



MINUTES of a meeting of the Development and Localism Committee held on Thursday 7th June 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - L E Keise (Town Mayor), Councillors Miss R C Baker, L Clarkson, G J Davis, Mrs. C E Goodman (Deputy Town Mayor), Mrs. J M Martin and Miss R A Tanner BEM plus the Deputy Town Clerk.

	ACTION
<p>14-18 Apologies for absence: - Councillors Miss L Hocking, Mrs. C A Jackson and J Tivnan BEM.</p>	
<p>15-18 Election of Chairman for the Civic Year 2018-2019: - The Town Mayor called for nominations for the position of Chairman for the Civic Year 2018-19. Councillor G J Davis proposed that Councillor Miss R A Tanner BEM is elected Chairman for the Civic Year 2018-19. The Deputy Mayor (Councillor Mrs. C Goodman) seconded the proposition and there being no other nominations the motion was put and Councillor Miss R A Tanner BEM was duly elected Chairman for the Civic Year 2018-19.</p>	
<p>16-18 Election of Vice-Chairman for the Civic Year 2018-2019: - The Chairman called for nominations for the position of Vice Chairman for the Civic Year 2018-19. The Mayor proposed that Councillor Mrs. J M Martin is elected Vice Chairman for the Civic Year 2018-19, the proposition was seconded, however Councillor Mrs. J M Martin withdrew due to being elected as Vice-Chairman of the Finance and Personnel Committee for the Civic Year 2018-19. The Chairman (Councillor Miss R A Tanner) proposed that Councillor G J Davis is elected Vice Chairman for the Civic Year 2018-19. Councillor Mrs J M Martin seconded the proposition and there being no other nominations the motion was put and Councillor G J Davis was duly elected Vice Chairman for the Civic Year 2018-19.</p>	
<p>17-18 Declarations of Interest relating to items on the Agenda: - None.</p>	
<p>18-18 Minutes of the previous meeting: - The minutes of the Development and Localism Committee meeting held on the Thursday 3rd May 2018 were taken as read, confirmed and signed by the Chairman.</p>	
<p>19-18 Matters arising from the minutes: - a) Devolution of a programme of assets/services: - Pursuant to minute number 4-18 DL (a) the Chairman highlighted correspondence from an officer from Cornwall Council, recently circulated, which provided an update on the devolution of</p>	

assets/services from Cornwall Council, detailing the waste costs for the play areas; the Chairman once again expressed continued dissatisfaction at the protracted delays on this matter. Councillor G J Davis highlighted the Green Infrastructure for Growth (GI4G) initiative: Cornwall Council is making a major investment in urban green spaces across seven Cornish towns and anticipates by December 2019, £3.5 million will have been spent on public recreational areas and urban greenspaces to make them better places for people and wildlife. Councillor Davis explained the project has received European Regional Development funding, along with funding from Cornwall Council and the University of Exeter. Councillor Davis, having attended a consultation event in April, explained Saltash has been identified as one of the towns included in the initiative. Councillor Davis was of the opinion there could be an opportunity for this town to apply for GI4G funding and suggested this should be borne in mind before agreeing the devolution of assets/services from Cornwall Council.

b) Tennis Courts / Hut: -

Pursuant to minute number 4-18 DL (a) the Deputy Town Clerk detailed receipt of a quotation for £600.00 (plus VAT) to undertake a structural survey of the tennis hut. Whilst seeking this quotation Councillor Miss L Hocking, as a qualified surveyor, had volunteered to undertake the structural survey at no cost. The Chair and members highlighted the savings to be made with Councillor Hocking undertaking the survey and asked for the survey to be undertaken and the report circulated before the next meeting of this committee. The Chairman reported on the recent clean-up of the tennis courts co-ordinated by the Friends of Thanckes Park (FoTP), highlighting the local community fire service had not power washed the courts. The Deputy Town Clerk is awaiting a decision from Cornwall Council on the unlocking and locking of the tennis courts, to enable the courts to be used in the summer, adding the grass length within the tennis courts fenced area is very overgrown. Councillor G J Davis explained a recent issue with the grass-cutting contractor for Cornwall Council, with the grass cutting of certain "slopes and banks" being halted. The Chairman reported that FoTP were going to undertake the grass cutting in the tennis courts at their next clean up event.

Cllr
Hocking

c) Bus shelters: -

Pursuant to minute number 4-18 DL (b) the Deputy Town Clerk attended a further site meeting with BT Openreach at the bus stop next to the junction with Goad Avenue, to affirm the exact location of cables underground. It is now anticipated for Cornwall Council to give final approval for a bus shelter to be installed at this location. The Deputy Town Clerk detailed receipt of a quotation from the bus shelter provider to install a concrete base for £989.00 (plus VAT), following discussion it was **resolved** for the probation team to excavate the green/soil waste from the site and set a concrete surface ready for the installation of the bus shelter.

DTC

d) War Memorial: -

Pursuant to minute number 4-18 DL (d) the Chairman referred to the update provided by Councillor

Miss R C Baker at the recent council meeting. Councillor Baker, having met with Councillor J Tivnan, explained the application for listing building consent is now being considered by Cornwall Council and anticipates the application should be approved within the next four weeks, once the elevational plans have been submitted. The Chairman detailed the benefits of setting up a working party, to include various organisations in the town and it is **recommended** a working party is set up to progress the work on the war memorial project.

Council

e) CCTV: -

Pursuant to minute 4-18 DL (e) members were keen to establish the whereabouts of existing CCTV cameras in the town, the Deputy Town Clerk has been meeting with a representative from the local Police who has agreed to source this information. Members re-iterated the importance of ensuring the scheme to install the cameras in the town was correct, whilst mindful that if delays in going ahead with the Cornwall Fire and Rescue Service monitored scheme, could result in the loss of funding. Following discussion it is **recommended**:

Council

- i. Newquay and St Austell Town Councils are contacted to establish the schemes they are currently operating;
- ii. Re-look at the proposed camera locations and include the Police in these considerations;
- iii. Contact the Office of the Police and Crime Commissioner Devon and Cornwall to review whether the funding is available for alternative schemes to the monitored scheme provided by the Cornwall Fire and Rescue Service.

f) Email accounts: -

Pursuant to minute number 4-18 DL (f) the individual Councillor email addresses with torpointtowncouncil.gov.uk email addresses have been ordered, plus an additional email address for the RFO. Following discussion it is **recommended** an Information Technology policy, to include a protocol for writing emails, is written.

Council

g) Youth Service: -

Pursuant to minute number 8-18 (b) the Chairman referred members to the previously circulated information, provided by Liskeard and Saltash Town Council's on their procedures for allocating funding for the youth services in their towns and the information contained therein. Members recalled the presentation to the town council from members of the Torpoint and Rame Youth Project at which a funding deficit had been highlighted. The Chairman, supported by Councillor Mrs. J A Martin expressed concern over allocating the total budget, £10,000, to one organisation for this financial year, questioning what would happen in the following year. Councillor G J Davis detailed government funding cuts in this field, which have subsequently impacted on the service delivered in the town and therefore the Torpoint and Rame Youth Project are now under threat that the project will close unless additional funding is sourced. After discussing the project members concurred that the project would proceed under the power of the Local Government Act 1972: section 137 where

local authorities have the power to incur expenditure which is in the interests of and will give direct benefit to their area or its inhabitants. The Committee **recommended** that the Council are mindful to provisionally allocate £5,000.00 to the Torpoint and Rame Youth Project, subject to:

a) Completion of the appropriate S137 grant application form and in particular expanding on:

i) A spending plan is received, reviewed and approved, by the Council, giving exact detail on how the funds plan to be spent;

b) If successful and in addition to the usual terms of reference, the group commits to supplying a monthly progress update from the youth group clearly specifying:

ii) Details of how many young persons have been helped and the impact on the young persons.

Council

20-18 Items Referred to this Committee: -

a) Community Networks Highways Scheme Briefing Note March 2018 – Cornwall Council – (papers previously circulated via email): -

Members were supportive of the highways scheme and **recommend** the following five road improvements/changes, with reasons stated, are included in the highway improvement scheme for Torpoint:

➤ North Road/Antony Road/Fore Street Yellow Box: -

The crossing and ferry traffic on Antony Road can often block access to Fore Street. A yellow box on the junction will ensure access is maintained to the main high street and leave the lower end of Town open to vehicular traffic in times of queueing.

➤ Taxi ranks in Fore Street: -

i) Hearts Cafe remove and extend the parking available.

ii) Remove the taxi rank at Cornerstone Church and add a disabled parking bay: -

The taxi ranks are no longer used by taxis, changing the use will increase free parking in the town centre and provide more convenient short-term parking. The taxi rank by Hearts Café is no longer enforceable as signage has been removed, this space is being used by some vehicles for long term parking. The Cornerstone Church bay is often empty and is used predominantly for waiting and disabled parking.

➤ Double Yellow lines to be added at the North Road chicane with the junction of Victoria Road and Kempton Terrace: -

The road is narrow at this point and residents, often including large vans, further narrow and block the road by parking at the junction. North Road is a key road way and at peak parking times this spot can be congested as vehicles are held up at this blind spot and reverse/manoeuvre around each other. This spot is also a main crossing point for families using the play park. The parking of vehicles significantly obstruct views of oncoming vehicles.

➤ Roeselare Avenue junction with Trevol Road: -

No parking at entrance to busy Roeselare junction i.e. double yellow lines to be added from Trevol Road extending down to first driveways. Add 30min waiting outside of Spar and the

Council

<p>Indian Restaurant.</p> <p>The junction is dangerous for people crossing and turning vehicles due to vehicles parked too close to Trevol Road. The space in front of Spar and the Indian Restaurant have been used for quick stops into the shop. Residents from nearby roads often park in this lay-by for several days. Amending the parking will provide a boost to the shops and reduce the vehicles parking on the pavement on the main road whilst briefing popping into the shop.</p> <p>➤ Adela Road: -</p> <p>This unmade unadopted road has been a blight for many years and should be upgraded for vehicles and pedestrians.</p>	
<p>21-18 To consider the Council Risk Management: -</p> <p>a) Budget Monitoring – Development and Localism responsibilities (April 2018 Financial Comparison): -</p> <p>Members reviewed and noted the now revised financial comparison, noting the additional information provided detailing the allocated reserves.</p>	
<p>22-18 Policies referred to this Committee: -</p> <p>None.</p>	
<p>23-18 Localism: -</p> <p>a) Vision Projects: -</p> <p>Members agreed to review the Vision Projects tracking document at the next meeting.</p>	
<p>24-18 Correspondence: -</p> <p>a) S Huggins – previous Fire Station, Fore Street (via email): -</p> <p>Members debated the many issues given and presented in the photographs of the old Torpoint fire station, concurring with the correspondents’ comments. Members resolved an acknowledgement is emailed giving support from this committee to the frustrations identified. Councillor G J Davis is arranging a meeting with the correspondent and the Town Mayor in the near future. The Chair expressed frustration that Cornwall Council, who at a previous meeting had agreed to contact the correspondent, had clearly not undertaken to communicate with Mr S Huggins.</p> <p>b) S Murray MP – Clean Air Strategy for consultation: -</p> <p>Noted.</p>	DTC
<p>25-18 Planning Applications: -</p> <p>None.</p>	

26-18 Accounts for Payment: -

PAYEE	REASON	GROSS	(VAT)	NETT
Kernow Aerials	To erect bunting in Fore Street	156.00	26.00	130.00
Biffa	Waste Disposal	136.68	22.78	113.90
DDC CRC Ltd	Community Payback Scheme	448.00	74.67	373.33
Vent-Clenz	Extraction system clean	450.00	75.00	375.00
Resolve	Locking system/knobs/handles	465.00	0.00	465.00
Bunzl	Cleaning and toilet supplies	94.04	15.67	78.37
Graham The Plumbers'	Public conveniences refurb	693.71	115.62	578.09
WesternWeb Ltd	Supply and install PC/hard drive/MS Office	914.40	152.40	762.00
Torpoint Builders Merchants	Public conveniences refurb	22.01	3.67	18.34

27-18 Date of Next meeting

Thursday 5th July 2018 – apologies were submitted in advance from Councillor Mrs. J M Martin.

28-18 Any Business that has been disclosed to the Chairman and members prior to the meeting

None.

Meeting closed at 8.45pm. _____ Chairman