Cinema – as a member of the organisation. Deputy Mayor (Councillor Mrs. C E Goodman) – Torpoint and Rame Active Community Network – as a member of the organisation.</p>	

**96-18 Applications for the Co-option of one vacancy on the Town Council: -**

The Town Mayor detailed the six applications received for the Co-option of one vacancy on the town council. Members balloted for the Co-option by means of a paper ballot and the results are as follows:

<b>Applicant</b>	<b>Number of votes</b>
Lizeta Fellows	0
Keiran Moon	5
Leadville Parsons	2
Christopher Still	4
Martin Thomson-Neall	1
Christine Trueman	0

The Mayor called a second paper ballot, with two applicants only and the results are as follows:

<b>Applicant</b>	<b>Number of votes</b>
Keiran Moon	6
Christopher Still	6

The result of the second paper ballot was tied with 6 votes each, the Chair (Town Mayor) made the casting vote and it was **resolved** that Mr Christopher Still (West Ward) is co-opted as Councillor to the town council. The Town Mayor thanked all the applicants for their interest in becoming a councillor and congratulated the successful applicant.

Clerk

**97-18 Planning Applications: -**

a) PA18/07610 – 4 Clarence Road, Torpoint, PL11 2LS – Conversion of roof space to one bedroom flat with changes to external staircase for access.

It was **resolved** to object to the planning application with the following observations:

- i) Overdevelopment of the site
- ii) Lack of privacy for residents
- iii) Lack of parking in the area.

**98-18 Cornwall Council Report**

Councillor M J Crago reported following a meeting with the CORMAC representative to highlight the issues with the overgrown areas alongside the footpaths on Trevol Road, the works are included on the schedule and will be completed in due course. Councillor Crago is investigating a problem with rabbit holes, occurring at Horson Cemetery and is contacting a resident from Primrose Close about the possibility of removing a tree. Councillor Crago is investigating the installation of temporary speed monitoring equipment along Trevol Road, the last time it was monitored on Trevol Road was in 2004, adding the monitoring dates will not be advised in advance and the results will be circulated to the town council. Councillor Crago has been liaising with the Cornwall Council Environmental team following the unsociable noise being promulgated from Trevol Business Park by SBS Blasting, thanking Councillor S J Corbidge for his assistance in this matter. Cornwall Council are considering undertaking additional traffic enforcement outside the local schools. Today Councillor Crago has attended a meeting of the Cornwall Council Pensions Committee. In conclusion to the verbal report Councillor Crago advised Cornwall Council are reviewing the services

<p>offered and due to a reduction in Government funding, further budget cuts are anticipated. In response to Councillor Crago's report Councillor J Tivnan explained in June 2018 he had submitted an online report about the overgrown hedgerows. A response from the Road Safety Steward concurred this work was required, however, to date the work has not yet been completed.</p> <p>Councillor G J Davis explained similar problems with requesting [parks] work to be undertaken at Thanckes Park and Sparrow Park and unfortunately the work has not been scheduled and completed. Councillor Davis explained that other Cornwall Council Members highlight similar frustrations in the county. Councillor Davis has attended several meetings, including one about the future of cycle networks, it is anticipated funding and improvements will be forthcoming in the local area. Councillor Davis explained having attended a further meeting relating to the Electoral Boundary Review where Cornwall Council voted for the proposed changes, which include the proposed name of "St. Germans and the Rame Peninsula." Councillor Davis was disappointed to report the suggested new division title may not include "Torpoint" in the title, re-iterating the Local Government Boundary Commission for England (LGBCE) is responsible for the final decision.</p> <p>Councillor Mrs. K Brownhill volunteered to report damage to the Thanckes Park play park boundary wall via Cornwall Council's 'Report it' website.</p> <p>Councillor Mrs. C A Jackson explained several residents of Sydney Road have reported concerns about the local pathway to several properties, which is in a very poor condition. Councillor Jackson added the impact of the poor pathway may render some residents' housebound and sought support from Councillor Davis on the situation. Councillor Davis indicated he is already liaising with the Cornwall Housing Officer on the matter and is hopeful for a resolution to the pathway in the very near future.</p>	
<p><b>99-18 Minutes of the previous meeting</b>  The minutes of the meeting held on Thursday 16<sup>th</sup> August 2018 meeting were taken as read, confirmed and signed by the Mayor.</p>	
<p><b>100-18 Matters arising from the minutes</b>  a) Cornwall Council Community Networks Highways Scheme Expression of Interest: - Pursuant to minute 20-18D&amp;L (a) and 55-18 the Clerk explained the previously proposed highways schemes in Torpoint East and Torpoint West Divisions made to Cornwall Council need to be prioritised. Councillor G J Davis explained Adela Road cannot be included in the highways scheme as it is not owned by Cornwall Council. Councillor Davis continued that the estimated costs for the remaining proposed schemes is currently unknown, however, this council should consider prioritising the schemes which will have the greatest impact on highway problems in the town. Members debated the two proposals to install double yellow lines at the North Road chicane/junction with Victoria Road/Kempton Terrace as well as the Roeselare Avenue junction, highlighting although this may improve the dangerous parking at these locations, unfortunately the town council could not guarantee that enforcement in the town would be increased [by Cornwall Council]. The remaining schemes were debated and it was <b>resolved</b> the proposed request to install a yellow box on the junction between North Road/Antony Road/Fore Street is the priority highways scheme for implementation by Cornwall Council in this financial year.</p>	<p>Clerk</p>

b) Local Government Boundary Commission for England draft recommendations : - Pursuant to minute 85-18 (a) Councillor G J Davis has updated members on this matter (see minute 98-18).

c) Library update: -

Pursuant to minute 85-18 (c) it was **resolved** that this update would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains sensitive information [see minute 109-18 below].

i) To agree delegation for the Lower End of Fore Street feasibility study: -

It was **resolved** the Lower End of Fore Street feasibility study would be referred for consideration to the next meeting of the Asset Management and Operations Committee [Thursday 27<sup>th</sup> September 2018] and will be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 109-18 below].

d) Cornwall Council/Antony Road public conveniences: -

Pursuant to minute 85-18 (f) it was **resolved** that this item would be considered with the Public and Press excluded on the advice of Cornwall Council as it contains commercially sensitive information [see minute 109-18 below].

### **101-18 Mayor's Communications**

**Friday 24th August** along with members of the RBL, Maureen and I had the honour to start Julie's Challenge from Torpoint at 10.00pm on a warm summers evening. 25 years ago a group of Airmen from the RAF Regiment walked the 100 miles from Torpoint to Lands End carrying Bergen's weighing approx. 40lb. To mark the 25<sup>th</sup> Anniversary of this challenge one of the original participants, Roger Pheasant decided to tackle the challenge again, this time in memory of his sister Julie who passed away in 1999. A specially designed trolley with the beer keg attached was used to pull the keg to Lands End in 36hrs. Funds raised by charitable donations will be split between Cornwall Hospice Care and The Royal British Legion. To date £3,062.90 has been raised of a team target of £10,200. I would like to once again congratulate Roger Pheasant on a fantastic achievement and wish him all the best in his fund raising for two worthy causes.

**Saturday 15th September** I would like to thank the Deputy Mayor, Councillor Mrs Chris Goodman for deputising on my behalf at the Torpoint Carnival. I understood it to be a great day and wish to thank all those who had been involved with the organisation of the day, plus those who had performed or helped in any way to make it a great success. From the reports and pictures I have seen it was plain to see that everyone had a wonderful time and once again my sincere thanks to everyone that helped make the event such a success. Congratulations once again to Resilience Communications Ltd. on being awarded two Queen's Awards and Scroll's. This is the first time a Cornish company has been awarded two Queen's awards in a single year. Thank you to Councillor Miss R Tanner on representing the Council on such a prestigious occasion. The Mayor read correspondence from Captain Richard Harris (RALEIGH) with an apology that he was unable to attend the Torpoint Carnival earlier this month, however he highlights how much he is looking forward to meeting and working with members of the town council in the future. The Mayor and members' will host a reception for Captain Richard Harris on Monday 8<sup>th</sup> October 2018, 7.00p.m. in the Committee Room, members, council employees, all partners are invited.

All

<p><b>102-18 Minutes of the Finance and Personnel Committee</b></p> <p>It was <b>resolved</b> the minutes of the meeting held on Monday 3<sup>rd</sup> September 2018 (as circulated) are received and the recommendations contained in minutes 45-18F&amp;P (d) (Capital Projects), 45-18F&amp;P (e) (i) (Amended Standing Orders), 45-18F&amp;P (ii) (Council Reserves Policy), 46-18F&amp;P (a) (Complaints Policy, 46-18F&amp;P (b) (Finance Policy), 48-18F&amp;P (a) (Torpoint Mosquito Sailing Club [TMSC] Ltd – to provide sails for boats – 3 sets), 48-18F&amp;P (b) (Torpoint and Rame Active Community Network), 48-18F&amp;P (c) (Torpoint Mosquito Sailing Club Rowers), 48-18F&amp;P (e) (Licence Agreement – land former bus depot Trevol Road), 48-18F&amp;P (m) (3<sup>rd</sup> Torpoint Guides) are adopted and implemented. Further to 48-18F&amp;P (a) (Torpoint Mosquito Sailing Club Ltd) Councillor G J Davis explained that although supportive of the funding donation to TMSC Ltd, in his opinion the funds should not be taken from the Youth project budget. Councillor Mrs. R A Southworth drew attention to minute number 48-18F&amp;P (a) whereby the Chairman of the Development and Localism Committee had advised that finances from the Youth project budget could be used for this application. Further to 48-18F&amp;P (b) (Torpoint and Rame Active Community Network) Councillor Mrs. J M Martin explained that although she is the council representative for the organisation, at this time she has been unable to attend any of their committee meetings. Pursuant to 48-18F&amp;P (m) (3<sup>rd</sup> Torpoint Guides) Councillor G J Davis repeated that in his opinion, although supportive of the grant allocation, in his opinion the funds should not be taken from the Youth project budget. (The Deputy Mayor (Councillor Mrs. C E Goodman) declared an NRI and left the meeting whilst 48-18F&amp;P (b) [Torpoint and Rame Active Community Network] was discussed.) (Councillor Miss R C Baker declared an NRI and left the meeting whilst 48-18F&amp;P (c) [Torpoint Mosquito Sailing Club Rowers] was discussed.)</p>	
<p><b>103-18 Minutes of the Development and Localism Committee</b></p> <p>It was <b>resolved</b> the minutes of the meeting held on Thursday 6<sup>th</sup> September 2018 (as circulated) are received and the recommendations contained in minutes 45-18D&amp;L (c) (War Memorial) are adopted and implemented. Pursuant to 45-18D&amp;L (c) (War Memorial) Councillor J Tivnan reported contact with the railings supplier (AMS Fabrications Ltd) who has agreed to honour their original quotation for the railings for this project.</p>	
<p><b>104-18 Financial Comparison</b></p> <p>It was <b>resolved</b> that the August 2018 financial comparison (as circulated) is received and adopted. It was reported that Clerk has reviewed the income and expenditure and confirmed that the cash book reconciled to the bank and financial comparison as being accurate. Members sought the headings to be included on both pages of the documentation.</p>	RFO



### 105-18 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) October '18	1,311.00	0.00	1,311.00
Cornwall Council	Rates (Public Cons) October '18	136.00	0.00	136.00
Cornwall Council	Garage Rental 7 Roberts Ave	54.64	9.12	45.52
Bunzl	Cleaning & Hygiene Supplies	181.97	30.34	151.63
Don Benson	Refurbish Notice Board Trevithick Ave	100.00	0.00	100.00
Don Benson	Clock Winding	60.00	0.00	60.00
Mrs Milly Southworth	Reimburse Fuel/Oil for probation + Milk	21.17	3.35	17.82
British Telecom	Phone Bill	35.28	5.88	29.40
Atlas Graphics	TTC Stickers	93.60	15.60	78.00
Bibby Factors	Perch Seating for existing Bus Shelter	150.00	25.00	125.00
PFK Accountants	Annual Governance & Accountability Return	960.00	160.00	800.00
Armada Electrical	Install water heater Benodet Park	120.00	0.00	120.00
Community Rehabilitation Company	Probation Works	448.00	74.67	373.33
Public Works Loan	Loan Payment DD	17,599.99	0.00	17599.99
Waterwise	Plumbing materials	104.36	17.39	86.97
Just Rods	Clear blockage public toilets Benodet Park	40.00	0.00	40.00
Torpoint Builders Merchants	Drain Blaster Fluid	3.36	0.56	2.80
J Loeffler (Property Services)	Plumbing works + fit carpet tiles	180.00	0.00	180.00
British Gas	Antony Road	25.44	1.21	24.23
EE T Mobile	Telephone	63.98	10.66	53.32
Corona Energy	Gas Supply	301.79	50.30	251.49

### 106-18 Correspondence

- a) Grant of Listed Building Consent (Cornwall Council) - War memorial: - Noted.
- b) Mr J Overs – copy of correspondence (original to Cornwall Council): - Noted. The Clerk explained Mr Overs has made further contact with the town council and can advise that Mr and Mrs. Overs [new residents] are settling in well to the town.
- c) The Oil and Pipelines Agency – update following public information event: - Noted.
- d) Royal British Legion - Remembrance & Centennial Observations 2018: - Members were supportive of the request from the Royal British Legion (RBL) and **resolved** to amend the current council Flag Flying Policy to fly the Remembrance flag for a period of two weeks [for the duration of the Poppy Appeal], with the flag being supplied by the RBL for this purpose.
- e) Mr T Glazier – PA18/00187/PREAPP, 8 and 7 Borough Court, Torpoint – for information: - Noted. After discussion about the proposals, members **resolved** to meet with the landowners to appraise the pre-application.

Clerk/RFO/  
JT

Clerk

<p><b>107-18 Reports</b></p> <p>a) Torpoint Town Partnership (TTP): - The Deputy Mayor (Councillor Mrs. C E Goodman) thanked those who were involved with planning, the families who attended, the performers, the businesses, stallholders, the local Coastguard, Torpoint Community Fire Service and everyone else who helped to make Torpoint Carnival such a success, the good weather helped. The next event planned is the Beacon Lighting event 11<sup>th</sup> November, with Saturday 24<sup>th</sup> November Lantern Making, for the Christmas Lights Parade, 10.00 a.m. – 4.00 p.m. at the Council Chambers.</p> <p>b) Report from Neighbourhood Plan steering group: - Although no further meetings have taken place, dialogue is ongoing with Cornwall Council about funding to progress the Neighbourhood Plan.</p> <p>c) Report from Delegates to Outside Bodies: -</p> <ul style="list-style-type: none"> <li>i) The next Community Network Panel meeting is scheduled for Tuesday 25<sup>th</sup> September, 6.30pm, Councillor J Tivnan will be attending the meeting at Botus Fleming.</li> <li>ii) Friends of Thanckes Park (FoTP) – Councillor G J Davis gave an update on the FoTP who has been awarded £10,000 grant funding from the National Lottery for play equipment in Thanckes Park play park. It is hoped positive partnerships will be developed to assist with progressing this project further. Diary dates: Saturday 29<sup>th</sup> September – Tidy up the Park, all are welcome to support; Sunday 14<sup>th</sup> October Run in the Park, donations are welcomed and it is hoped this could become a regular event. It was <b>resolved</b> to correspond with the FoTP to congratulate them on their successful funding bid.</li> <li>iii) Torpoint Archives – Councillor Mrs. K Brownhill was pleased to advise the local Facebook page had gained momentum, with increasing local support and interest. However, there are concerns about the future as membership of the Torpoint Archives is not similarly increasing. Cllr Brownhill urged members and local residents to join the Torpoint Archives for a small annual fee. Planning has commenced for the 25<sup>th</sup> Anniversary event of the Torpoint Archives, being held on 26<sup>th</sup> and 27<sup>th</sup> April 2019.</li> </ul>	Clerk
<p><b>108-18 Date of next meeting: -</b> Thursday 18<sup>th</sup> October 2018.</p>	
<p><b>109-18 Exclusion of Public and press: -</b> It was resolved the information to be considered is of a sensitive nature, this item is considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>Meeting closed at 10.10pm .....Town Mayor</p>	

