



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 2<sup>nd</sup> July 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of Interest relating to items on the agenda.**

**3. Minutes of the previous meeting.**

Minutes of the meeting held on Monday 4<sup>th</sup> June 2018.

**4. Matters arising from the minutes.**

- a) Civic Functions (minute 18-18F&P (a) refers).
- b) Council Investment Strategy (Minute 18-18F&P (b) refers).
- c) Council Staffing Structure – (minute 18-18F&P (d) refers).
- d) Capital Projects – (minute 18-18 (d) refers).
- e) Internal Audit Report – (minute 21-18F&P (a) refers).

**5. To consider Policies Delegated to this Committee**

- a) Budget Monitoring Policy (as circulated).
- b) To review the policy of use of facilities at no cost – Chairman.

**6. To consider the Council Risk Management**

- a) Overtime Report (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (May 2018 Financial Comparison as circulated).

**7. Items referred to this Committee.**

None.

**8. Correspondence.**

- a) Torpoint Archives – Application to use Council facilities at no cost.
- b) Cornwall Air Ambulance Trust – Application for financial assistance.

**9. Planning Applications.**

- a) None

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

**10. Accounts for payment**

None

**11. Date of next meeting.**

Monday 3<sup>rd</sup> September 2018.

**12. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

*Chris Harris*

RFO

Monday 25<sup>th</sup> June 2018