



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 26th February 2018 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 29th January 2018.

4. Matters arising from the minutes.

- a) Civic Functions (minute 94-17F&P (a) refers).
- b) Internal Audit Report – Model publication policy (minute 94-17F&P (b) refers).
- c) Training update and training policy (minute 94-17F&P (c) refers).
- d) Council Investment Strategy (Minute 94-17F&P (d) refers).
- e) Budget Monitoring Policy – (minute 96-17F&P (c) refers).
- f) Internal Controls Scrutiny – (minute 96-17F&P (d) refers).

5. To consider Policies Delegated to this Committee

- a) Standing Orders (as circulated).
- b) Financial Regulations and Best value Statement (as circulated).

6. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee (January 2018 Financial Comparison as circulated).

7. Items referred to this Committee.

- a) Council Staffing Structure

8. Correspondence.

None.

9. Planning Applications.

- a) None

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

10. Accounts for payment

11. Date of next meeting.

Tuesday 3rd April 2018.

12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Monday 19th February 2018