

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 1st February 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillors Miss R A Tanner BEM (Chair), Miss R C Baker, L Clarkson, G J Davis, Mrs. C E Goodman (Deputy Town Mayor), Miss L Hocking, Mrs. C A Jackson, L E Keise (Town Mayor), Mrs. J M Martin, Mrs S Ryder, J Tivnan BEM plus the Deputy Town Clerk.

	ACTION
<p>107-17 DL Apologies for absence:- None.</p>	
<p>108-17 DL Declarations of Interest relating to items on the Agenda:- Registerable (Pecuniary) Interest was declared by Councillor Mrs C A Jackson – Agenda item 8 (b) (as an employee of Cornwall Council at Torpoint Library). Non-Registerable Interest (NRI) were declared by: - Councillor L Clarkson – Agenda item 10 (a) (as a relative of the applicant).</p>	
<p>109-17 DL Minutes of the previous meeting:- The minutes of the Development and Localism Committee meeting held on the Wednesday 6th December 2017 were taken as read, confirmed and signed by the Chairman.</p>	
<p>110-17 DL Matters arising from the minutes:- a) Devolution of a programme of assets/services:- Pursuant to minute number 97-17 DL (a) the Deputy Town Clerk reminded members of the recent minibus tour of the town which had been conducted with representatives from Cornwall Council's (CC) Devolution team, adding that a follow up meeting with CC representatives is anticipated within the next fortnight.</p> <p>b) Bus shelters:- Pursuant to minute number 97-17 DL (b) the Deputy Town Clerk detailed that a purchase order has been raised for three bus shelters at the locations previously agreed. In answer to a question posited about when the installation might take place, the Deputy Town Clerk anticipates installation before the end of February.</p> <p>c) Bringing colour to the town:- Pursuant to minute number 97-17 DL (c) Tor4(i) bringing colour to the town the Chair highlighted ongoing discussions with local businesses who have shown an interest in sponsoring the purchase of pots/flowers etc. for this purpose, identifying where the railings used to be in front of Harvey Street flats as a possible location. The Chair will continue to pursue this matter. Councillor J Tivnan explained being in contact with Liskeard Town Council about the costings for their flower displays and town water supply and watering scheme.</p>	Chair/JT

<p>d) War Memorial:- Pursuant to minute 97-17 DL (d) Councillor J Tivnan explained that tender documents for the war memorial proposals have recently been re-written, which will be re-issued, and anticipates receiving tender replies by the end of February.</p> <p>e) CCTV:- Pursuant to minute 97-17 DL (e) the Deputy Town Clerk explained the Town Clerk is liaising with the Cornwall Council Fire and Rescue Service about the proposals to install CCTV in the town, with updated costings expected in the near future.</p> <p>f) Markets:- Pursuant to minute 101-17 DL (c) the Chair sought approval to take correspondence from JD Events which had been previously circulated by the Deputy Town Clerk. Members discussed the proposal from JD Events, who have applied to the Town Council to use the market licence to allow them to organise and run a street market in Fore Street, Torpoint on a mutually agreed date. Members debated the benefits and pitfalls, taking into consideration that the original plan has been for this Town Council to run the street market themselves. The Chair reminded Members that the aim of running a street market is to increase the footfall to Fore Street, which would then increase the trade made by the existing shop owners. Councillor G J Davis highlighted the importance of ensuring all relevant paperwork and insurances are current/in place whilst Councillor Tivnan noted the timeframe (a minimum of 12 weeks) to apply to Cornwall Council to obtain appropriate road closures. The Chair suggested the opportunity of offering JD Events to trial the organisation of two street markets with a subsequent review, on the understanding that the Town Council may decide afterwards to run the markets themselves in the future.</p> <p>The Deputy Mayor indicated this could be a useful learning opportunity for the Town Council and Members considered how street markets are organised by professionals elsewhere. It was recommended that JD Events are invited to submit a business proposal about their plans to organise up to two street markets in Fore Street the future, which would be presented to the Markets working party group or alternatively a Committee meeting of the Town Council.</p>	Council
<p>111-17 DL Items Referred to this Committee:- None.</p>	
<p>112-17 DL To consider the Council Risk Management:- a) Budget Monitoring – Development and Localism responsibilities (December 2017 Financial Comparison):- Members reviewed and noted the bus shelter expenditure commitments. It was noted that should assets/services be devolved from CC, the current cost centres may need a review, in discussion with the RFO.</p>	RFO

<p>113-17 DL Policies referred to this Committee:- a) Communications Policy:- The Chair reported the working party is progressing with the draft version of the revised Communications Policy, all agreed to defer discussion until the next meeting. The Chair was mindful about the previous discussions to set up generic Town Council personalised email accounts, and it was recommended a quotation is sought for password protected, personalised email accounts.</p>	<p>Chair/ Officers Council</p>
<p>114-17 DL Localism:- a) Vision Projects:- Member reviewed the Vision Projects tracking document, the Chair explained that projects are currently moving forward, highlighted the re-invigorated Friends of Thanckes Park group which are looking at short term community projects to enhance the Lawn.</p> <p>b) Torpoint Library and Car Park:- The Chair explained the information within the business mode,l which has been submitted to Cornwall Council, needed further discussion. The Deputy Town Clerk spoke about the current condition of the existing buildings and reminded Members about the possible implications to the precept in the future. Members debated their ideas and the development opportunities which may be available at the library site in the future and recommended the location of the long-term future library provision remains at its current site. The Chair added that a follow-up meeting with Cornwall Council is anticipated very soon. (Councillor Mrs C A Jackson declared a Pecuniary Interest and left the meeting whilst this item was discussed).</p>	<p>Council</p>
<p>115-17 DL Correspondence:- None.</p>	
<p>116-17 DL Planning Applications:- a) PA18/00368 - Proposal Construction of single storey 'Coach-House' including removal of the existing dilapidated double garage (resubmission of withdrawn application PA18/00368) - Land To Rear Of 30 Wellington Street Torpoint Cornwall Recommend objection on the following points:</p> <ol style="list-style-type: none"> 1. Total development of the site with no amenity space 2. No parking provision 3. The proposed planning application is for a self-contained building which is effectively a new dwelling and therefore not an extension 4. The existing building is already multi-occupancy. <p>(Councillor L Clarkson declared a non-registerable interest (NRI) and left the meeting whilst this item was discussed.)</p>	

b) PA18/00730 - Proposed two-storey rear extension to include ground-floor bathroom and first floor shower room to allow registered disabled occupant to have ease of access to ground and first floor WC, bath and shower facilities - 95 Clarence Road Torpoint PL11 2LT
 No objections or observations.

117-17 DL Accounts for Payment:-

PAYEE	REASON	GROSS	(VAT)	NETT
DDC CRC Ltd	Probation Service Nov '17	448.00	74.67	373.33
Kent Elevators & Platforms Ltd	Annual service of lift	180.00	30.00	150.00
Bunzl	Cleaning Materials	135.75	22.62	113.13
Future Cleaning Services (SW)	Public Conv Cleaning Cover	94.50	15.75	78.75
Defence Infrastructure Org	Bench Yonderberry	15.00	0.00	15.00
Torpoint Minibuses	Minibus tour 11-01-18	70.00	0.00	70.00

118-17 DL Date of Next meeting

Thursday 1st March 2018.

119-17 DL Any Business that has been disclosed to the Chairman and members prior to the meeting

None.

Meeting closed at 8.30pm. _____ Chairman