



# TORPOINT TOWN PARTNERSHIP

**MINUTES** of the Torpoint Town Partnership meeting held on Tuesday 9<sup>TH</sup> January 2018 at 7.00pm in the Committee Room, York Road, Torpoint.

**PRESENT:** Town Mayor Cllr Lambert Keise (Chair), Mrs Kim Brownhill - Treasurer, Mr Andy Brownhill – Torpoint & Rame Peninsula Lions, Deputy Mayor - Cllr Mrs Chris Goodman, Cornwall Cllr Gary Davis, Cllr Mrs Julie Martin, Mrs Lyn Murray – Community Health Around Torpoint (CHAT), Mrs Sara Ryder – Torpoint Players/Torpoint Arts & Performance Society, Mrs Heather Stenning – Friends of Thanckes Park, Cllr Ms Rachel Tanner BEM, Mr John Tivnan BEM – Torpoint Community Events Co, Mrs Milly Southworth – Deputy Town Clerk (DTC).

		<b>ACTION</b>
<b>1.</b>	<b>Welcome – Chairman</b> The Chairman welcomed all members to the meeting and wished everyone a Happy New Year.	
<b>2.</b>	<b>Apologies</b> Apologies were submitted on behalf of Mrs Jenny Hughes, Mr Andy Martin, Mr Mike Pearn MBE, Mr Terry Moore – Royal British Legion, Mrs Rosemary Pellew – Torpoint Archives.	
<b>3.</b>	<b>Declarations of interest relating to items on the agenda</b> None.	
<b>4.</b>	<b>Minutes of the Meeting and matters arising (14<sup>th</sup> November 2017)</b> The minutes of the previous meeting were confirmed as an accurate record. Matters Arising: a) John Tivnan highlighted that for this committee he represents Torpoint Community Events Co. along with Kim Brownhill, DTC to reflect this in future meeting minutes. b) Proposed Cornwall Armed Forces Day 2019 – Members reported having met with Rear Admiral Mike Wood in December 2017, who suggested submitting an application for funding later in 2018, should the town wish to proceed with organising this event. Rear Admiral Mike Wood offered to seek assistance with his contacts and will continue with this, unless informed otherwise. He had some concerns about the level of support that would be available from other Armed Forces personnel who had assisted with the organisation of the previous event in the town. Members expressed their enthusiasm to pursue the proposal to run the event next year. John Tivnan explained that after the 2018 event has taken place, correspondence requesting sponsorship could be distributed. Cllr Mrs Julie Martin reported having seen advertising for an Armed Forces Day at Flambards on 30 <sup>th</sup> June 2018. c) AED Training - Lyn Murraray indicated there is no further update from CHAT, who are hoping to arrange the AED training. d) Christmas Lights switch on – Kim Brownhill expressed disappointment that the lantern parade had not happened. Sara Ryder commented that although the best dressed window competition was well supported by the businesses in the	DTC

	<p>town, the retailers did not know who had won the competition. Members identified that a photograph of the winning retailer had been published in the January edition of the Advertiser, yet agreed that more publicity of the winner on the night could be done.</p> <p>e) Torpoint Community Cinema – The DTC summarised a report from Jenny Hughes, appended to these minutes, on the Torpoint Community Cinema events (fundraising and cinema screenings). Kim Brownhill (Treasurer) explained that as the project is moving forward then it would be preferable for the cinema project to have their own bank account. The DTC will inform the project organiser Jenny Hughes. Cllr Mrs Julie Martin proposed a vote of thanks to Jenny Hughes and her team of helpers for enabling the community cinema project to “get off the ground” and show two screenings of a children’s film before Christmas. The Chair seconded the proposal.</p>	DTC
<p><b>5.</b></p>	<p><b>Financial Report – The Treasurer</b></p> <p><b>a) Accounts update</b></p> <ul style="list-style-type: none"> <li>➤ The Treasurer confirmed the current bank balance at £2,533.61.</li> <li>➤ The Treasurer explained other expenditure and income from the account: <ul style="list-style-type: none"> <li>i) St John Ambulance (Christmas Lights switch on) £22.08 - exp</li> <li>ii) Refreshments Arts Festival – £55.49 income</li> <li>iii) Collecting buckets Lions (Christmas Lights switch on) £62.82 income</li> <li>iv) Donut trader donation (Christmas Lights switch on) - £35.00 income</li> <li>v) Light up torch trader donation (Christmas Lights switch on) - £40.00</li> <li>vi) Candy floss volunteers donation (Christmas Lights switch on) - £65.00</li> </ul> </li> <li>➤ The DTC highlighted the Cornish Pod were an additional trader at the Christmas Lights switch on who had agreed to provide a donation and agreed to follow this up.</li> <li>➤ John Tivan reported that the owner of Hearts Kitchen had suggested that Fore Street traders could contribute towards the Christmas Lights. Members discussed this, however, it was felt that some of the shops that stayed open for the Christmas Lights switch on evening, do not make a profit at this event and therefore it would not be appropriate to expect all retailers to contribute.</li> <li>➤ Sara Ryder reported that another local trader had enquired about who purchases the Christmas Tree for the town, indicating the traders enthusiasm to purchase the Christmas Tree for the town, in exchange for a promotional sign located beside the tree.</li> </ul>	DTC
<p><b>6.</b></p>	<p><b>Correspondence</b></p> <p>Previously circulated via email – email from Jenny Hughes – costings for a small tree (erected on the side of a building along Fore Street) where there is currently a gap.</p> <p>John Tivnan explained the cost of a small tree plus transformer for the side of a building is £103.20 each, inc. VAT. John Tivnan explained there are issues with providing a power supply and the supporting brackets and it would seem to be more complicated than simply purchasing a tree, however, it could be looked at later in the year. John Tivnan added that permission must be obtained from the property owner.</p>	
<p><b>7.</b></p>	<p><b>Forthcoming Events and Projects</b></p> <p>Heather Stenning reported on the Friends of Thanckes Park (FoTP) who are undertaking two events:</p> <ul style="list-style-type: none"> <li>a) Saturday 3<sup>rd</sup> March – Great British Spring Clean. The group are planning to</li> </ul>	

	<p>work with the TVE volunteering group and are aiming to undertake a litter pick of Thanckes Park and the beach. They will be applying to the town council to use the tea hut at Bénodet Park for refreshments.</p> <p>b) Easter Saturday 30<sup>th</sup> March 2018 – Easter egg hunt. The group are meeting with Sainsbury's and are planning to apply to the town council to use Bénodet Park as the start and finish for the egg hunt.</p> <p>c) Possible skate jam in the skate park during the summer.</p> <p>Heather Stenning explained the aim of these events is to increase awareness and community engagement in Thanckes Park, whilst raising funds which will then be re-invested into the park.</p>	
<b>8.</b>	<p><b>Fund raising</b></p> <ul style="list-style-type: none"> <li>➤ Members suggested opening the Bénodet Park tea hut again for refreshments during the weekends of August (and possibly some in July) – this was agreed. Heather Stenning indicated the FoTP may be looking to run fundraising events alongside national events such as "Fields in Trust Day" and "National Play Day."</li> </ul>	
<b>9.</b>	<p><b>Diary Dates 2018</b></p> <ul style="list-style-type: none"> <li>➤ Updated dairy dates have been circulated.</li> </ul> <p>Additional dates:</p> <ul style="list-style-type: none"> <li>➤ Wednesday 14<sup>th</sup> March RBL presentation evening at the Comrades Club</li> <li>➤ Sunday 13<sup>th</sup> May Blessing of the RBL Standard at St James Church</li> <li>➤ Sunday 8<sup>th</sup> July the Torpoint Town Mayor's Civic Service at St James Church</li> <li>➤ Monday 12<sup>th</sup> March Fly the Flag for the Commonwealth Day Sparrow Park</li> <li>➤ Members discussed a Carnival date for this year, agreed to discuss at the next meeting</li> </ul>	All
<b>10.</b>	<p><b>Report(s) from other organisations</b></p> <ul style="list-style-type: none"> <li>➤ Torpoint Players Pantomime "Jack and the Beanstalk" is on Friday 26<sup>th</sup> and two performances Saturday 27<sup>th</sup> January – tickets are available</li> <li>➤ The next Chamber of Commerce meeting is Monday 15<sup>th</sup> January, 7pm in the Committee Room of the Council Chambers</li> </ul>	
<b>11.</b>	<p><b>A.O.B.</b></p> <ul style="list-style-type: none"> <li>➤ John Tivnan expressed his concern about the road management for forthcoming events being held in town, as the Police has indicated being unable to provide 'manpower' in the future. Concerns include a lack of road marshalls, shortage of road closed/diversion signs and also the need to have radio contact before, during and after a road closure. Members debated these concerns, highlighting that as these are all community events in the town, it was suggested the town council is approached to consider funding these requirements. John Tivnan agreed to consider essential requirements and costings to forward to the DTC to compile a letter to the town council.</li> </ul>	John Tivnan / DTC
<b>12.</b>	<p><b>Date of Next meeting</b></p> <p>The date of the next Torpoint Town Partnership meeting is set for <b>Tuesday 20<sup>th</sup> February 2018, 7.00pm Committee Room</b> of the Council Chambers.</p>	

Meeting closed 8.00pm.....Chairman