



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 22<sup>nd</sup> March 2018 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

**3. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 22<sup>nd</sup> February 2018.

**4. Matters arising from the Minutes.**

- a) Benodet Park Sound Hut – (minute 112-17AMO (a) refers).
- b) Health and Safety Policy – Legionella Assessment review (minute 112-17AMO (b) refers).
- c) Flag Flying Policy – (proposed policy as circulated) (minute 115-17AMO (a) refers).
- d) Japanese Knotweed Control - (minute 117-17AMO refers).

**5. Operational Report.**

Report on any matters relating to council assets, facilities and operations. (Report to follow).

To include proposal for a "trike" to convey equipment.

Proposals for a replacement bus shelter at the former bus depot.

**6. Policies Reviewed by this Committee.**

None.

**7. To consider the Council Business Risk Management Plan.**

- a) Asset Condition Survey and Security.

**8. Items referred to this Committee.**

- a) Fire Panel Installation (as referred by Council – amended and revised quotation).

**9. St James Church – Quinquennial review of the 2012 Agreement.**

To include proposals to review remuneration of the Clock winder.

**10. Health and Safety.**

- a) Reports and any new, proposed regulations/legislation and current issues.

**11. Correspondence.**

- a) Liskeard Town Council – Seagull control.

**12. Planning Applications.**

(Plans can be viewed on-line <http://planningcornwall.gov.uk/online-applications> and entering the above reference number and clicking the search button).

**13. Budget Monitoring Report**

To consider the February 2017 Financial Comparison (as circulated with March Council minutes).



**14. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Streetmaster	Memorial Bench-Marine Drive (Cattermole)	999.60	166.60	833.00
Streetmaster	Memorial Bench-Chapeldown Rd (Creek)	1,016.40	169.40	847.00
Streetmaster	Replacement Bench - Adj. Ambulance Hall	883.20	147.20	736.00
Rabarts	Paint and ancillary equipment	69.61	11.59	58.02
British Gas	Public Conveniences, Antony Road	17.71	0.84	16.87
Zurich	Insurance Premium (Interim)	2,950.48	0.00	2,950.48
Firewatch SW	Alarm Test and Inspection	414.00	69.00	345.00

**15. Date of next meeting.**

Thursday 26<sup>th</sup> April 2018.

**16. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris Town Clerk

Friday 16<sup>th</sup> March 2018