



MINUTES of a meeting of the Development and Localism Committee held on Thursday 5th July 2018 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

PRESENT: - G J Davis (Chairman), L E Keise (Town Mayor), Councillors Miss R C Baker, Mrs. C E Goodman (Deputy Town Mayor), Miss L Hocking and J Tivnan BEM plus the Town Clerk.

	ACTION
<p>29-18 Apologies for absence: - Councillors L Clarkson, Mrs. C A Jackson, Mrs. J M Martin and Miss R A Tanner BEM.</p>	
<p>30-18 Declarations of Interest relating to items on the Agenda: - None.</p>	
<p>31-18 Minutes of the previous meeting: - The minutes of the Development and Localism Committee meeting held on the Thursday 7th June 2018 were taken as read, confirmed and signed by the Chairman.</p>	
<p>32-18 Matters arising from the minutes: - a) Devolution of a programme of assets/services: - Pursuant to minute number 19-18 DL (a) the Chairman highlighted correspondence from a Cornwall Council (CC) officer, on the devolution of assets/services from Cornwall Council. The CC report is being internal assessed by a number of services before it is forwarded to a director for sign off. The Clerk explained Cornwall Council has requested feedback from the council on the proposed agreement to meet the re-charge waste costs of £3,029.76 pa (on a pro rata basis), until the waste contract is renewed (in 2021). Members debated the proposed waste annual re-charge costs and although it is understood the payment of these costs will most likely have to be agreed, at this stage until the full cost detail on the devolution package is known members are mindful to await before accepting this proposal, the Clerk to contact CC officer to explain. b) Tennis Courts / Hut: - Pursuant to minute number 19-18 DL (b) the Chairman invited Councillor Miss L Hocking to summarise the survey conducted on the tennis hut. Members reviewed the survey, highlighting the problems with the structure of the tennis hut, the issues with the broken perimeter fence and the court surfaces. Members discussed proposals for the use of the hut, whilst being mindful of the expenditure needed to bring the hut into use, with the costs not yet pursued. It was agreed further liaison is needed to establish whether Cornwall Council will fund repairs the hut, prior to the proposed devolution. The Chairman gave a vote of thanks to Councillor Hocking for conducting the survey and production of the report. c) Bus shelters: -</p>	<p>Clerk</p> <p>Clerk</p>



<p>Pursuant to minute number 19-18 DL (c) the Clerk reported the bus shelter has been installed at the bottom of Goad Avenue, near to the junction with Trevol Road, adding the concrete base was installed by the probation team.</p> <p>d) War Memorial: - Pursuant to minute number 19-18 DL (d) Councillor Miss R C Baker explained the listed building consent is awaiting planning consent, and drawings are awaited. Councillor J Tivnan explained the working party is being co-ordinated with members: Councillor Miss R A Tanner, Joe Plant, Mike Pearn MBE, Sue Hale, Terry Moore, Rosemary Pellew along with Councillor Tivnan. The Chairman asked about Rev'd Canon Lynn Parker's inclusion in the working party, Councillor Tivnan will contact Rev'd Canon to establish her interest to join the working party.</p> <p>e) CCTV: - Pursuant to minute 19-18 DL (e) following a conversation with an officer from the Devon and Cornwall Police and Crime Commissioner the Clerk confirmed CCTV funding is available for any alternative schemes the council deem appropriate for this town. Information provided by the Clerk on the CCTV schemes at Newquay and St Austell Town Councils was discussed and members recommend:</p> <ul style="list-style-type: none"> i. Contact Plymouth City Council to review any opportunity to join their CCTV scheme; ii. Continue the research into crime locations and camera sites locations. <p>Members identified the completion of a PID (project initiation document), following council approval, will be required.</p> <p>f) Email accounts: - Pursuant to minute number 19-18 DL (f) the individual Councillor email addresses are awaited from the webmaster.</p> <p>g) Youth Service: - Pursuant to minute number 19-18 DL (g) the Clerk explained the S137 grant application paperwork has been forwarded to the Torpoint and Rame Youth Project, who has been informed of the additional conditions. The Clerk explained once the application is received it will be considered at the next scheduled meeting of the Finance and Personnel Committee.</p>	<p>Cllr Tivnan</p> <p>Council</p> <p>Clerk</p>
<p>33-18 Items Referred to this Committee: -</p> <p>a) Adela Road: - The Clerk updated members on correspondence from Cornwall Council's Countryside Officer about Adela Road, highlighting the reparation for the Right of Way (RoW) still resides on the capital funding list. The bid for this year has not yet been finalised by Cornwall Council, with approximately £2m backlog of works on the RoW network in the East of Cornwall. As discussed at the meeting held last year, the liability for the surface remains with Cornwall Council and not the Town. Cornwall Council are doing some work to look at the extent of the highway and will inform us as soon as they have a conclusion. The Chairman and Town Clerk will follow up this matter.</p>	<p>Cllr Davis / Clerk</p>

<p>34-18 To consider the Council Risk Management: - a) Budget Monitoring: - The Committee reviewed the May 2018 financial comparison (as circulated) and the items relevant to this Committee. Members expressed satisfaction with the report.</p>																																														
<p>35-18 Policies referred to this Committee: - None.</p>																																														
<p>36-18 Localism: - a) Vision Projects: - The Chairman, along with the Clerk, agreed to update the Vision Projects tracking document in advance of the next meeting of this Committee.</p>	<p>Cllr Davis / Clerk</p>																																													
<p>37-18 Correspondence: - None.</p>																																														
<p>38-18 Planning Applications: - None.</p>																																														
<p>39-18 Accounts for Payment: -</p> <table border="1" data-bbox="131 999 1354 1367"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>GROSS</th> <th>(VAT)</th> <th>NETT</th> </tr> </thead> <tbody> <tr> <td>Rame Refuse (J Smale)</td> <td>Load and move earth (bus shelter)</td> <td>48.00</td> <td>8.00</td> <td>40.00</td> </tr> <tr> <td>Bunzl</td> <td>Cleaning/pub conv's supplies</td> <td>166.10</td> <td>27.69</td> <td>138.41</td> </tr> <tr> <td>Bunzl</td> <td>Cleaning/pub conv's supplies</td> <td>8.26</td> <td>1.38</td> <td>6.88</td> </tr> <tr> <td>Play Inspection Company</td> <td>Annual inspection (Skate park)</td> <td>78.00</td> <td>13.00</td> <td>65.00</td> </tr> <tr> <td>JR PAT Testing</td> <td>Annual PAT testing (Council building)</td> <td>168.00</td> <td>28.00</td> <td>140.00</td> </tr> <tr> <td>JR PAT Testing</td> <td>Annual PAT testing (Bénodet Park)</td> <td>25.20</td> <td>4.20</td> <td>21.00</td> </tr> <tr> <td>Cornwall Council</td> <td>Garage Rent (June - July)</td> <td>54.64</td> <td>9.12</td> <td>45.52</td> </tr> <tr> <td>CommuniCorp</td> <td>Honorary Burgess scrolls (2)</td> <td>102.96</td> <td>17.16</td> <td>85.80</td> </tr> </tbody> </table>	PAYEE	REASON	GROSS	(VAT)	NETT	Rame Refuse (J Smale)	Load and move earth (bus shelter)	48.00	8.00	40.00	Bunzl	Cleaning/pub conv's supplies	166.10	27.69	138.41	Bunzl	Cleaning/pub conv's supplies	8.26	1.38	6.88	Play Inspection Company	Annual inspection (Skate park)	78.00	13.00	65.00	JR PAT Testing	Annual PAT testing (Council building)	168.00	28.00	140.00	JR PAT Testing	Annual PAT testing (Bénodet Park)	25.20	4.20	21.00	Cornwall Council	Garage Rent (June - July)	54.64	9.12	45.52	CommuniCorp	Honorary Burgess scrolls (2)	102.96	17.16	85.80	
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<p>40-18 Date of Next meeting Thursday 6th September 2018.</p>																																														
<p>41-18 Any Business that has been disclosed to the Chairman and members prior to the meeting</p> <ul style="list-style-type: none"> ➤ The Chairman explained Peninsula Trust have requested a letter of support from the Coastal Community Team for a Coastal Revival Fund application to support the rebuild the Old Ship Inn at Cawsand. Following the explanation of the Charmain, members were supportive of the scheme in principal and recommend for future reference the Clerk is delegated to respond on behalf of the Council for schemes that fall within this remit. ➤ The Chairman explained The Oil and Pipelines Agency have sent letters to over 2,000 	<p>Council</p>																																													

Torpoint homes to invite residents to a public information event in advance of planned upgrade works at the Oil Fuel Depot at Thanckes, Torpoint. The event is on Wednesday 18th July 2018, open from 2.00pm until 8.00pm at the Council Chambers.

- The Chairman reported the Friends of Thanckes Park (FoTP) group are liaising with Cornwall Council about two dog poo bins currently located at the entrance to the park. The FoTP are proposing relocating one of these bins to be closer to one of the benches in the middle of the park and are being asked to demonstrate additional support for this request. It was acknowledged this will impact on the contractor with responsibility for emptying the bin and **recommend** a letter of support to relocate one of the dog poo bins in Thanckes Park is issued.

Council

Meeting closed at 8.30pm. _____Chairman