

d) Replacement Bus Shelter:-

Pursuant to minute 130-17 the Clerk reported that whilst 3 quotations have been received one quotation was not based on a "like for like" comparison. The Clerk reported that the Deputy Town Clerk has requested two further quotations from other companies and receipt is awaited. The Clerk responded that as RFO, he would suggest best value has been applied and that the Committee should consider the matter when the further quotations are received. It is **recommended** that the Council delegate to this Committee authority to consider purchase of a suitable and appropriate bus shelter within the budgetary restraints of the allocated amount plus any potential grant assistance from Cornwall Council.

Council

5-18AMO Operational Report

- It was reported that Mrs. Pauline Rodda has requested that the memorial bench is rededicated to include her husband Jan. Mrs. Rodda has agreed to pay for the new plaque. Members of the committee raised no objections to the request.
- Mrs. Veronica Cattermole has praised the Council for the installation of the memorial bench on the former Lanouettes green in Marine Drive in memory of her late husband Phil.
- Work commenced to replace the fire panel and system on the 16th April. Training will be undertaken on the 4th May with work recommencing on the 8th May.
- It was reported that the toilet seat has been stolen again from the Antony Road toilets. It was suggested a vandal proof seat is installed as a deterrent. It was also noted that replacement toilet roll dispensers are being purchased.
- It was reported that a hirer enquiry for Christmas day has been received. The logistics of a possible arrangement are being investigated involving keys and caretaking.
- It was reported that the Torpoint Community College are unable to replace the mosaic mural in Benodet Park at this time.
- Benodet Park Toilets: -

Receipt was reported of three quotations to undertake the work previously reported: -

COMPANY	DESCRIPTION	(£)
Scott Belton	Quotation as per requested work	1,810.00
Cornwall Academy Maintenance	Quotation as per requested work	3,930.00
Graham Builders Merchants*	Materials Only	577.74

*The labour would be undertaken by the Probation Team overseen and supervised by Councillor P R Edwards (qualified plumber) working as a volunteer. It was also noted that the water heater was of a smaller capacity (10litre) and would have to be connected by an electrician at additional cost. It is estimated the work could be undertaken in two days. It was further noted that at the lowest quoted price, this was within the remit of the RFO to authorise within the Best Value Statement being under £1,000. It is **resolved** that the contract is taken in-house provided the work is undertaken within the given time period [circa mid-May], otherwise it is **recommended** the contract is awarded to Scott Belton. The DTC would contact both parties (Councillor Edwards and the Probation team) to co-ordinate the work schedule.

Council

6-18AMO Policies Reviewed by this Committee

None.

7-18AMO Items referred to this Committee

None.																
<p>8-18AMO To consider the Council Business Risk Management plan a) Asset Condition Survey and Security: - The Chairman confirmed that arrangements will be made to undertake the survey and security check and the Committee will be emailed with two dates to undertake this piece of work.</p>																
<p>9-18AMO Health and Safety Councillor J Tivnan referred to the circulated document on proposals on training and other operational matters. It was noted that this item would remain on the agenda until the action points are completed.</p>																
<p>10-18AMO Correspondence a) Torpoint Community Cinema – Proposals for a screen and projector in the Council Hall (as circulated). The Chairman reported that contractors and the technical advisor had reviewed the proposed system. It is suggested that if approved, Torpoint Town Council would purchase the agreed system, it would become the property of the town council and included on this council’s asset register. The equipment could be used by the Council for meetings, lectures and education purposes. The Torpoint Community Cinema group would make a donation toward the net cost of the project. After considering the matter it is recommended that the Council supports the project on the terms described in the minute.</p>	Council															
<p>11-18AMO Planning Applications None.</p>																
<p>12-18AMO Budget Monitoring Report Members reviewed the March 2018 financial comparison (as circulated). Members considered the monitoring lines and expressed satisfaction at the financial controls in place and the explanations on each budget line.</p>																
<p>13-18AMO Accounts for payment</p> <table border="1" data-bbox="115 1472 1308 1581"> <thead> <tr> <th>PAYEE</th> <th>REASON</th> <th>GROSS</th> <th>(VAT)</th> <th>NETT</th> </tr> </thead> <tbody> <tr> <td>B & C</td> <td>Bus Shelters (2) Harvey Street/Goad Ave</td> <td>6,124.80</td> <td>1,020.80</td> <td>5,104.00</td> </tr> <tr> <td>British Gas</td> <td>Electricity - Antony Road Toilets</td> <td>139.23</td> <td>6.63</td> <td>132.60</td> </tr> </tbody> </table>	PAYEE	REASON	GROSS	(VAT)	NETT	B & C	Bus Shelters (2) Harvey Street/Goad Ave	6,124.80	1,020.80	5,104.00	British Gas	Electricity - Antony Road Toilets	139.23	6.63	132.60	
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<p>14-18AMO Date of next meeting Thursday 26th April 2018.</p>																
<p>15-18AMO Any Business that has been disclosed to the Chairman and members prior to the meeting. None Meeting closed at 7.39 pm _____ Chairman</p>																